



EMPLOYABILITY PROFILE

Criminal Justice
ST. LAWRENCE-LEWIS BOCES
40 West Main Street
Canton, NY 13617

Student:
Academic Year:
Home District:

Rating Scale	
T	- Theory/Minimal Exposure
1	- Unsatisfactory
2	- Needs Improvement
3	- Meets Expectations
4	- Exceeds Expectations

Attendance
Understands work expectations for attendance and adheres to them. Notifies supervisor in advance in case of absence.

Communication Skills
Gives full attention to what other people are saying, asks questions as appropriate and understands what was heard. Communicates concerns clearly and asks for assistance when needed.

Collaboration / Communication
Interacts and communicates with others in a friendly and courteous way. Shows respect for others' ideas, opinions and racial and cultural diversity. Effectively works as a member of a team.

Creativity & Innovation
Apply critical thinking, research methods, and communication tools to create original work. Collaborate effectively with an audience beyond the classroom to create original work.

Health & Safety
Complies with health and safety rules for specific workplace.

Knowledge of Workplace
Demonstrates understanding of workplace policy and ethics.

Observes Critically
Carefully attends to visual sources of information. Evaluates the information for accuracy, bias and usefulness. Develops a clear understanding of the information.

Problem Solving & Critical Thinking
Identifies the nature of the problem, evaluates various ways of solving the problem and selects the best strategy.

Punctuality
Understands work expectations for punctuality. Arrives on time for work, takes and returns from breaks on time and calls supervisor prior to being late.

Quality of Work
Gives best effort, evaluates own work and utilizes feedback to improve work performance. Strives to meet quality standards and provides optimal customer service.

Research & Information Fluency
Apply varied research skills to find and evaluate resources. Use information and resources to accomplish real-world tasks.

Resolves Conflict
Identifies the source of conflict, suggests options to resolve it and helps parties reach a mutually satisfactory agreement.

Response to Supervision
Accepts direction, feedback and constructive criticism with positive attitude and uses information to improve work performance. Demonstrates flexibility when nature of work changes.

Solves Problems Using Math
Works with mathematical information (numbers, symbols, etc.) procedures, and tools and applies skills to answer a question, solve a problem, verify the reasonableness of results, make a prediction or carry out a task that has mathematical dimensions.

Takes Initiative
Participates fully in task for project from initiation to completion. Initiates interactions with supervisor for the next task upon completion of previous one.

Takes Responsibility for Learning
Identifies one's strengths and weaknesses. Sets goals for learning. Identifies and pursues opportunities for learning. Monitors one's progress toward achieving these goals.

Technology
Uses job-related tools, technologies and materials appropriately.

Workplace Appearance
Dresses appropriately for the position and duties. Practices personal hygiene appropriate for position and duties.

Foundations of Crime and Justice
Identify key issues affecting the contemporary criminal justice system
Define criminal behavior and how laws are adopted
Identify how criminal statistics are developed
Identify the various stages of the criminal justice process and what occurs at each stage



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The Police

Identify how modern policing evolved in the United States

Define laws of arrest, search and seizure and physical evidence

Identify examples of police crime and corruption

The Courts

Define what a court's jurisdiction is and what occurs at each level

Define the role of the judges, prosecutors and other performers of the bar of justice

Identify what happens at each stage of the court process

Identify the different sentencing philosophies

Corrections

Identify the roots of the American prison system

Identify issues surrounding the correctional system today

Define terrorism and its motivating factors

Demonstrate proper report writing procedures

First Aid

Identify proper techniques for administering basic first aid to injured persons (American Heart Association)

Demonstrate skills associated with the American Heart Association adult/infant CPR, AED and foreign body airway obstruction

Preparing for a Successful Career

Define the role of an investigator

Basic Investigative Responsibilities

Identify how to properly document the crime scene

Identify when a search with and without a warrant is authorized

Demonstrate the proper procedures for identifying, marking, collecting and preserving evidence

Identify techniques for obtaining information, identifying and arresting suspects

Investigating Violent Crimes

Identify how to classify deaths

Identify the elements of crimes against persons

Investigating Crimes Against Property

Identify the elements of crimes against property

Other Challenges to the Criminal Investigator

Identify the nature and scope of crimes committed with computers

Identify the different types of organized crime elements that exist in the United States today

Recognize bias/hate crimes, and ritualistic crimes

Define the extent and seriousness of the drug problem in the United States today

Identify alternatives to incarceration

Juvenile Justice

Define the philosophy of the juvenile justice system

Identify how the juvenile justice system differs from the rest of the criminal justice system



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Signature of Reviewer: _____ Print Name: _____

Title: _____ Review Date: _____