

Teach CTE Summit 2023



SPEAKER INFORMATION

CONFERENCE HOTEL

InterContinental Saint Paul Riverfront
11 E Kellogg Blvd, Saint Paul, MN, 55101

DIRECTIONS TO HOTEL

From the airport:

Take Bayfield Street West. Bayfield Street turns into Fillmore Avenue. Turn right/North onto Robert Street. Turn left/West onto Kellogg Boulevard. After three blocks, turn right/North onto Wabasha Street - Hotel and parking ramp on right.

To the hotel from the north:

Stay onto I35E South. Take exit 107A on the left to merge onto US10 E toward Wacouta St, US52 South. Take the exit on Wacouta St. Turn right onto Kellogg Blvd E. In 0.4 miles the destination is on your right.

PARKING

Valet parking is available at the hotel for \$20. Overnight parking is \$32. There is no self-parking at the InterContinental Hotel. There is a parking ramp ½ block away called Victory Ramp. They have daily and overnight parking.

TRANSPORTATION TO PRE-CONFERENCE AND OFF-SITE (Riverboat Cruise)

We have arranged a shuttle to take attendees to St. Paul's College for the pre-conference event. Please meet us in the Intercontinental Hotel lobby around 1:25 p.m. We will leave at 1:30 p.m.

We will leave St. Paul's College at 5:15 p.m. to return to the Intercontinental.

The same shuttle will take participants to the Riverboat Cruise at 5:50 p.m.

Please note: those attending the pre-con event and the riverboat cruise will have a short turnaround time at the hotel.

CONFERENCE APP

ACTE uses Sched as our mobile and web-based app for the 2023 conference. You can access the schedule and conference information online [TEACH CTE SUMMIT 2023: Schedule](#).

This event is also available on your phone:

1. **Download** the Sched App from the App Store or Google Play
2. **Search** within the Sched App to find your event:
"TEACH CTE SUMMIT 2023"
3. **Sign up** or **Sign in** to access your event
4. You and your co-presenters should have access to your session in the app. Once you click on your presentation, you will see the icon "speaker tools". After clicking this icon, you can add your presentation. Please add a few take away notes/points that can be shared with attendees unable to attend your presentation. You may only be able to add content to your presentation when using the desktop version of the app.

ROOM SET UP AND AV

Concurrent Sessions

Each concurrent session room will have a projector and screen. Please bring your laptop and presentation downloaded on a thumb drive and your laptop to avoid any issues. You can find your room assignment(s) in the conference app. You will have one hour for your presentations. Allow time to engage with your audience.

Roundtable Sessions

The roundtable session will be a total of 60 minutes, broken up into two-30-minute sessions. You will present the same presentation to two groups. You will not have access to a screen or projector. You may bring a poster or other presentation aids if desired. You can find your table number in the conference app. The tables in the general session will have a stanchion with your presentation number.

Attire: The attire for the summit is business casual but the pre-conference and riverboat cruise attire is casual.

INTERNET – Wi-Fi

We will have complimentary Wi-Fi available:

Network Name:

- Please log in with user name: **ihg1rewardfreewifi** and password: **msspsp**
- Passcode: **msspsp**