

# Missouri ACTE

## Summer Conference & Trade Show

(Missouri Association for Career and Technical Education)



**Missouri ACTE 2023 Summer Conference**

**July 24-27, 2023; Springfield, MO**

**Exhibitor Information**

## Exhibitor Information

**July 24-27, 2023**

Oasis Hotel and Convention Center

2546 N Glenstone Avenue ■ Springfield, Missouri

### Why You Should Exhibit

■ Where else can you show your products and services to over 1,200 career & technical educators in just two days...and all for about 22¢ per contact?

■ During these uncertain economic times, it is more vital than ever to keep your name, products, and services in front of your customers. The Missouri ACTE Conference and Trade Show provides you with an inexpensive, valuable, face-to-face opportunity to do just that!

■ Your exhibit will be visited by over 1,200 secondary and post-secondary administrators, teachers, counselors, state supervisors, government and military representatives, as well as numerous active leaders in career and technical education from across the state of Missouri.

# 2023 Missouri ACTE General Program

## Monday, July 24

9:30 am

### **Missouri ACTE Board of Directors Meeting**

Oasis Hotel & Convention Center – Sahara

12:00 pm – 6:00 pm

### **Missouri ACTE Conference Registration**

Oasis Hotel & Convention Center – Grand Ballroom

12:00 pm – 6:00 pm

### **Missouri ACTE Exhibits Open**

Oasis Hotel & Convention Center – Grand Ballroom

2:00 pm – 3:00 pm

### **All Missouri ACTE Committee Meetings**

Oasis Hotel & Convention Center – Maui Ballroom

## Tuesday, July 25

7:00 am – 2:00 pm

### **Exhibits Open**

Oasis Hotel & Convention Center • Grand Ballroom

7:00 am – 2:00 pm

### **Missouri ACTE Conference Registration**

Oasis Hotel & Convention Center • Grand Ballroom

8:00 am – 9:30 am

### **Opening General Session – Paradise Ballroom**

Welcome; President-Elect Speeches

10:00-11:30 am

### **Opening General Session – Paradise Ballroom**

Welcome; President-Elect Speeches

11:30 am – 1:00 pm **LUNCH Break**

1:00 pm – 4:00 pm

### **All Division Sessions-Oasis Convention Center**

Oasis Hotel & Convention Center

4:30 pm – 6:30 pm

### **Missouri ACTE Awards/New Professionals Reception**

The Barley House at Moon Town Crossing

## Wednesday, July 26

8:00 am – 11:00 am

### **Missouri ACTE Late Registration**

Oasis Hotel & Convention Center • Glass Lobby

3:30 pm

### **House of Delegates Meeting**

Oasis Hotel & Convention Center – Fiji Ballroom

## Booth Info

With your Exhibit space rental of \$400, you will receive:

- One 8'x 10' draped booth
- Standard backdrop with divisional side rails
- One 6' table skirted and covered
- Two chairs and one wastebasket
- Publicity in the Conference Program
- Name tags
- 2 Boxed Lunches each booth purchased

## Exhibitor Info

### **Sunday July 23, 2023**

3:00 pm – 8:00 pm ... Vendor Set Up

### **Monday July 24, 2023**

8:00 am – 12:00 pm ... Vendor Set Up

12:00 pm – 6:00 pm ... Exhibit Hall Open

### **Tuesday, July 25, 2023**

7:00 am – 2:00 pm ... Exhibit Hall Open

2:00 pm – 4:00 pm ... Vendor Tear Down

Conference Registration will be held on Monday afternoon in conjunction with the opening of the Exhibit Hall at the Oasis Hotel & Convention Center.

Registration and exhibits will continue on Tuesday.

These times will give attendees an excellent opportunity to visit all the exhibitors and we feel you will be pleased with the format. The two Opening General Sessions will also be held in the same facility as the exhibits. All of Tuesday sessions will be held in the Oasis Hotel & Convention Center this year on Tuesday morning and afternoon!

## More Ways to Get Your Name Before Our Members

### Sponsorships

For the price of sponsoring our Opening General Session, your name/logo will be put on our large screens to be viewed by all those attending the July 25 ...

