

The ACTE New and Related Services Division
Policy Committee Meeting Minutes
Monday, May 2, 2022
1:00pm PT
Zoom

Volunteer to take minutes: [Lieutenant Colonel Robert Barrow](#)

Call to Order: [Rachael Mann called the meeting to order at 3:03 p.m.](#)

Welcome: [Rachael welcomed all members and announced this is her last meeting as the Vice President for New and Related Services Division. Members present include Rachael Mann, Jan Jardine, Emily Sherwood, Susan Leon, Kristy Barnett, Sarah Grossi, Tisha Richmond, Jill Ranucci, and Robert Barrow. Rusty Parker joined after the meeting started.](#)

Voting Item: Approval of the Agenda: [Motion to approve by Jill Ranucci...seconded by Jan Jardine. Motion passed unanimously.](#)

Voting Item: Approval of [minutes](#) : [Motion to approve by Jill Ranucci...seconded by Tisha Richmond. Motion passed unanimously.](#)

[Policy Committee Members Roster](#)- Please confirm if this is the correct mailing address for your service recognition. If you have served multiple terms, please send starting year to Rachael.

Send Recommendations for Policy Committee Section Leads to Susan. Interested in staying involved? Let Susan know if you would like to be on a committee for a section

NRS Website: Section pages are live; please continue to build out the content for your section

If you are hosting webinars, send them to Brandy so they may be posted to the NRS page

a. Committee Reports

- 1) ACTE Bylaws Committee, Kristy Barnett

Policy Manual Review (The last update was 2012 for NRS):
Reported that the review indicated no need for change at this time.

- 2) Nominating Committee, Tiffanie Rosier: Nominees are welcome.
- 3) Awards Committee, [Sarah Grossi](#): Reports that we anticipate awarding 6 – 9 awards to present this year at Vision 23. Requests volunteers to serve on the committee.

b. Section Reports

- 1) Career Academy, Kevin English: Absent
- 2) CTE Scholars, Mary Jo Self: Absent
- 3) Work-Based Learning/Youth Apprenticeship Program, Jan Jardine: Very excited to report that they are on the verge of becoming a section.
- 4) Integration of Academics and CTE, Dr. [Jill Ranucci, Ph.D.](#): Reported that she had an outstanding podcast with CTE students recently. It is available at the ACTE website and is titled “Part 3: Why is Academic Integration a Necessity in CTE Programs – A Discussion with students.” The link is:
<https://www.acteonline.org/webinars/#:~:text=Part%203%3A%20Why%20is%20Academic%20Integration%20a%20Necessity%20in%20CTE%20programs%3A%20A%20Discussion%20with%20Students%0AApril%2012%20at%204%3A00%20p.m.%20ET.>
- 5) Instructional Management & Materials, Matthew Swain: Absent
- 6) Makers of Policy/Public Information, Lennon Audrain: Absent
- 7) JROTC Leadership Pathways, Colonel Robert Barrow: Reported on the 6 Million Dollar grant to replicate the JROTC STEM Leadership Academy 6-day resident camp that will be shared at 10 sites across America. In addition, he reported that Alabama awarded every JROTC program received \$5,000 grants each to purchase Drones, Cyber Security, or Robotic equipment.
- 9) Special Populations, Emily Sherwood, Marta Osuna: Very excited about the developments taking place in her area.
- 10) Support Staff, Vacant
- 11) Tech Prep, Tisha Richmond: Nothing new to report.
- 12) Other and Related, Vacant
 - Reminder from Nov Meeting:
 - Came about through a restructuring to support professionals who may not fit in already defined divisions/sections
 - Proposed to reach out to members to see if they actually relate to a defined section/division

New Business

1. Congratulations to Jan Jardine and the WBL Section! Conference was a huge success and they will have their own division starting in July
2. Strategic Plan: Goals for 2022-23 ([Last Year's Strategic Plan](#) for reference): Rachael shared the strategic plan and encouraged all members to review and suggest changes.
3. [Budget](#) Discussion (ACTE [Spending Suggestions](#)): The budget was reviewed and a recommendation was made to add additional funding to the awards line item and reduce the food and beverage line item. It was decided to shift \$300 total. A motion was made by Jan Jardine and seconded by Jill Ranucci to accept the budget. Motion passed unanimously.
4. ACTE Vision 2022- Opening Session, Hospitality Suite, and Reception Brainstorm. The group recommended we combine our reception with another division. Rachael thanked all of the members of the committee and welcomed Susan Leon as the new Vice President of the Division.

Adjournment: Formal adjournment at 3:55 p.m.