#### ACTEN BOARD OF DIRECTORS MEETING

**Saturday, January 27, 2024; 9 a.m.**

**Career Pathways Institute**

**1215 S. Adams St., Grand Island, Nebraska**

**9:00 AM**

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### **AGENDA**

1. Call to Order
2. Approval of Minutes – October 7, 2023
3. Treasurer’s Report – December 31, 2023- DeLayne Havlovic
4. NDE Update – Kate Graham/Sydney Kobza
	1. Career and Technical Education Center Updates
	2. Legislation
	3. 2024 Conference Planning
5. ACTE Update – Jean Condon
	1. CareerTech VISION--2023 Review
	2. National Policy Seminar, March 17-20, Washington DC
		* Registration deadline is February 23, 2024
		* Two possibly attending—Jennifer McConville and Dawn Lindsley
	3. Region V Conference, April 9-12 in Honolulu
		* Ala Moana Hotel
		* Refer to attached documents
6. 2024-25 ACTEN Election of Officers and Representatives – Jon Cerny
	1. Officer positions: President Elect and Secretary
	2. Discipline representative positions opening up in June: Health Sciences Education and Engineering and Technology Education. We currently do not have a representative for Counseling and Career Development. Chrisinda and Miranda’s terms will end in 2024. Their associations will elect a replacement.
	3. Ballots - A message will be sent to each voting member with a link to the ballot for their discipline or the general ballot in April.
7. 2024 ACTEN Awards – Jon Cerny
	1. Applicants will use the ACTE Awards Portal to apply. Deadline is March 1, 2024. Please apply or nominate someone. Forward the information through your association’s newsletter or list serve and/or ask someone to apply.
	2. Nominating & Awards committee members will receive a message from the Awards Portal with their password to access/review/judge the ACTEN Applications after the March 1 application deadline has passed. Your review is important, please make sure you judge the awards.
8. Career and Technical Education Month (February 2024)
	1. February 5-6: CTSO students arrive on the weekend and remain for meetings with legislators on Monday
	2. ACTEN will cover the cost of one of their meals
	3. Michelle Paxton will be attending
	4. FCS Legislative Day is February 7
	5. Social Media Presence
	6. Other ideas—Miranda Bright
9. Bylaws Committee – Jon Cerny
10. Public Relations – Miranda Bright
11. Strategic Plan – Time to update and revisit plan
12. Leadership Handbook
13. Newsletter
14. Website – Deb Wolken
15. New Business:
	1. Updates – Murleen Bellinger
		* Membership lists for discipline reps (use for nominations and awards)
			1. Highlighted yellow means they have already received the award
			2. Highlighted in green means they could apply in a different category
	2. NCE Conference June 3-5, 2024
		* ACTEN Executive Board Meeting – Monday, June 3, 9:00 am
		* ACTEN Annual Meeting – Wednesday, June 5, 7:30 am
		* ACTEN Awards
		* ACTEN Split the Pot
		* ACTE Representative to Conference is President-elect Carrie Scheiderer
		* 50th Anniversary of NCE
	3. Outstanding Member of the Year Recipient 2024
	4. Evaluation of ACTEN Executive Director
	5. Policy in place should Murleen not be able to fulfill her duties as Executive Director
16. State Discipline Association Reports - Discipline Association Presidents -- (This is your opportunity to bring information to ACTEN about your organization or ask for ACTEN's input/assistance)
17. Any additional new or unfinished business
18. Adjournment
19. Next Meeting—NCE Conference in Kearney, Nebraska; Monday, June 3, 2023 at 9:00 A.M.