- Opening General Session
- Exhibit Hall

### Advertising in the Summer Program

You can put ... and keep ... your company name, logo, and supporting information before each attendee by advertising in the 2023 Summer Program.

You can choose a quarter, half, or full page ad. And, if you want, we'll even help you design it!

For information about sponsorships or advertising in the Missouri ACTE Summer Conference Program, email Karen Mason at [pkmmason@leru.net](mailto:pkmmason@leru.net) or [masonk@eastnewton.org](mailto:masonk@eastnewton.org) or call 417-472-7173. In order for your ad to be included in the 2023 Summer Program, we will need to hear from you by June 23, 2023. ***We look forward to seeing you at the 2023 Missouri ACTE Conference and Trade Show in Springfield!***

## Exhibitor Booth Reservation Form

### Contact Information

The correct wording of firm name for program listing is as follows: (Please type or print)

Name of Firm: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

**Missouri ACTE should address future correspondence regarding the exhibit to (if different then above):**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

### Booth Selection Information

**Choice of Exhibit Location (See Exhibit Hall Layout for Booth number)**

1<sup>st</sup> Choice: Booth No. \_\_\_\_\_ 2<sup>nd</sup> Choice: Booth No. \_\_\_\_\_ 3<sup>rd</sup> Choice: Booth No. \_\_\_\_\_

Line of goods to be displayed: \_\_\_\_\_

Is there a competitive company you do not want to be next to? ☐ Yes ☐ No

If yes, who? \_\_\_\_\_

## Payment Information

Number of Booths Desired: \_\_\_\_\_ @ \$400.00 per booth = \$ \_\_\_\_\_

TOTAL = \$ \_\_\_\_\_

☐ Check (Enclosed) - Make check payable to: Missouri ACTE and remit to 10349 Route CC Stella, MO 64867

☐ Visa/Mastercard/AMEX: # \_\_\_\_\_ Security Code \_\_\_\_\_

Exp. Date: \_\_\_\_\_ Name on Card: \_\_\_\_\_

Signature: \_\_\_\_\_

ACTE processes all of our credit card charges.

## Exhibitor Booth Reservation Form *(Continued)*

### Reservation Process

Exhibitors should fill out this Exhibit Booth Reservation Form and forward it to Missouri ACTE, along with the fee of \$400 for each 8' by 10' booth.

Make check payable to:

Missouri ACTE  
Karen Mason, Executive Director  
10349 Route CC  
Stella, Missouri 64867

**Or, fax Exhibit Booth Reservation Form, with credit card information, to: 417-472-7129.**

**Questions:** Call Karen Mason at 417-850-3566

**The Oasis Hotel & Convention Center will email exhibitors forms relating to signage, electrical, phone, freight and equipment needs. The Oasis Hotel & Convention Center will assist you with hotel reservations. Call 888-532-4338 or (417) 866-5253**

### Booth Personnel

Please print the names of the exhibitor personnel for name badges:

\_\_\_\_\_

\_\_\_\_\_

Phone # for contact during conference of at least one exhibitor present:

### Promotion

☐ Yes, please contact me about sponsorship opportunities.

☐ Yes, please contact me about advertising in the Summer Program.

Name: \_\_\_\_\_

Are you interested in presenting in an exhibitor workshop? Yes ☐

### Door Prizes

If you have a door prize to donate, please check the appropriate box.

☐ Yes, I will have door prizes at my booth.

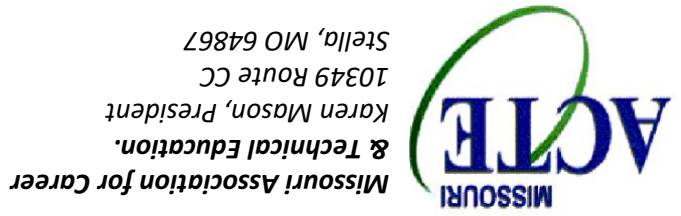
**Exhibitor Information Enclosed**

**Missouri ACTE 2023 Summer Conference**

**July 24-27, 2023 Springfield, MO**

**Exhibitor Information**

**2023 Missouri ACTE  
Summer Conference  
And Trade Show**



*Missouri Association for Career  
& Technical Education.  
Karen Mason, President  
10349 Route CC  
Stella, MO 64867*