

Information Sheet

Career and Technical Education (CTE) Day at the Capitol

Thursday, February 9, 2023



Sponsored by: Iowa Association for Career and Technical Education

Goals: Champion state legislators to advocate for Career and Technical Education

Heighten awareness about Iowa ACTE within Iowa

Objectives/Action of the day:

- Showcase high quality CTE Programs from across the state at displays with students explaining the benefit and learning as a result of CTE and CTSO's (Career and Technical Student Leadership Organizations).
- Sponsor several tables from each division with displays (20+ tables total) -Agriculture, Business, Family and Consumer Sciences, Health Science, Industrial Technology and Work Based Learning.
- Advocate how CTE prepares students for contributing to society and the economy.
- Build rapport with our state representatives and senators by making personal contacts, through appointments made prior to the day (see link below to Find Your Legislators).
- Experience the importance of being active in State government.

Location: Iowa State Capitol 1st Floor Rotunda and wings have been reserved for Iowa ACTE displays.

Schedule: The space in the Rotunda has been reserved from 7:00 a.m. – 2:00 p.m.

Set-up: As needed. Schools can display anytime 7:00 a.m. – 2:00 p.m.

Register by February 1st at the following link, even if you told me earlier this school year that you would attend. If a CTSO wants one table with several students changing shifts throughout the day, please register only once for that exhibit.

[CTE Day at the Capitol Free Registration](#)

Cost: Free

Lunch: Everyone is responsible for purchasing or bringing their own lunch. There is a cafeteria in the Capitol.

Each teacher is responsible for bringing all of his/her own display items, table and table coverings. There are some tables available on a first come first serve basis but last year we ran short until capitol staff found some in storage. Please bring your own table covering, if desired.

How: Interactive demonstrations work best to get adults to take time to hear our story. Bring students prepared to demonstrate and explain a couple of activities showcasing modern curriculum in your classroom or CTSO. For example entrepreneurship students could showcase sample products and the process involved in creating the product. FCCLA students involved in a STAR Event could bring their display and/or portfolio part of their competition. Ag students could bring a lesson out of the CASE curriculum. Health students could bring a surgical procedure demonstration or blood pressure checks.

Entering the Capitol: The Capitol has two public entrances – the north side of the West Steps and south side of the Capitol Building.

What kind of security inspection is conducted?

- All persons and packages are subject to search.
- Electronic items may receive additional screening.
- Identification may be requested.
- No packages, boxes, briefcases or other containers may be left unattended in public areas.
- Culinary students should avoid bringing knives.

Attire: It is best if students wear professional attire. Some organizations have this planned for them with approved Official Dress or a dress code. Others will need to work on this. A polo or Oxford shirt and black or Khaki pants would be appropriate if no uniform is available. **T-shirts and sweat pants are NOT appropriate attire for this event.**

Find Your Legislator:

The first step in interacting with your legislators and advocating for CTE and CTSO's is to know who your legislators are.

The 5 digit zip code and city searches may be represented by multiple State Senators and State Representatives. **Use your full address for an exact match.**

<https://www.legis.iowa.gov/legislators/find>

Find Your Representative

- Call the Iowa House at 515.281.3221
- Visit <https://www.legis.iowa.gov/legislators/house>

Find Your Senator

- Call the Iowa Senate at 515.281.3371

- Visit <https://www.legis.iowa.gov/legislators/senate>.

It would be best to make an initial contact with your legislators via phone or email to invite them to visit your display and set up an appointment to talk with them in person on **February 9th**. By scheduling an appointment in advance, legislators are more likely to stop by your display area where you are more likely to receive at least a few minutes of their undivided attention. Representatives and Senators are usually more than happy to accommodate their constituents, especially students. Some may even take the time for an official photograph or tour with you and your students.

Weather: Each school is responsible for its own transportation and decisions regarding inclement weather. CTE Day at the Capitol will proceed as planned for those who are able to attend.

Moving Equipment Inside the building: Do not drag items across the floor. Dragging items across the floor or steps will damage the restored surface. Only tables and chairs in good condition with rubber or felt caps that will not damage the floors will be allowed in the Capitol building.

Other important guidelines: No tape or fasteners of any kind can be attached to any part of the structure. Only matting tape may be used to affix cables to the floors. Balloons are not allowed in any part of the capitol. Groups must maintain a 5' fire aisle. Iowa law expressly provides that groups using the facilities are liable for any damage incurred during their events.

Etiquette at the Iowa State Capitol: Please read the attachments to this email for additional information and abide by the requirements. We cannot block walkways!

Please register if you are planning to attend using the Google form provided! Please let me know via text, email or phone of any cancellations as they arise.

Thank you!

Looking forward to seeing you at the Capitol!

Respectfully,

Sandra Miller, Iowa ACTE Executive Director

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