

ACTE – Counseling & Career Development (CCD)

Policy Committee Meeting Minutes

Date: Tuesday, November 4 (as referenced in meeting remarks)

Time: 1:00–1:34 p.m. (adjourned at 1:34) Location: Zoom

Attendees

- Brooke Kusch, M.Ed. (President)
 - Dana Lampe (ACTE)
 - Kelli Diemer (Senior Director of Membership, ACTE)
 - Jennifer Breman
 - Lisa Hollingsworth
 - Amanda Fitzgerald (ASCA)
 - Shelly Thome
 - Jennifer Crowder
 - Brittney Brisco Perry
 - Merrilee Saige
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Call to Order

President Brooke Kusch called the meeting to order at 1:00 p.m.

Approval of Agenda

- Motion: Lisa Hollingsworth
 - Second: Jennifer Breman
 - Vote: Approved unanimously, with flexibility
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Approval of Previous Minutes (September Meeting)

- Motion: Jennifer Breman
 - Second: Lisa Hollingsworth
 - Vote: Approved unanimously
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President's Report

Membership Update

- Current CCD membership: 1,691

- Membership at same time last year: 1,459 (increase noted)

Budget Update

- Operating budget: \$4,300
 - Amount spent to date: \$200 (one stipend paid; five awarded total)
 - Designated fund balance: \$24,352 (as of October financial report; subject to market fluctuation)
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Strategic Plan Updates

Fellows Program

- 8 applications received
- Jennifer Breman nearing completion of her fellow year (ends December)
- New Fellow: Leslie Cooksey (Oklahoma) – Experienced Fellow

Membership & Engagement

- Discussion of post-holiday member survey regarding Recess programming
- Consensus to keep survey short (2–3 questions) and send after Christmas

Recess Programming

- One Recess held in the fall; one scheduled in the spring
- Group agreed future sessions should be topic-specific and driven by member interest

Advocacy & Partnerships

- Continued efforts to identify an affiliate member for the policy committee
 - Sponsorship secured (Kuder)
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Vision Conference Updates

- CCD Networking Session: Thursday at 2:00 p.m. (sponsored by Kuder)
 - First-Timers Breakfast: Wednesday morning (Army sponsor)
 - Contact information cards and \$10 gift card drawing added this year
 - Opening Division Session: Wednesday, 11:45 a.m.–1:45 p.m.
 - Speaker: Mark Perna
 - Awards and announcements included
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Reports

Bylaws Committee (Jennifer Breman)

- Ongoing review and clarification of bylaw language
- Proposed changes published in *Techniques* magazine
- New bylaw suggestions due January 15

Nominations Committee (Lisa Hollingsworth)

- Committee activity has been quiet
- Appreciation expressed for collaboration and service

ASCA Update (Amanda Fitzgerald)

- Membership: ~43,000 school counselors
 - Release of ASCA National Model (5th Edition) – now free and condensed
 - New position statements (Threat Assessment; Section 504)
 - National career development landscape survey completed; preliminary findings expected late January
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Award Selections

- Rising Star Award: Approved (single nominee)
- Innovative Program Award: West-MEC Career Services Team
- Friends of CCD Award: Recipient approved (nominee outside school system)
- Outstanding Professional Award: Jennifer Crowder
- Bridges to CTE Award (First Recipient): Amy White

Award notifications to be sent by the President.

New Business

- Introduction of CTE 101 for Counselors resource (Zello-sponsored)
- Positive feedback shared from West-MEC regarding use with new counselors

Additional Recognition

- Brittney Brisco Perry announced as Region 2 Fellow (New Fellow)
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Adjournment

- Motion: Jennifer Breman
- Second: Shelly Thome
- Vote: Approved unanimously

Meeting adjourned at 1:34 p.m.