

Report to the Board
ADMINISTRATION DIVISION

Submitted By: Patrick A. Biggerstaff

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A. Strategic Direction Contributions

Since the last Board meeting, what have you and your policy committee members done to represent and serve your Region/Division members in the following areas?

Member Value & Engagement

Ex. Growing Membership // Engaging Members // Recruiting New Leaders // Developing Leaders

- Spring newsletter with promotion of conferences and introduction to 2020 VP-Elect & Fellows
- VISION preconference sessions with a focus on Perkins V administration
- Hosted a Conference Information Center at VISION
- Hosted a VISION Networking Reception
- Collected contact information of interested volunteers
- Recruited volunteers to serve as session proposal evaluators for Best Practices and VISION 2020
- Planned NPS administrator reception in partnership with NCLA

Professional & Leadership Development

Ex. Sourcing Topics and Presenters (for Conferences & Online) // Evaluating Sessions

- Mentoring Administration Division Fellows (Martin Hanley and Dr. Julie Pack)
- Recruited presenters for ACTE conferences
- Hosted Crissy Lauterbach as guest speaker at VISION 2019 opening session
- Recruited Dr. Kevin Flemming as Admin Division opening session speaker for VISION 2020
- Worked with ACTE and NCLA to evaluate conference feedback and strengthen BP& I session offerings
- Policy Committee communication via email, Zoom conferences, and face-to-face meetings

Advocacy & Awareness

Ex. Sourcing & Showcasing Positive CTE Stories // Advocating for CTE

- ACTE staff shared legislative priorities at VISION business meeting
- Recruited participants for the 2020 National Policy Seminar
- Shared VISION and BP & I highlights in admin division newsletters
- Wrote an administrator-specific article for *Techniques Magazine*

Strategic Partnerships

Ex. Identifying Potential Partners // Developing Relationships with Key & Potential Partners

- Organized NPS networking reception with NCLA.
- Strengthening communication and engagement with affiliates CTEEC and NCLA
- Exploring relationships with potential partners such eDynamic, Hans Meeder (NC3T), AASA, etc.

Innovation

Ex. Sourcing Models of Innovation // Identifying Emerging Trends, Industries, New Technologies

- Highlighted other divisions and partners in admin. Division newsletters.
- Shared NCLA articles regarding innovative programming and implementation strategies via emails to division membership.
- Researching the inclusion of students with disabilities in advanced-level CTE programs.
- Partnering with experienced PD professionals to design quality professional development offerings, and to make learning available through a variety of channels (e.g. face-to-face, video based, social media, etc.)

B. Succession Planning

Do you have any suggestions on future Vice Presidents for your Region or Division? Or any suggestions on future ACTE President-Elect candidates?

Administration Division Policy Committee members, affiliate leaders, and ACTE Fellowship participants should be encouraged to consider running for ACTE leadership positions.

C. Region/Division Concerns

What are your concerns for your Region/Division specifically?	What are the implications for ACTE?	In what capacity can ACTE assist in addressing this issue?
Concerns about the definition of a Perkins Concentrator (some states have defined this differently in legislation)	Legislative Advocacy	Continued legislative presence
Conference participants want more time to engage in planning and discussion. Some have suggested alternating presentation sessions with	In order to continue growing ACTE conferences, it is important that participants feel that their time is well spent.	Consider restructuring some conference sessions to allow for more planning and discussion time. These times can be supported by session presenters and topic experts.

times for reflection and implementation planning.		
We need sponsors for division activities (e.g. administrator receptions)	Without sponsors, division budgets must be shifted away from other activities or cancelled altogether	Where possible, help to share the benefits of connecting with division members such as the fact that a minimal financial investment can gain them access to highly passionate movers and shakers.

D. Items to be placed on the Board Agenda for Discussion:

(Only include items that require Board discussion or action. These will be placed on the Board meeting agenda.)