

## **Purpose**

These awards recognize individuals and groups from the education, business and industry communities who enhance career and technical education (CTE) by contributing to the improvement, promotion, development and progress of CTE.

## Eligibility

See the list of awards for eligibility requirements. Candidates do not need to be members of ACTE to be eligible but they must be nominated by an ACTE member.

## Criteria

The nominees will be evaluated on the following criteria:

- Significant accomplishments related to CTE that have contributed to the improvement, promotion, development and progress of CTE.
- Actions that have enhanced the growth and quality of CTE.

(Note: considerations for the above can extend to sponsored programs, publications, financial support, and other activities.)

For more information on how applications will be scored, please see the ACTE Impact Awards Scoring Rubric.

## **Application Requirements**

*All applicants must be nominated by an ACTE member.* Applications for this award must include the items below (incomplete applications will not be considered):

- 1. Nominator contact & membership information (all candidates must be nominated by an ACTE member.)
- 2. Letter of Introduction summarizing the following:
  - A brief overview of the applicant (i.e. short biography or background information)
  - Significant accomplishments related to career and technical education that have contributed to the improvement, promotion, development and progress of CTE.
  - Actions that have enhanced the growth and quality of CTE. (*Note: letter of introduction should not exceed 350 words in length.*)
- 3. Other supporting materials: additional information about achievements that have contributed to the growth and quality of CTE. (*Note: not to exceed 500 words in length*)
- 4. Letters of support: Each application requires a minimum of 2 letters of support (maximum 4) recommending the candidate as relates to the above areas. (*Note: Suggested endorsers might include political leaders, professional association leaders, business and industrial leaders, educational leaders, civic leaders, parents and students.*)
- 5. Photo/logo: should be digital, high resolution (at least 300dpi), and submitted in .jpg format. Files 2MB or larger are preferred. For more information on resolution and dpi, see our flyer on <a href="How to Send Graphics">How to Send Graphics</a>. (*Note: photographs will be used for publicity purposes only.*)

All applications should be submitted electronically on the ACTE Awards Portal by **June 30th**. The Awards Committee will recommend their selection to the ACTE Board of Directors for approval in July. Awards will be presented to winners at the Awards Banquet during CareerTech VISION.

Winning applicants permit ACTE to use and edit content of the application for promotional activities.