



2022-2023 Program of Work

Mission: Provide educational leadership in developing a competitive workforce.

Vision Statement: Empowering educators to deliver high quality CTE programs that ensure all students are positioned for career success.

Committee: Audit Review Committee

Chairperson - IACTE Region III Representative, Greg Kepner

Members - Past President, Greg Krawiec; Sandy Warning, Treasurer

Goal # 1 Coordinate an audit by a CPA	Date
Coordinate an annual audit of the treasury	July- Aug 2022
Review the audit with the Board of Directors	Aug-Sept 2022
Prepare a written report to be given to the Board of Directors	Sept 2021



2022-2023 Program of Work

Committee: 2022 Conference Planning Committee

Chairperson – Karen Van DeWalle

Registration – Sandy Warning

Executive Director – Sandy Miller

Awards and Scholarship – Barb Schult

DE Liaison – Cale Hutchings

Members: Greg Krawiec, Ashlee Spannagel, Greg Kepner, Doralene Abdel-Halim

Goal # 1 Coordinate the Annual Conference

Date September 2021

Organize, promote, and conduct the Annual Iowa ACTE Conference

Provide a quality educational experience and networking opportunities for the IACTE membership

Select a conference theme

Establish the program

Solicit call for proposals

Select presenters

Coordinate with ACTE

Coordinate exhibits – profit and non-profit

Prepare promotional materials

Establish a budget

Coordinate registration

Conduct a follow-up survey

Prepare a written report for the annual House of Delegates Meeting



2022-2023 Program of Work

Committee: Awards and Scholarship Committee

(ACTE Contact Dominique Frascoia)

Chairperson – Barb Schult

Membership – IACTE Region III Representative, Greg Kepner;

Ag, Jessica O’Connor; Business, Barb Schult; Family & Consumer

Sciences, Nancy Johnson; Health Science, Tammy Steinwandt; Industrial

Technology, Matt May; WBL, Tara Troester; PACE, Brad Kinsinger

Goal #1 Encourage nominees from each division for each award	Date
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Develop and follow appropriate timelines and due dates for ACTE, Region III and Iowa awards	All year
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Recognize award recipients with plaque at the Annual Conference: ACTE Teacher of the Year, ACTE Administrator of the Year, ACTE Postsecondary Professional of the Year, ACTE Counseling & Career Development Professional Award, ACTE New Teacher of the Year, ACTE Teacher Educator of the Year, ACTE Carl Perkins Community Service Award, ACTE Lifetime Achievement Award, Oran Beaty Leadership	September
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Advance recipients from each division for the selected award categories to Iowa ACTE Awards (Agriculture, Business, Family & Consumer Sciences, Health, Applied Sciences, WBL)	August 1
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Advance Iowa ACTE award recipients on to Region III Award selection process	March 1
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Select two ACTE Region III Award of Merit Recipients	May 2023
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David Bunting CTE Teacher Preparation Scholarship announcement and award	Sept
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2022-2023 Program of Work

Committee: CTE Presidential Scholar Nominations

Chairperson: Sandy Miller, Division Reps: Ag – Jessica O’Connor, Business – Barb Schult, FCS – Nancy Johnson, Health - Tammy Steinwandt, Ind Tech – Matt May, Region III Rep - Greg Kepner, WBL – Tara Troester, DE – Cale Hutchings

Goal #2: Nominate 5 CTE Presidential Scholar nominees from Iowa from a field of up to 5 nominees from each division **Date**

Each division nominates at least 5 CTE Presidential Scholars **Sept 30**

Each division selects top 5 nominees **Oct 10**

The Presidential Scholar awards committee evaluates the division nominees based on developed rubric **Oct 23**

Executive Director will tabulate scores and give top five nominees to CTE Bureau Chief **Oct 31**

The Dept. of Ed nominates the CTE students with the top five scores to be Iowa’s CTE Presidential Scholar nominees **November**



2022-2023 Program of Work

Committee: Membership Committee

Chairperson – Sandy Miller, Executive Director

Membership – President, Karen Van De Walle; Agriculture, Alaina Imhoff; Family and Consumer Sciences, Luann Bibler; Health, Lori Hughes; Business, Patrick Geer, IITEA, Brian Nelson; PACE, Jeff Henderson; WBL, Tyler Rogers

