

ACTE Board Report

Region or Division: Administration
Submitted by: Eric Ripley
Date Submitted: February 13, 2024

A. Strategic Plan

Provide the link to the Multi-year Strategic Planning Worksheet. Share any additional information about the implementation of the Strategic Plan you would like about the following:

- Successes you have had
- Support you still need

Link: https://docs.google.com/document/d/1Kf4Pc3pcs_0Ril7sbkRm1r9tkNO4xRrI/edit

Additional Information: VP and VP-Elect have me to review the 2023-2024 approved strategic plan and discussed additional activities to benefit both the division and ACTE organization. The VP-Elect will be working to develop a draft for the strategic plan and priority areas that she wants to lead as she takes over July 1, 2024. The Administration Division Policy Committee is scheduled to meet on February 19 to review draft and provide input on division strategic plan initiatives and objectives.

B. Contributions to Region and Division Members

Please remember the importance of engagement of members during this time and let ACTE know how we can help engaging your members with you! Please also let us know how you have engaged ACTE members within the past 4 months. Indicate if the work falls under any of the Strategic Plan.

- * (Member Value & Engagement) - Had full room attendance at the VISION 2023 Division Opening Session with Keynote Speakers Hans Meeder (that was provided free) on Leadership 360
- * (Member Value & Engagement) - Provided all in-person attendees at Division Opening Session with a division notebook and gift card
- * (Member Value & Engagement) - Additional division notebooks were distributed to VISION attendees as they entered the Expo Floor.
- * (Member Value & Engagement) - Co-hosted a joint hospitality room with 3 other divisions, which was well attended and received
- * (Member Value & Engagement) - Inviting division members to serve as session reviewers for the Call for Proposals for VISION 2024 and Best Practices 2024 Conference.
- * (Strategic Partnerships | Member Value & Engagement) - Working with associate partner NCLA, along with Minnesota Association for Vocational Administrators (MAVA) on a joint member reception at the National Policy Seminar

ACTE is working to communicate and disseminate innovation at the forefront of all Regions and Divisions as an effort to support other CTE professionals around the nation. We anticipate highlighting the innovations in ACTE's publications, blogs, and webinars and other similar activities. Please highlight any recent innovative ideas within your Region or Division.

* (Strategic Partnerships | Member Value & Engagement) - Working with ACTE staff and partner Rhodes Branding for potential webinar regarding importance of marketing and branding within CTE program.

* (Professional & Leadership Development | Member Value & Engagement) - Current VP-Elect (Sandra Adams) will be participating with the Work Based Learning VP (Jan Jardine) to be part of an upcoming webinar panel related to supporting and fostering growth within Work-Based Learning programs.

C. Succession Planning

Do you have any information you wish you had been provided during your new Board Orientation (what you know now that you wish you had known then)? Do you have any suggestions on future Vice Presidents for your Region or Division? Or any suggestions on future ACTE President-Elect candidates?

Administration Division Policy Committee is very strong, with only 1 member’s (Region II) term expiring in June, 2024. However, this member is finishing her first term and likely to re-up for a second term on the committee. Same for the Nominating Committee member, who is also completing her first-term in June, 2024 and able to renew for a second term. Finally, the Secretary position is completing her term in June, 2024 and has indicated that she will be done with those responsibilities. A conversation with our Policy Committee, and incoming VP-Elect, on whether they want to make this an appointed position from the committee or select someone new will be on an upcoming agenda.

During the recent Division online meeting (February 1), a reminder for the interest in filling the Executive Committee Division Representative for next year was provided along with the eligibility information (1st / 2nd year VPs encouraged to apply).

D. Region/Division Concerns

What are your concerns for your Region/Division specifically	What are the implications for ACTE?	In what capacity can ACTE assist in addressing this issue?
Concerns regarding the cost of A/V services for VISION conference events (ex. Business Meeting) and awareness of these costs in advance of the conference.	Due to the high cost for the A/V, it is likely that ACTE will need to recommend to division/regions to find alternate options to traditional in-person meetings at VISION	Provide cost sheets in advance of the VISION conference with clear expected costs for A/V if divisions/regions choose to utilize this.
<p>Division Awards Recognition at VISION - Division Discussion Topic</p> <p>Discussion around the various methods and number of division recipients to recognize at VISION, which is currently occurring through Opening Sessions, Evening Receptions, etc. Question about connection with Awards Gala has been raised.</p>	Awards Gala	<p>It was discussed at the February 1 Division Meeting to have a shared Google Doc to gather what Divisions are currently doing for the following:</p> <ul style="list-style-type: none"> ● Award Categories ● Current Practice of Recognizing Them <p>It was requested to have this summary available for March BoD Breakout to use in continuing the discussion.</p>

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E. Topics to be discussed during Division/Region Breakouts

During February 1 Division Meeting, a discussion regarding the Division Awards Recognition at VISION was discussed with an agreement to continue this conversation at the March BoD Breakout (see Letter D, Line 2).

F. Items to be considered for placement on the Board Agenda

Topics to be placed on the board agenda for discussion. Give background information for the purpose of the discussion.

N/A

Action Items (those that will introduce a motion). Indicate item, rationale and possible wording for motion.

N/A

G. Request for Information

Questions to Officers, Exec. Committee, or Staff to be answered but don't need discussion at the board meeting.

N/A