

# MEETING MINUTES

G&CD Policy Committee

*Date | time* 5/5/2016 1:00 PM

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**Welcome-** Attendees: Steve Beutler, Beth Bronkar, Dr. Shannon Salyer, Eileen Fleming-Patonay, Jan Bell, Kay Schrieber, Debbie Waken, Lauren Jones

**Approval of last meetings minutes-** Approved

**Old business-** Beth and Polly are working on a design for our t-shirts. They are open to any design suggestions☺

**New business:**

## VISION 2016

- **Presentation selection-** As part of the selection team, Debbie and Lauren shared their thoughts on the new scoring/selection process. Debbie felt that not only were they asked to read twice the number of submissions as last year (32 compared to 70), they were reading things that did not seem to really apply to G&CD-multiple category options for the presenter to choose from “muddied the water”. Scope seemed more aligned with ACTE’s mission, not necessarily the mission of G&CD. Lauren also commented on the difficulty of ranking the presentations with the ‘limited’ ranking options. 19 total presentations for GC&D were accepted (14 just Guidance- 5 collaborative sessions). Steve will follow up with Jaime to work through the process of meeting space/room assignments at VISION. Again, a great big THANK YOU to all for their time and effort to this process!
  - **Time frames for PC & Business Meetings-** After a review of the Schedule-at-a-Glance, it was determined that a better option for our Division Policy Meeting would be the 2:30-4:00pm time slot on Wednesday, November 30<sup>th</sup>, rather than the 11:00-12:00pm time slot. It was also determined that the best option for the Division Business Meeting is the Friday, December 2<sup>nd</sup>, 5:00-6:00pm time slot.
  - **Agenda for “Opening Session”-** ACTE is asking for a formal agenda to be submitted by the end of May. Jan will be working to finalize that agenda, but is asking for input from the committee. We will be honoring divisional recipients at this time. Beth will help coordinate plaques/awards to honor our divisional recipients. For a list of possible awards contact Beth.
  - **Food-** Beth suggested Jan contact Shara Glickman with the ARMY Research to see if they will provide us with another reception. Also she suggested we reach out to vendors to sponsor other food needs.
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Jan will be working with Beth to finalize food for VISION☺

**New Budget for approval-** Due to an amendment on divisional funding from the July 2015 BOD Meeting, G&CD will be receiving additional dollars. It was moved by Jan that we approve of the attached Budget for 2016-17. Eileen seconded the motion. Motion passed. Jan will submit changes to ACTE.

#### Committee positions

- **VP Elect-** This is the year of a VP election for our division. We have no submissions to date. Members of the PC were asked if there is one among us who could and would be willing to serve. Jan will contact Ray and Eileen for possible candidates.
- **Steve Beutler- Resolution Committee (rolling off) -** Debbie will replace Steve on the Resolutions Committee.
- **Merry Olson- Nominations Committee (replace Judy Peterson) –** Jan reached out to Judy and unfortunately she is unable to serve on the committee at this time. We thank Judy for her service. Due to her interest at last year's VISION, **Merry Olson** has been contacted to see if she would like to serve our committee in that vacant position. She is seeking approval and will contact Jan with any updates.
- **Scott Vandever- Bylaws Committee (need to replace) –** Committee Members will be looking for individuals who would be willing to fill this vacancy.

Beth made a fabulous suggestion that we add a 'Leadership Opportunities' section to our Newsletter-a snapshot of the various positions on our Committee including a formal description, coupled with a personal testimonial from current members. We will add this to the next Newsletter.

**G&CD Talking Points- Phil, Lauren, Steve-** It was unanimously agreed that we submit the revised edition previously emailed out to the committee, as the final addition to ACTE for printing/ publishing. Jan will email Sean.

**"Basic Training for Educators: Military Recruitment on Your Campus-** We have a new addition to our webpage and we are excited about its launch! Bob was unable to meet with us, but was willing to share some information with us concerning this new piece. Jan forwarded that information to the committee. Michael Connet has been working to make sure is information is online at ACTE as well as on the G&CD webpage. Jan will continue working with Michael to further awareness of this newest resource and will update the committee at VISION with the data that is being tracked on this project. Thanks Bob for all your efforts towards this initiative! Looking forward to some exciting results!