**MINUTES**

**ACTE Bylaws Committee**

**August 30, 2023**

**Committee Member Attendance**

**ACTE Bylaws Committee**

**August 30, 2023**

**Committee Members**

|  |  |  |
| --- | --- | --- |
| Robb | Lowe | Chair |
| Martin | Hanley\*\* | Administration Division |
| Rachel | Knight | Agricultural Education Division |
| Tracie | Opolka | Business Education Division |
| Margo | Perkins | Counseling and Career Development Division |
| Cory | Ortiz | Engineering and Technology Education Division |
| Carmel  | Dare\*\* | Family and Consumer Sciences Education Division |
| LaDonna | Selvidge | Health Science Technology Education Division |
| Russell | Parker | New and Related Services Division |
| John | Noel | Postsecondary, Adult and Career Education Division |
| Andreice | Tucker\*\* | Trade & Industrial Education Division |
| Kristy | Volesky | Work-Based Learning Division |
| Michael | Herrera | Region I |
| Rodney | Miller\*\* | Region II |
| TBD |  | Region III |
| Brandon | Grace\*\* | Region IV |
| Jennifer | Fisk | Region V |

**Guest**

|  |  |  |
| --- | --- | --- |
| Sean | Crevier | Board Liaison |
| Doug | Bush | Board Liaison |

**ACTE Staff**

|  |  |  |
| --- | --- | --- |
| LeAnn | Curry | Staff Liaison |
| Dana  | Lampe | Executive Assistant |

**Absent\*\***

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**ACTE Bylaws Committee**

**August 30, 2023**

**Zoom Call**

The Bylaws Committee meeting began 10:01 a.m. ET on Wednesday, August 30, 2023, via Zoom. Chair Robb Lowe facilitated introductions.

**Chair Appointment**

LaDonna Selvidge moved to appoint John Noel as Vice Chair. Jen Fisk seconded the motion.

**MOTION APPROVED.**

**Review of FY23 Committee Charter and Objectives**

The committee reviewed the charter and objectives.

**Approval of Minutes**

John Noel moved to approved the August 2022 minutes. LaDonna Selvidge second the motion.

**MOTION APPROVED**

**Review of 2023 Proposed Amendments**

Staff Dana Lampe indicated no proposed amendments have been received to date.

**New Business**

Staff Dana Lampe requested the committee review the contact information and to let her know if corrections were needed.

Staff Dana Lampe reviewed the committee’s timeline for the upcoming year.

* May 8, any Amendments collected would be sent to the Bylaw Committee to review
* May 15, meet as a committee virtually to discuss the Amendments
* June 1, any amendments moving forward would be reviewed by Legal Counsel
* July 26 deadline to send to Techniques Manager for inclusion in the October Techniques
* September/October – Published in Techniques to meet the 60-day notice prior to Assembly of Delegates

Next meeting will be virtually on May 15, 2024. A Doodle poll will be sent to schedule a time for the meeting.

The meeting adjourned 10:30 a.m. ET on Wednesday, August 30, 2023.