#### ACTEN BOARD OF DIRECTORS’ MEETING

**Saturday, January 21, 2023; 9 a.m.**

**Career Pathways Institute**

**1215 S. Adams St., Grand Island, Nebraska**

**9:00 AM**

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### **AGENDA**

1. Call to Order
2. Approval of Minutes – October 22, 2022
3. Treasurer’s Report – December 31, 2022- DeLayne Havlovic
4. NDE Update – Kate Graham/Sydney Kobza
   1. Career and Technical Education Center Updates
   2. Legislation
   3. 2023 Conference Planning
5. ACTE Update – Jon Cerny
   1. CareerTech VISION--2022 Review
   2. National Policy Seminar, March 19-22, Washington DC
      * Early bird registration by February 17 is $385
   3. Region V Conference, April 12-15, Fargo, ND
      * Delta Hotel
      * Refer to attached documents
6. 2023-24 ACTEN Election of Officers and Representatives – Samantha Lavene
   1. Officer positions: President Elect and Treasurer
   2. Discipline representative positions opening up in June: New and Related Services (Jodi). We currently do not have a representative for Postsecondary, Adult and Career Education. Alex and Alicia’s terms will end in 2023. Their associations will elect a replacement.
   3. Ballots - A message will be sent to each voting member with a link to the ballot for their discipline or the general ballot in April.
7. 2023 ACTEN Awards – Samantha Lavene
   1. Applicants will use the ACTE Awards Portal to apply. Deadline is March 1, 2023. Please apply or nominate someone. Forward the information through your association’s newsletter or list serve and/or ask someone to apply.
   2. Nominating & Awards committee members will receive a message from the Awards Portal with their password to access/review/judge the ACTEN Applications after the March 1 application deadline has passed. Your review is important, please make sure you judge the awards.
8. Career and Technical Education Month (February 2023)
   1. February 6-7: CTSO students arrive on the weekend and remain for meetings with legislators on Monday
   2. ACTEN will cover the cost of one of their meals
   3. An ACTEN member will be attending
   4. FCS Legislative Day is February 8
   5. Other ideas—Miranda Bright
9. Bylaws Committee – Samantha Lavene
10. Public Relations – Miranda Bright
11. Strategic Plan – ACTE has implemented a new Strategic Plan
    1. Align our plan with ACTE’s
    2. Discussion on aligning
12. Newsletter
13. Website – Deb Wolken (replacement for Deb)
14. New Business:
    1. Updates – Murleen Bellinger
       * 2022-23 ACTEN Leadership Handbook
       * Membership lists for discipline reps (use for nominations and awards)
         1. Highlighted yellow means they have already received the award
         2. Highlighted in green means they could apply in a different category
    2. NCE Conference June 5-8, 2023
       * ACTEN Executive Board Meeting – Monday, June 5, probably 4:30
       * ACTEN Annual Meeting – Wednesday, June 7, 7:15 am
       * ACTEN Awards
       * ACTEN Split the Pot
       * ACTE representative to conference will be Michael Connet
    3. Outstanding Member of the Year Recipient 2023
    4. Evaluation of ACTEN Executive Director
    5. CTE Learn Grant
    6. Policy in place should Murleen not be able to fulfill her duties as Executive Director
15. State Discipline Association Reports - Discipline Association Presidents -- (This is your opportunity to bring information to ACTEN about your organization or ask for ACTEN's input/assistance)
16. Any additional new or unfinished business
17. Adjournment
18. Next Meeting—NCE Conference in Kearney, Nebraska; Monday, June 5, 2023