

ACTE New and Related Services Division
Policy Committee Meeting Minutes
Tuesday, Feb 13, 2024
10:00 AM AZ Time
Zoom

Secretary to take minutes: Rahsaan Bartet/Susan Leon

Call to Order: 10:08 AM AZ Time

Present Policy Committee Members:

Cheryl Carrier
Dr. Rusty Parker
Dr. James Bartlett
Sarah Grossi
Lt. Col. Crossley
Dr. Jill Ranucci
Stephanie Pool

Present ACTE Staff Members:

Candice Mott, IAED

Welcome: Susan Leon

Voting Item: Approval of the Agenda: Motion made by Rusty, Seconded by Dr. James Bartlett

Voting Item: Approval of [November 2023 Minutes](#), Motion made by Sarah Grossi, Seconded by Rusty

Section and Committee Reports

1. ACTE Policy Committee, Rusty Parker

The division policy committee members for the New and Related Services Division are listed

Below:

Kendra Allen
Michael Moriarty
Jill Ranucci

Over the past six months, the policy committee members worked to realign and update the policy manual for the New and Related Services Division. There were several recommendations, specifically looking at term limits for committee chairs and officers. To accomplish the goal of having an updated document ready for the fall business meeting, the committee met biweekly through August, September, and October of 2023. Using Zoom as the method for communication and planning, the team invited Dana Lampke from ACTE and Susan Leon, NRS Division President, to participate in the work as their schedule allowed. The final version of the policy manual was presented to the division policy committee on November 14, 2023, at 2:30 p.m. EST. That version was then presented to the full membership at the division's business meeting on the same day at 4:30 p.m. EST. The revisions to the policy manual for New and Related Services were approved as presented.

2. Nominating Committee, Stephanie Pool
 - a. Appreciates everyone voting!
3. Awards Committee, Sarah Grossi
 - a. NRS Awards had 6 winners. Able to honor them at ACTE. Tisha Richmond and Kendra Allen were amazing and helped with the committee. Kevin English started these awards, and is thanked. Sarah will be passing the torch, so if you know anyone who wants to be the Awards Chair, now we could get them onboarded.
4. Career Academies, Jessica Delgado/Cheryl Carrier
 - a. Trying to build into a division, and making progress. Cheryl is sending out a poll to people who would be on an advisory team for this section. They are looking to build out. They will have 3 sessions online this year that will offer training on the Career Academy model.
5. CTE for All, Dr. Matthew Speno and Candice Mott
 - a. Name change was approved by ACTE Board! Website is updated. Dr. Speno is working on committees and get people plugged into the section. This has been added to the ACTE Membership form.
6. CTE Research, Dr. James Bartlett
 - a. Dr. Bartlett introduced himself to the group. This role with ACTE is an ambassador from ACTE-R. They have been around since 1966! They are converting the ByLaws to ACTE from their organization. The section has a conference each year held with ACTE (Tues and Wed prior to VISION). Will fully integrate in the coming years. Approximately 150-200 people each year.
 - b. There is a call for papers out currently. There are 2 journals, and John Cannon is the new editor. Eddie Fletcher is the editor of the other journal.
 - c. Dr. Bartlett has a meeting with ACTE staff where they will discuss what other ways they will partner with ACTE. OTT (National Graduate Honor Society with CTE)--they are trying to revitalize.
7. CTE Scholars, Sarah Grossi

- a. Sarah has been working on how this section can best serve members.
 - b. New Description: CTE Scholars sections include educators who instruct and work in Teacher Preparation (including Grow Your Own Programs), Careers in Education, Education & Training, Professional Learning, and Instructional Coaches.
 - c. Going to get feedback from members, and look to rename it later. Sarah is doing a measured focus on adjusting this section.
8. Integration of Academics and CTE, Dr. Jill Ranucci
 - a. Book is done! Jill emailed Michael yesterday. It is long, but ACTE may revise and edit. There are 18 different models included in the book. There is everything from Career Centers to comprehensive high schools. The goal with the book is that individuals can utilize the models and integrate them while also meeting all their Perkins requirements.
 - b. Committee meeting coming up-next week or the following
 - c. Once the book comes out, no royalties will be taken. Profits will go directly back to ACTE. This will help people complete PDs or attend conferences. They also would like to offer it electronically.
9. Instructional Management & Materials, Jennifer Brooks
 - a. Had to hop off, Susan gave brief update that section is in similar standing as last meeting.
10. Law and Public Safety, Richard Trinkwalder
 - a. Not present. Susan gave updates on meeting
11. Makers of Policy/Public Information, Rahsaan Bartet
 - a. Not present, Susan gave brief update that section is in similar standing as last meeting.
12. JROTC Leadership Pathways, Lt. Colonel Richard Crossley; Lt. Colonel Robert (Frank) Barrow
 - a. VEX Robotics/NOCTE
 - b. Working with colleges/universities in Texas to get college credit
 - c. Dr. Casey Geist, new deputy director of JROTC
13. Support Staff, Kendra Allen
 - a. Kendra hopes to put a short promo video out for all of the 2024 Regional Conferences. Support Staff will plan on submitting a break-out session for 2024 ACTE Vision in San Antonio. Still developing the policy committee for the Support Staff Division and see what that looks like going forward.
14. Tech Prep, Michael Moriarty
 - a. **Not present**, Susan gave brief update that section is in similar standing as last meeting.
15. Other and Related, Lisa Symsack
 - a. Not present

New Business

1. NRS Division [Multi-Year Strategic Plan Discussion](#)
2. [NRS Finances](#)
 - a. Rusty presented a motion to move fellow stipend to food and beverage, and then to promotion if needed. Sarah seconded the motion. -
3. ACTE VISION 2023 Feedback
 - a. Promote the Fellowship opportunity better
4. NRS Division VP Elect-- Congrats!
 - a. Stephanie shared that we had great people running. We are excited about Rich coming on. His VP Elect year is coming up.
5. NRS Section Pages
6. Email blast to get involved will go out
 - a. Waiting until VISION excitement subsided
 - b. I will share your contact information- if you have any concerns let me know. Thank you, Jill for the great idea.
7. Section Roles and Supports
 - a. [Reminder of Role and Support Systems](#)
 - b. Reminder to keep up with duties

Good of the order: None

Meeting Adjournment: Stephanie Pool moved to adjourn the meeting, Rusty seconded. Meeting adjourned at 11:01