I. **Call to Order**

II. **Attendance**
- Roll call Greg Krawiec, Barbara Schult, Sandy Miller, Ashlee Spannagel, Greg Kepner, Karen Van De Walle, Matt May, Tara Troester, Cale Hitchings, Anna Brooks, Nancy Johnson, Doralene Abdel-Halim, Susan Seuferer

III. **Approve previous board minutes 4.18.2022**
- **A. Motion:** ---
- **B. Second:** Barb Schult
- **C. Approved**

IV. **Treasurer’s Report (quarterly) (October, January, April, July)**
- Unofficial report sent.

V. **Division Reports**
- **A. IAAE – Jessica:** No Reports
- **B. IBEA – Barb**
  - i. **Theme:** Back to the Future
  - ii. **September conference with registration open July 1**
  - iii. **Discussed unification:** Positive discussion
- **C. IFCSE – Doralene**
  - i. **Meeting upcoming on June 10**
- **D. IHEA - Tammy**
- **E. IITEA – Matt**
  - i. **Last meeting we held was 4/28/2022**
    - June Conference being held at Wayne State www.wsc.edu/cteconference you can register for our 2nd Annual CTE Conference here at Wayne State College June 26-28. You can also see a tentative agenda that we will keep updated.
    - June 14-15 Miller Welding Training the Isle Hotel/Hawkeye CC
    - 40 instructor limits.
    - Membership affiliation/unification
    - ACTE Unification fact sheet
    - Have had 2 meetings with Wayne state conference board
    - Working on plans for our IITEA Conference next year.
  - ii. **Discussed unification:** Unsure if they want to proceed
- **F. IWBL – Tara**
  - i. **IWBL Update**
    - 1. Updated resources through Iowa Department of Education
      - b. **Formal Opinion on Iowa Code 92.9 regarding a district instructor evaluating student progress with site visits to appropriately oversee and award credit.**
      - c. **Operational sharing agreements for WBL Coordinators under Chapter 97**
    - 2. **Summer 2022 beginning work on SCED codes for state consistency**

VI. **ACTE Region III Representative Report – Greg Kepner**
- **A. Focusing on the conference**

VII. **DE Liaison Report – Cale**
- **A. Continuing with Perkins applications.**
B. New initiative: Meaningful career; will have trainings for educators, coaches, administration

VIII. Program of Work – Standing Committee Reports
A. Audit Review – No Report
B. Awards and Scholarship – Barb Iowa ACTE Award applications due August 1, another ACTE e-blast will be sent soon soliciting award nominees
C. Conference Planning – Karen
   i. First meeting is Wednesday
D. Membership – Greg Krawiec & Sandy M
E. Policy Development – Susan
F. Communications – Susan
G. Nominating – Susan

IX. Ad Hoc Committee Reports – none

X. Ex-officio reports
A. Executive Director and Membership – Sandy M. See Appendix A, page 4
   i. Additional note: Bring students to showcase on the following dates: Email Sandy with availability
      1. August 3rd at the Iowa Event Center
      2. November 7th Iowa School Counselor Conference
      3. November 16th-17th Iowa School Board Conference

XI. Unfinished Business
A. Region III Conference – Sandy & Sandy
   i. Embassy Suites, Des Moines, June 15 – 17, 2022, All Board members please plan to attend, request registration and lodging from your school or RPP.
      1. 102 registered
      2. All board members are encouraged to register and attend!
   ii. Our board will help facilitate the 7 business and industry tours and be hosts to breakout sessions.
      Drivers and Host for:
      1. Kemin Industries: Host - Nancy, Driver – Barb, (Nancy has car as backup)
      2. DMACC Southridge: Host and Driver:
      3. Gateway Market need another driver:
      Host for:
      4. Central Campus: Ashlee
      5. DMACC Health Sciences Simulation Center: Cale
      6. World Food Prize Hall of Laureates:
      iii. Agenda at a Glance here and SCHED app is ready for use.
   iv. Each division if possible, please bring a Basket for the CTE Support Fund Silent Auction
   v. Early registration ended May 15 $225, After May 15, $250.
   vi. Exhibitors, BINGO with drawing
   vii. Sponsors
   viii. Sessions
   ix. I-Cubs Game, Total Picnic Package with dessert and 1st Pitch Plans
   x. Goodie Bag Spread Sheet
   xi. Preconference Session
   xii. Award of Merit
   xiii. Awards Nominee Friday Luncheon only registration option
   xiv. Hotel and Overflow hotel
   xv. Polo or Cap

