



***Iowa ACTE Board
Meeting Minutes
6.20.2022
4:30 p.m.***

CTE: Learning that Works for Iowa

<i>IAAE</i>	<i>Iowa Association of Agricultural Educators</i>
<i>IBEA</i>	<i>Iowa Business Education Association</i>
<i>IFCSE</i>	<i>Iowa Family & Consumer Sciences Educators</i>
<i>IHEA</i>	<i>Iowa Health Educators Association</i>
<i>IITEA</i>	<i>Iowa Industrial Technology Educators Association</i>
<i>IWBL</i>	<i>Iowa Work Based Learning</i>

- I. Called to Order by President Greg Krawiec at 4:30 p.m.
- II. Attendance – Roll call
 - A. Greg Krawiec, Jessica O’Connor, Sandy Miller, Brad Kinsinger, Sandy Warning, Greg Kepner, Barb Schult, Nancy Johnson, Cale Hutchings, Tara Troester, Karen VanDeWalle
- III. Approve previous board minutes 5.16.2022
 - A. Addition: “Nancy Johnson moved to approve the minutes of 5.16.2022.”
 - B. Moved by Greg Kepner and seconded by Barb Schult to approve the minutes as corrected. Motion carried.
- IV. Treasurer’s Report (quarterly) - no quarterly report
 - A. Finances from Region II Conference
 - i. Approximately \$7500 in profit will be split with Region III
 - ii. \$1328.32 was raised on the Silent Auction that will go to ACTE Support Fund.
- V. Division Reports
 - A. IAAE – Jessica
 - i. Meetings have revolved around our summer conference that will take place June 27th through the 29th at the FFA Enrichment Center. 226 Ag teachers from across the state are registered for the event. District breakout meetings have been occurring virtually to work through some items that can be addressed prior to the event. Our awards committee has been busy ensuring that all of our IAAE awards are represented, and I have been working on comparing IAAE and IACTE awards so we can encourage members to apply but also ensure they are applying for the correct award.
 - B. IBEA – Barb
 - i. They are working on the IBEA Back to the Future Conference. Registration opens July 1
 - C. IFCSE – Nancy
 - i. Key Leaders met as a group on June 10th at the FFA Enrichment Center to go over conference details. All agreed to use the same pricing model at ACTE and have joint registration. Need to finalize registration details with Sandy W, Sandy M, and LuAnn B. Need to coordinate vendor set up with Sandy M for those attending both conferences.
Still looking for a VP Elect, have a couple of people thinking about it. I will advise for the in-person meeting as soon as we know.
 - D. IHEA – Tammy – no report
 - E. IITEA – Matt
 - i. They are working with Wayne State for the 2nd annual Industrial Technology conference. Cale has been working on rewriting the bylaws, so we can send out to our members to vote.

- F. IWBL – Tara
 - i. April 4, 2023 Work Based Learning Iowa Conference, Prairie Meadows, Altoona. Membership Discussion (ongoing) What are the benefits/value of being a member of IWBL? What is an appropriate membership fee? She sent Sandy a PDF of the Bylaws.
- G. IPACE – Brad
 - i. They are building membership and did a presentation at the Region III Conference.
- VI. ACTE Region III Representative Report – Greg Kepner
 - A. 133 people attending with 20 exhibitors and 28 sessions
 - B. The policy committee is finishing the strategic plan
 - C. They want to add two more fellows
 - D. Eight different awards
- VII. DE Liaison Report – Cale
 - A. CTE program enrollments are stagnant
- VIII. Program of Work – Standing Committee Reports
 - A. Audit Review – No Report
 - B. Awards and Scholarship – Barb Iowa ACTE Award applications due August 1 Report given. Discussion was held on awards.
 - C. Conference Planning – Karen
 - i. Discussion was held concerning the fall conference. See notes below under new business
 - D. Membership – Greg Krawiec & Sandy Miller No report at this time. This committee has not met.
 - E. Policy Development – no report
 - F. Communications – no report
 - G. Nominating –
 - i. We need a second Vice President
- IX. Ad Hoc Committee Reports –
- X. Ex-officio reports
 - A. Executive Director and Membership – Sandy M. – see report attached below
- XI. Unfinished Business
 - A. [Region III Conference](#) – wrap up Sandy & Sandy
 - i. Embassy Suites, Des Moines, June 15 – 17, 2022 Ten board members attended. Thanks to board members who helped host and provide transportation for tours.
 - ii. 133 Registered
 - iii. 23 Exhibitors, Blackout BINGO
 - iv. 31 Breakout Sessions
 - v. Breakout at a Glance and SCHED app were utilized.
 - vi. Thanks to those who brought a Basket for the CTE Support Fund Silent Auction
 - vii. I-Cubs Game, Total Picnic Package with dessert and 1st Pitch
 - viii. Swag Bag
 - ix. Preconference Session – 22 Attended

- x. Award of Merit – 3 Iowa recipients
- xi. Awards Nominee Friday Luncheon only registration option
- xii. Hotel and Overflow hotel
- xiii. Polo or Cap free with registration
- xiv. DM Central Jr. ROTC presented colors

B. Program of Work 2021- 2022 – Sandy

- i. Sandy will add Region III Conference as an item in the Program of Work document.
- ii. All members need to read it before the face-to-face meeting in July/August.

