**ACTEN Board Meeting**

Saturday, October 7, 2023, 9:00am

Career Pathways Institute, Grand Island, NE

MINUTES

**Call to Order:** Jean Condon called the meeting to order at 9:29 a.m.

President Condon expressed her appreciation to everyone attending and asked everyone to introduce themselves.

**Board Members Present:**

Jean Condon—President, Rick Painter—President Elect, DeLayne Havlovic—Treasurer, Ronda Ras—Secretary, Angie Chittick—BUS Rep, Miranda Bright—FCS Rep, Michelle Paxton—FCS Rep, Jennifer McConville—ADM, Crystal Feik—HEA Rep, Carol Erwin—PACE Rep, Jon Cerny—Past President, Stan Haas—TRA Rep, Adam Whitmore—TGY Rep

**Board Members Absent:**

Chrisinda Ritz—AGR, Justin Nollette—AGR, Shauna Paolini—NRS

**Ex-Officio Members Present:** Murleen Bellinger (ACTEN Executive Director), Katie Graham (NDE)

**Ex-Officio Members Absent:** Deb Wolken, Webmaster

**Secretary’s Report:**

The Minutes from June 5, 2023 Board of Directors’ Meeting were reviewed.

**Angie Chittick** **moved to approve the minutes as presented.**

**Rick Painter seconded. Motion passed.**

**Treasurer’s Report:**

**DeLayne Havlovic presented the Treasurer’s Report.**

**There were no questions. The report was approved as submitted.**

**Jon Cerny moved to deposit up to $10,000 of the money received from the NCEIF account into a CD. Michelle Paxton seconded the motion. Motion passed.**

**NDE Update, Katie Graham:**

* Two new staff hires:
	+ Shaun Young, Computer Science and Technology
	+ Erin Johnson, Office Associate
* Legislation:

LB610, provided over $5M distributed between secondary and postsecondary CTE and $200,000 for CTSOs. The NDE is working to get the funds out efficiently.

* Computer Science & Technology Act—
	+ 2025-26--Each school district shall include computer science and technology education aligned to academic standards in K-12 instruction.
	+ December 1, 2026 and each subsequent year—Provide an annual status report to school board and State Department of education.
	+ 2027-28—Require each student to complete at least five high school credit hours in CSTE.
* Financial Literacy Act requires this year’s seniors to have financial literacy training to graduate.
* She highlighted a Career-Readiness and Dual Credit Education Grant, which provides funds for teachers to cover costs associated with receiving training/course work to teach dual credit or to expand qualifications to teach CTE.
* Katie outlined professional learning opportunities and statewide projects that are in progress, which include NEC Conference, Beginning Teacher Institute, Jump Start, career field workshops, and CTSO events and conferences.
* Statewide Projects: Middle School CTE, Academic Integration, CTE Leadership Academy and Teacher Mentorships, Regional reVISION meetings.
* Legislative Day is February 5-6, 2024

2024 Conference Planning

* June 3-5, will be the 50th annual CTE Conference.
* Conference will begin a noon on Monday, June 3. The ACTEN board meeting will be on Monday, June 3, beginning at 9am.
* Rachel Mann will be the keynote speaker.

**CareerTech VISION 2023 –** Conference November 29 to December 2; Phoenix, AZ

* Delegates are Jean Condon, Rick Painter, and Brian Johnson (Angie Chittick, Alternate)—Jean will pick up delegate ribbons and distribute them.

**2024 (2026) ACTEN Awards**

* President Condon encouraged board members to promote awards to colleagues/division members; She reminded members that nominees do not have to be a member of ACTE/ACTEN to receive the state award.
* Murleen Bellinger explained that there will be a printed application document as well as the portal application. Deadline is March 1.

**CTE Month**

* CTSO Legislation Day is February 5-6. ACTEN will again sponsor a dinner for the state officers. Jon Cerny attended last year. He reported that he spoke to attendees for about 15 minutes. Michelle Paxton agreed to represent ACTEN at this year’s dinner. President Condon suggested that ACTEN members work to get pictures that could be used for ACTEN publicity.
* Other activities—Murleen Bellinger asked if anyone had ideas for CTE month activities. Several board members shared ideas implemented in their schools. The group highlighted that social media is probably the most effective way to share the various activities. President Condon suggested that the social media presence for CTE month be added to the January agenda as Old Business.
* FCS Legislative Day is February 7.

**Region V Conference**

* + April 9-12, 2024, Honolulu, Hawaii, Ala Moana Hotel

**Other Business:**

**Bylaws**

* Jon Cerny reported that the updated bylaws were approved in June. He does not see anything from the national organization to be addressed. He would like to find ways to get schools support teachers’ ACTEN membership. He would like to have membership be tied to CTE organizations.

**Committee Members**

* Murleen Bellinger urged members to review the list and reach out as needed to people in positions that could offer assistance with various projects.
* Our committee goals will need to be aligned with the Program of Work and/or Strategic Plan.

**Program of Work—**No Discussion at this time.

**Strategic Plan**

* Murleen Bellinger suggested that we need to update via committee or next meeting, making sure that it aligns with policies from the national office.

**Public Relations**

* Miranda updated the group on the t-shirt design for the upcoming year.

**Newsletter**

* Murleen asked for suggestions for ideas that could be shared with members through mass communication.
* President Condon expressed appreciation for the information that has been shared.

**Website**

Murleen Bellinger reported that she and Deb Wolken have been updating the website. She would like board members to review it and alert her of any needed changes.

**CTE Learn**

Murleen Bellinger reported that Michael Connet from ACTE would like to have Nebraska promote CTE Learn more. He suggested that maybe ACTEN could develop a Nebraska-specific course in the CTE Learn site. He suggested writing a grant to help develop courses—we aren’t sure about the grant option at this time. Discussion focused on possibly getting some of the courses to be recognized for Nebraska supplemental CTE endorsement. President Condon suggested that members explore CTE Learn more and entertain more discussion at a later date.

**New Business:**

* **Meeting Schedule** for 2023-24–President Condon wants to meet in person in January. She will explore options, but Jan. 27 might be a good possibility.
* Murleen Bellinger sent members a **calendar for 2023-24**. President Condon highlighted the change in the June board meeting time and reminded members that the Assembly of Delegates will be June 5 at 7:30 a.m.
* Members were asked to peruse the **2023-24 Leadership Handbook**.
* **Quality Association Standard--**Copies distributed to board members for review.
* **School administrator addresses for letter of commendation** was collected during the meeting.

**State discipline reports by rep or president**

Miranda FCS reported that there is new teacher workshop on November 6 and the FCS Legislative Day, February 7.

Angie reported that the NSBEA fall conference is taking place today in Kearney.

Michelle asked the question of how we can encourage school districts to use the monies from LB610 to help pay for dues of the CTE educators. Jean will work with Jon and Katie to create a letter to send out to school administrators in hopes of having them use the funds from LB610 to pay for dues.

President Condon thanked the members again for their attendance and contribution to CTE.

**Next meeting date:** January 2024, location to be determined.

**Adjournment:** The meeting was adjourned at 11:18.

Respectfully submitted by

Ronda Ras, Secretary