XII. New Business
A. Program of Work 2021 – 2022
i. Has been sent to each board member, review by June meeting, discuss then

B. Unification
   i. Need each division rep to send Sandy M. their bylaws for review. She has IBEA and IPACE
   ii. Update on division conversations and plans to secure membership prior to division conferences. Feedback on Division specific Flyer?
   iii. Membership needs to be completed prior to Iowa ACTE conference registration to receive member registration price
      1. Need to present to boards and allow groups to make up their mind.
      2. Members have benefits and would allow them to have more access to those resources
      3. Share information with each board; there are a lot of resources.

C. Iowa ACTE Best Practices Conference
   i. Sept. 20, 2022
   ii. Registration will open July 1
   iii. Registration Fee for Members: $100, Non-Members $250?
   iv. First Conference Planning meeting Wed., May 18 @ 3:30
      1. Conference Planning Committee: Karen Van De Walle, Chair; Greg Krawiec, Greg Kepner, Ashlee Spannagel, Sandy Warning, Barb Schult, Doralene Abdel-Halim, Sandy Miller

D. PACE Report and request to be added as a division of Iowa ACTE
   i. “I move to recognize PACE as a division of IACTE.” -Susan Seuferer
   ii. Second: Ashlee Spannagel
   iii. Vote: Passed. One no vote

E. Secretary Office vacancy beginning in June
   i. Starting in June, going until next election after conference
   ii. Nancy Johnson Volunteered

F. CTE Presidential Scholar Announcement
   i. Maxwell J. Aulwes, Chariton High School, Chariton, Iowa

XIII. Other
   Adjourn: 6:02 pm

Next Meeting: June 20
Appendix A

May 16, 2022, Iowa ACTE Executive Director Report to the Board of Directors

Program of Work:

Member Value and Engagement

- Region III conference planning
- Working with PACE (Postsecondary, Adult and Career Educators) and IWBL to start a division
- 2022 Presidential Scholars Program: Maxwell J. Aulwes, Chariton High School, in CTE

Professional & Leadership Development

Region III Conference

- June 15 – 17, 2022
- Embassy Suites, Des Moines
- Schedule at a Glance is on ACTE Region III and Iowa ACTE web pages
- Early Registration by May 15 $225 After May 15 Registration $250
- Working on menu items, budget, exhibitors, sponsors, call for proposals, tours, networking events, AV, Wednesday Leadership session led by LeAnn Wilson - ACTE Executive Director, webpage, agenda, goodie bags, CTE Fund silent auction, etc.

Iowa ACTE Conference

- Sept. 20, 2022, FFA Enrichment Center, Ankeny, IA
- First Conference Planning Meeting, May 18, 3:30

Advocacy and Awareness

- SAVE the Date- CTE Day at the Capitol for Thursday, February 9, 2023, 7:00 – 2:00 Full Rotunda
- School Administrators of Iowa (SAI) Conference, August 3, 2022
- Iowa School Counselors Association (ISCA) Conference, November 7-8, 2022
- Iowa Association of School Boards (IASB) Conference, November 16-17, 2022

Strategic Partnerships

- Working with PACE (Postsecondary, Adult and Career Educators) and IWBL to start a division
- Vendors/Sponsors for the ACTE Region III Conference
- ACTE and all divisions for Unification

Innovation

- Determining and completing unification process, communication of and benefits

Membership Report: 5/16/2022

522 +11 = 533 Affiliated & Associate Members paid dues so far this year.

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4 Student Members (Free)

Respectfully submitted,

Sandra Miller