XII. New Business

A. Unification –

- i. ACTE will grant up to one year membership to members. They will have the benefits of being a member and ACTE will send an e-mail.
- ii. Sandy sent the membership list to ACTE
- iii. Sandy will e-mail a sample bylaw verbiage to division reps for use in their own bylaws.

B. Iowa ACTE Best Practices Conference

- i. Sept. 20, 2022
- ii. Aaron Putze is a possible keynote speaker from the Iowa Soybean Association
- iii. It was moved by Karen VanDeWalle and seconded by Tara Troester to pay Aaron Putze \$400.00 to be the Keynote speaker and present 1-2 workshops. Motion carried.

C. SAI Conference

- i. Need divisions to bring students. Booth #211. Registration fee \$750 pd. Contact Sandy Miller with volunteers.
- ii. August 3, 2022, 8:00 – 3:30 p.m. Community Choice Convention Center, Des Moines

D. Who will rotate off the Board? Who will replace board members? Division Reps?

- i. Nancy Johnson volunteered to be the secretary for 2022-2023.

E. Appoint Treasurer for 2022-2023.

- i. It was moved by Greg Kepner and seconded by Brad Kinsinger to appoint Sandy Warning as treasurer for 2022-23. Motion carried.

Adjourn

It was moved by Brad and seconded by Greg to adjourn the meeting at 5:38 pm.

Next Meeting: July Face- to-Face Meeting, For all old 2021-2022 and new board members for 2022-2023 year. Date TBD, Face to Face, Location? All board members should fill out the doodle sent by Sandy.

Respectfully submitted,

Nancy Johnson, Acting Secretary

Iowa ACTE Executive Director Report to the Board of Directors June 20, 2022

Program of Work:

Member Value and Engagement

- Region III conference preparations
- Unification work with ACTE, membership list sent
- IAAE Conference June 28 Greetings, Handout, and Trade Show

Professional & Leadership Development

Region III Conference

- June 15 – 17, 2022
- Embassy Suites, Des Moines
- SCHED app used and Schedule at a Glance on Region III website & our website
- Finalized work on Banquet Event Order, menu, special dietary needs, budget, exhibitors, sponsors, tours, I-Cubs game, Social Gathering and Networking Event, eDynamic Reception at Iowa Taproom, AV orders, AV equipment borrowed, Wednesday Preconference session led by LeAnn Wilson - ACTE Executive Director, webpage, agenda, swag bags, CTE Fund Silent Auction, shirt/cap order, Friday only registration for Awardees, etc.
- 133 Registered, 23 Exhibitors
- CTE Support Fund – 15 Baskets
- Exhibitor Blackout BINGO
- I-Cubs Game
- First Pitch Voting with corn in pint jars for Policy committee people, Vice Pres. And Vice-Pres. Elect
- Successful Conference hosted with a profit

Iowa ACTE Conference

- Sept. 20, 2022, FFA Enrichment Center, Ankeny, IA
- First Conference Planning Meeting, May 18, 3:30
- Possible keynote selected?

Advocacy and Awareness

- SAVE the Date- CTE Day at the Capitol for Thursday, February 9, 2023, 7:00 – 2:00 Full Rotunda

- School Administrators of Iowa (SAI) Conference, August 3, 2022. Need volunteers!
- Iowa School Counselors Association (ISCA) Conference, November 7-8, 2022
- Iowa Association of School Boards (IASB) Conference, November 16-17, 2022

Strategic Partnerships

- Vendors/Sponsors for the ACTE Region III Conference

Innovation

- Determining and completing unification process, communication of and benefits

Membership Report: 5/16/2022

533 +231 = 764 Affiliated & Associate Members paid dues so far this year.

Ag	194 + 0 = 194
Business	96 + 0 = 96
FCS	107 + 3 = 110
Health	5 + 1 = 6
Ind Tech	69 + 1 = 70
Adm	20 + 2 = 22
WBL	23 + 227 = 250
Other	8 + 0 = 8
SC	1 + 0 = 1
PACE	6 + 1 = 7

4 Student Members (Free)

Respectfully submitted,
Sandra Miller