



Counseling and Career Development

Policy Committee Meeting

November 4, 2024

Called to Order 12:02 p.m.

- I. Welcome & Introductions
 - a. Present: Brooke Kusch, Dana Lampe, Karen Patterson, Alisha Hyslop, Jennifer Breman, Jennifer McGuire, Shelly Thome, Amanda Fitzgerald, Merrilee Saige
- II. Approve the agenda
 - a. Motioned by Jennifer Breman
 - b. Seconded by Jennifer McGuire
 - c. Motion Passed.
- III. Approve past meeting minutes (summary).
 - a. Motioned by Shelly Thome
 - b. Seconded by Jennifer Breman
 - c. Motion Passed.
- IV. Alisha Hyslop's Legislative Update
 - a. This fall, Congress' focus has been on elections.
 - i. Will reconvene after the election
 - ii. The anticipated largest focus will be on re-appropriation to avoid another shutdown.
 - iii. Outreach to new members of Congress would be a focus for ACTE to build relationships.
 - b. The Department of Education largely focuses on the FAFSA process to be improved. FAFSA is in the second phase of improvements for a 12/1/24 rollout.
 - c. In CTE specific context, there is a proposed update to Perkins state plans and accountability measures. ACTE expresses concerns about the implications to states, districts, and colleges. Some proposed changes to data reporting would require a new Perkins state plan by 2026 even if a new plan were recently completed.
- V. President's Report
 - a. Membership Numbers 1486 division members, 70 are new, this is an increase over last September's numbers

- b. Budget overview
 - i. \$4500 budget
 - ii. Two stipends approved for a total of \$400

VI. VISION Update

- a. First-timers orientation -Breakfast served
 - i. Please plan to attend as Policy Members
 - ii. Thursday 12/5, arrive by 6:30 a.m. (starts at 7:00)
- b. Opening session
 - i. Immediately after first-timers (General for conference)
 - ii. Counseling Opening 11:45, Rachael Mann is the Keynote
 - 1. Prizes will be awarded (books)
 - 2. If you are available, please help set up after 1st timers, the timing will be tight for Brooke.
- c. Hospitality
 - i. 10:00-2:00
 - ii. Split with Admin, NRS, WBL
 - iii. Friday, 12/6
 - iv. Our specific time is 11-12:00
- d. Other VISION Items
 - i. Work Session-Wednesday, December 5
- e. [Contact Information for VISION](#)

I. ACTE Committee Reports

- a. Bylaws - Jennifer Breman
 - i. Met 10/6, approved minutes
 - ii. Reviewed bylaws specific to committees
 - 1. Updated list of committee
 - 2. Added details on make up of committees
 - 3. Added details of the guidelines around who can serve
 - 4. Review charter at least bi-annually
 - iii. Requested the Bylaws consideration of changes
 - 1. [Form for consideration](#)
 - iv. Jen will share the new bylaws and meeting minutes for further information
- b. Nominating - Lisa Hollingsworth
 - i. 2 President-Elect Candidates this year
 - ii. Region I Elect Candidate will be appointed

- iii. Region IV- will have candidates
- iv. The Business Division will have candidates
- v. Promoting in-person voting.

II. Division Committee Reports

- a. IAED - Teresa Gibby Gibbons
 - i. Recently. 4 affinity groups have been opened (see website for list)
 - ii. Technology components, virtual meetings every other month, in-person networking at VISION
 - iii. Four more Affinity Groups are pending, awaiting individuals in leadership roles to move the groups forward

III. Division Associate Report

- a. ASCA - Amanda Fitzgerald
 - i. Last year ASCA became an affiliate member of the Division
 - ii. ASCA had been working with School Counselors on matters specific to CTE
 - 1. Paused due to FAFSA rollout
 - 2. [Unlocking Career Success](#) (counselor playbook) has been developed
 - 3. July 12-15, Long Beach, CA for annual conference

IV. [Area of Interest Discussion](#)

- a. Modification - Action Item
 - i. Consideration to dissolve School to Work Area of Interest
 - 1. This area has not been active for some time
 - 2. Approximately 350 people are in the current School to Work Area of Interest.
 - a. If they were to continue, we need an active lead in this area and give designated space within the website.
 - b. The question brought forward by Jen Breman is, are these new members to the area of interest, or were these long-term members that no longer realize this is part of their membership.
 - c. Could there be a survey to identify if people wish to remain in this and if so, who will take a leadership role to move it forward rather than dissolve
 - ii. Must take action before rolling out new membership in the spring

V. Policy Committee

- a. Leadership Opportunities
 - i. running for office

1. Next year we will need candidates to run for VP of the division

VI. CCD Awards Selection

- a. Rising Star
 - i. Brittney Brisco Perry
- b. Innovation
 - i. The Career & Enrollment Services Department
- c. Friends of CCD
 - i. Connor
- d. Outstanding Professional
 - i. Denise Saldamando
- e. Brooke will notify all winners and applicants of status

VII. [Strategic Plan Update](#)

- a. Member Value and Engagement
 - i. Fellows
 1. Expand to include Fellows
 - a. We had multiple applicants
 - ii. RECESS
 1. Increase attendees at RECESS
 - a. 20 at prior RECESS which is an increase in participation
 2. Gibby and Jen may offer a RECESS for involvement in ACTE IAED
- b. Advocacy and Awareness
 - i. Recruit one division affiliate that represents unique membership of the division by June 30, 2025
 1. Currently have not worked toward this goal (example: such as ASCA)
 2. Military as a possible affiliate?
- c. Professional and Leadership Development
 - i. RECESS
 1. Offered quarterly
- d. Teacher Pipeline Shortage
 - i. [XELLO Toolkit update](#) - **COMPLETED**
 - ii. New Goal?
- e. Strategic Partnerships
 - i. Sponsorships?
 1. Unable to secure for VISION 2024
 2. Does anyone have a lead in this area?
- f. Inclusion, Access and Diversity
 - i. IAED Award for Division?
 1. Support for award

2. Shelly will write a prompt for the award for next year

VIII. Fellows

- a. Several Fellows applications
- b. It is anticipated that the Fellows will be announced shortly

IX. New Business

- a. None Identified

X. Adjournment, 1:04 p.m.

- a. Motion: Jennifer Breman
- b. Seconded Motion: Lisa Hollingsworth