Goal #1 Retain membership of at least 500 members	Date
Provide face-to-face greetings and exhibit from IACTE to all affiliate divisions at their conferences	
Business – Greetings and Exhibit	Sept 25, 2022
Agriculture Science – Greetings and Exhibit	June 27, 2023
Health – No conference	
Family and Consumer Sciences – Greetings and Exhibit	Sept 19, 2022
WBL – Greetings and Exhibit	April 4, 2023
Industrial Tech – greetings only	Sept 19, 2022
Collaborate with divisions to conduct annual membership campaign	July - June
Conduct annual membership campaign, with assistance from ACTE	continuous
Work with Dept. of Ed content area representatives to encourage membership	continuous



2022-2023 Program of Work

Goal #2 Increase Awareness of Iowa ACTE

Date

Support each division conference with greetings and Iowa ACTE exhibit to build awareness of the value of CTE and membership in Iowa ACTE and ACTE Sept, April, June

Contact CTE teacher preparation instructors to facilitate student membership and visit CTE Teacher Education Programs as invited Sept. – Dec.

Committee: Advocacy and Policy Committee

Chairperson – IACTE Past President, Greg Krawiec

Membership – President, Greg Krawiec; 2nd V.P., Ashlee Spannagel; Executive Director, Sandy Miller; Division Representatives from Board of Directors

Goal #1 Showcase students and quality CTE programs

Date

Exhibit at the School Administrator of Iowa (SAI) Conference August 3, 2022

Exhibit at the Iowa Association of School Boards Conference Nov16-17, 2022

Host CTE Day at the Capitol with all divisions represented, fill Rotunda, Gov. Speaks Feb 9, 2023

Request Gov. Reynolds to sign proclamation *Feb as CTE Month* Dec 2022

Exhibit at the School Counselor (ISCA) Conference Nov 7-8, 2022



2022-2023 Program of Work

Goal #2 Monitor state and federal legislation related to CTE and advocate for legislation That supports quality CTE	Date
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Monthly sharing of advocacy issues and activities from divisions	Ongoing
Send out Legislative updates to board of directors and members as needed	Ongoing
Share information with members important to education as a whole with an emphasis on CTE	Ongoing
ACTE Policy Watch – fulfill responsibilities as needed to support CTE legislation	Ongoing

Goal #3 Sponsor four students from rotating CTSO's to attend NPS to speak out for CTE	Date
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DE contacts the four CTSO organizations in this year's rotation on opportunity to attend	Nov - Dec
Exec. Director coordinates materials, presentations & organizes student training sessions	Feb - Mar
Exec. Director contacts U.S. Senators and Representatives for hill visit appointments and attends NPS with students.	Feb - Mar



2022-2023 Program of Work

Committee: Communications Committee

IACTE website, Facebook and Twitter

Chairperson – Immediate Past-President, Greg Krawiec; Executive Director, Sandy Miller, ex officio

Goal #1 Keep members informed about IACTE events, opportunities, leadership and minutes of board meetings.	Date
Send E-blasts to members as needed	Ongoing
Keep the membership informed about the activities of the association and the key issues in career and technical education by keeping the website current	Ongoing
Prepare a written report for the annual House of Delegates meeting	September
Initiate and update Iowa ACTE Facebook page	Ongoing
Tweet out Iowa ACTE events	Ongoing



2022-2023 Program of Work

Committee: Nominating Committee

Chairperson: Immediate Past President, Greg Krawiec; Membership: All past Presidents, DE Liaison, Cale Hutchings and Executive Director, Sandy Miller, ex officio

Goal #1 Nominate for future positions	Date
Submit nominees to the IACTE Board of Directors for approval for the office of 2 nd Vice President and Secretary (60 days prior to Conference)	July
Coordinate voting procedure (see By-laws)	Sept - Oct

Committee: Ad Hoc Committee – Quality Association Standards

Chairperson: President – Greg Krawiec

Membership: Executive Director, Sandy Miller, ex officio

Goal #1 Complete the Quality Association Standard application	Date
Evaluate our state association, its accomplishments and possible improvement	October 15



2022-2023 Program of Work

Committee: Ad Hoc Committee – Executive Director Search

Chairperson: Ashlee Spannagel

Membership: Executive Committee: Karen Van De Walle, Doralene Abdel-Halim, Greg Krawiec, Greg Kepner, Ex Officio: Nancy Johnson, Sandy Warning, Executive Director, Sandy Miller

Goal #1 Appoint the next Executive Director	Date
Create document of Executive Director Duties by Month	January
Create “Position Posting”	January/February
Advertise on website & through eblast to members	February
Design Interview Rubric and Interview Questions	March
Interview candidates	March
Write Executive Director Agreement	April
Get contract signed and invite new Executive Director to board meeting	May