ACTE Region One
Call for Proposals NYC 2024

Thank you for your interest in presenting at the 2024 Region I Leadership Conference in New York City. This special event, hosted by ACTE Region I, the New York State Association for Career and Technical Education, and the United Federation of Teachers, will focus on the professional development of career and technical education professionals, including instructors, administrators, and career guidance and school counselors from both secondary and postsecondary CTE programs and institutions. The conference will be held May 1-3, 2024. Workshop and roundtable sessions will be scheduled on Thursday, May 2, and Friday, May 3, 2024. Each session will be approximately 45-55 minutes long.

Invited presenters will receive a discounted registration offer to attend the full event. Please see the conference website for more details.

The conference planning committee has identified priority content from the ACTE High-quality CTE Framework for strengthening the skills of CTE professionals in both secondary and postsecondary programs. Each submission must indicate which element of the ACTE High-quality CTE Framework the proposed presentation addresses. This year’s focus is on:

1. **Engaging Instruction** – This element addresses student-centered instructional strategies that promote project-based learning, problem-solving, inquiry, and challenge-based learning.

2. **Access and Equity** – This element addresses student recruitment and program promotion that support access and equity for all populations, and programs, supports, or strategies that ensure all students have the opportunity to succeed within a CTE program.

3. **Data and Program Improvement** – This element addresses the collection, reporting, and use of data for continuous evaluation and program improvement, as well as appropriate access to relevant data.

4. **Prepared and Effective Programming Staff** – This element addresses the qualifications and professional development of CTE program of study staff, including secondary CTE teachers, postsecondary CTE faculty, administrators, and other personnel.

5. **Student Assessment** – This element addresses how student learning in CTE programs is evaluated, including identifying knowledge and skills to be assessed, various
assessment types and quality, and assessments that lead to recognized postsecondary credentials.

We will also be focusing on teacher recruitment and retention as well as Artificial Intelligence and how it affects education as it relates to high-quality CTE.

For more information regarding the ACTE CTE High-quality Framework please visit https://www.acteonline.org/high-quality-cte/.

This is an excellent opportunity for you to showcase your programs and to share your expertise with colleagues.

**The deadline to submit a proposal is 5:00 p.m. EST, Monday, January 15, 2024.**

To have your session proposal considered for the program, please fully complete this [CALL FOR PROPOSAL](#). A maximum of two proposals per individual may be submitted, but each must be submitted separately. If you do not receive a confirmation message after submitting this form, please contact Jaime Alston at jalston@acteonline.org to verify the status of your submission.

The person submitting a proposal is the primary contact and is responsible for notifying all other participants of acceptance, rejection, scheduling, and any other information provided by ACTE. All speakers are required to register for the conference and pay their own expenses (e.g. travel, lodging, etc.). A discounted registration rate will be available exclusively for presenters.

In an attempt to broadly represent the range of sectors and geographic identities (urban, suburban, rural) involved in both secondary and postsecondary CTE programs throughout the region, the conference organizers reserve the right to align similar themed proposals into panel or roundtable discussions. You will be notified should your proposal be selected and assigned to a panel/roundtable discussion.

Each proposal will be evaluated on the following criteria:

- **Topic & Learning Objectives:** Topic, description, and learning objectives are clear and consistent, topic is appropriate and relevant to the audience, and is timely for today’s CTE educators.

- **Innovation:** Session addresses an innovative program/practice or brings an innovative approach to a familiar topic.

- **Audience Engagement:** Session utilizes interactive presentation strategies, such as collaborative discussion or hands-on activities, and includes multiple strategies to deliver information in order to engage different learning styles.
• **Practical Application**: Session gives attendees actionable strategies or ideas for replication and/or provides tools or resources (such as links, handouts) for attendees to take back home.

Each proposal will be evaluated by a panel of reviewers and final decisions about session selection will be made in January. Submitters will be notified about the status of their proposals shortly after.

The following information may assist you in completing the proposal:

• The presentation description should explain the topic and the format being used in the presentation, as well as the benefit of this presentation to attendees. This description will be used in the conference brochure/program.

• The target audience should explain who will benefit from the session the most. For example, administrators, postsecondary educators, health sciences teachers, etc. Please list the one that best fits your presentation.

• The session focus must be aligned to one of the previously identified elements from the ACTE High-quality CTE Framework. Please select the one that best fits your presentation.

Thank you for your time!

*The Region I Conference Committee*