



## 2023-2024 CTE Administrator Huddle Schedule

Monthly, 2-Hour Virtual Sessions 9 a.m. – 11 a.m.

Note: CTE Administrator Orientation will be hosted by OCTE on Tuesday, September 26.

MONTH	FOCUS AREA(s)	FACILITATOR
Wednesday, October 4	Syllabus	
	Instructional Design	Michelle Radcliffe
	Safety Training	
Thursday, November 9	Advisory Committees	Doug Bush
Wednesday, December 6	Work-Based Learning	Jim Berry
Wednesday, January 10	Program of Study	Pat Yanik
Wednesday, February 7	Professional Development	Vlad Lebedintsev
Wednesday, March 6	Student Leadership	MI ACTE Board Member
Wednesday, April 3	Equipment Lists & Certifications	MI ACTE Board Member
Wednesday, May 1	Document Uploads	Mikki Spagnoli