

**Ag Ed Division Policy Meeting Minutes**  
**Wednesday, September 16, 2015**

The ACTE Agricultural Education Division Policy meeting was called to order at 8:30 am by Division President, Nancy Trivette. The meeting was held during the National Council for Agricultural Education meeting. Policy Committee members present included Jason Davis, Molly Ball, Steve Brown, Ken Allen, Craig McEnany, Dwight Armstrong, Shannon Washburn, Ira Beckman, Eric Weuve, Brett Evans, Deb Seibert, Jay Jackman, Larry Case, and Mike Honeycutt. Those absent include: Kenny Boyd, Sherene Donaldson, Bryan Garton and Josh Tjosaas.

A. Ag Ed Policy Committee Membership and Background:

Nancy gave an overview of Policy Committee purposes and discussed background information about The Council serving as the Ag Ed Division Policy Committee. Larry CASE and Jay Jackman also provided historical information. The ACTE membership requirement for all members of the policy committee was also discussed and encouraged.

B. Ag Ed Division Budget Discussion:

Nancy shared the ACTE Ag Ed Division dashboard and discussed the three line items on the Division budget. Total budget for FY 16 is \$8,137. The budget consists of Travel Expenses (travel of VP to attend Policy Meetings): \$1,637; Meeting Expense (AAAE & NAAE): \$1,500 and Misc. Expense – (Council Assessment): \$5,000.

The FY 17 budget will be developed next spring and Nancy will present it to the policy committee for approval at that time.

C. ACTE Committees and Structure:

Using the dashboard, Nancy discussed the ACTE committees and highlighted the committees that the Ag Ed Division is represented on. She also requested suggestions of ACTE members to contact to serve on the Resolutions Committee.

D. Policy Manual Revision:

Nancy discussed the need to update our policy manual to be consistent with all ACTE divisions. She distributed suggested changes to our manual which included changing the number of days “notice to policy” committee from 30 to 15 days.

**Brett Evans moved to change “the Notice to Policy Committee” from 30 to 15 days. Craig McEnany seconded the motion. Motion passed unanimously.**

E. Division Membership:

The dashboard was referenced again to highlight the number of Ag Ed Division membership which was 3,862 in July. There is room for growth in ACTE membership for each Ag Ed Division Organization (AAAE, NAAE and NASAE).

It was moved and seconded to adjourn the meeting at 9:45 am.

Submitted:



Nancy J. Trivette  
Ag Ed Division President