



2021-2022 Program of Work

Mission: Provide educational leadership in developing a competitive workforce.

Vision Statement: Empowering educators to deliver high quality CTE programs that ensure all students are positioned for career success.

Committee: Audit Review Committee

Chairperson - IACTE Region III Representative, Greg Kepner

Members - Past President, Susan Seuferer; Sandy Warning, Treasurer

Goal # 1 Coordinate an audit by a CPA	Date
Coordinate an annual audit of the treasury	July- Aug 2021
Review the audit with the Board of Directors	Aug-Sept 2021
Prepare a written report to be given to the Board of Directors	Sept 2021



2021-2022 Program of Work

Committee: 2021 Conference Planning Committee

Chairperson – Greg Krawiec

Registration – Sandy Warning

Executive Director – Sandy Miller

Awards and Scholarship – Barb Schult

DE Liaison – Katy Blatnick-Gagne

Members: Karen Van De Walle, Susan Seuferer, Greg Kepner, Doralene Abdel-Halim, Laura Van Waardhuizen

Goal # 1 Coordinate the Annual Conference

Date September 2021

Organize, promote, and conduct the Annual Iowa ACTE Conference

Provide a quality educational experience and networking opportunities for the IACTE membership

Select a conference theme

Establish the program

Solicit call for proposals

Select presenters

Coordinate with ACTE

Coordinate exhibits – profit and non-profit

Prepare promotional materials

Establish a budget

Coordinate registration

Conduct a follow-up survey

Prepare a written report for the annual House of Delegates Meeting



2021-2022 Program of Work

Committee: Awards and Scholarship Committee

(ACTE Contact Megan Kmiotek)

Chairperson – Barb Schult

Membership – IACTE Region III Representative, Greg Kepner;

Ag, Jessica O’Connor; Business, Barb Schult; Family & Consumer

Sciences, Doralene Abdel-Halim; Health Science, Tammy Steinwandt;

Industrial Technology, Matt May; WBL, Tara Troester

Goal #1 Encourage nominees from each division for each award	Date
Develop and follow appropriate timelines and due dates for ACTE, Region III and Iowa awards	All year
Recognize award recipients with plaque at the Annual Conference: Teacher of the Year, New Teacher of the Year, Administrator of the Year, Postsecondary Teacher of the Year, Career Guidance, Teacher Educator of the Year, Carl Perkins Community Service, Lifetime Achievement, Oran Beaty Leadership	September
Advance recipients from each division for the selected award categories to Iowa ACTE Awards (Agriculture, Business, Family & Consumer Sciences, Health, Applied Sciences)	September 1
Advance Iowa ACTE award recipients on to Region III Award selection process	March
Select Award of Merit Recipients	May
David Bunting CTE Teacher Preparation Scholarship announcement and award	May - Sept



2021-2022 Program of Work

Committee: CTE Presidential Scholar Nominations

Chairperson: Sandy Miller, Division Reps: Ag – Jessica O'Connor, Business – Barb Schult, FCS - Doralene Abdel-Halim, Health - Tammy Steinwandt, Ind Tech – Matt May, Region III Rep - Greg Kepner, WBL – Tara Troester

Goal #2: Nominate 5 CTE Presidential Scholar nominees from Iowa from a field of up to 5 nominees from each division **Date**

Each division nominates at least 5 CTE Presidential Scholars **Sept 30**

Each division selects top 5 nominees **Oct 13**

The Presidential Scholar awards committee evaluates the division nominees based on developed rubric **Oct 26**

Executive Director will tabulate scores and give top five nominees to CTE Bureau Chief **Nov 5**

The Dept. of Ed nominates the CTE students with the top five scores to be Iowa's CTE Presidential Scholar nominees **November**



2021-2022 Program of Work

Committee: Membership Committee

Chairperson – Sandy Miller, Executive Director

Membership – President, Greg Krawiec; Agriculture, Dan May; Family and Consumer Sciences, Luann Bibler; Health, Lori Hughes; Business, Carrie Kohl, IITEA, DoE, Cale Hutchings

Goal #1 Retain membership of at least 500 members	Date
Provide face-to-face greetings and exhibit from IACTE to all affiliate divisions at their conferences	
Business – Greetings and Exhibit	Sept 27, 2021
Agriculture Science – Greetings and Exhibit	June 2022
Health – No conference	
Family and Consumer Sciences – Greetings and Exhibit	Sept 20, 2021
WBL – Greetings and Exhibit	April 2022
Industrial Tech – greetings only	Sept 2021
Collaborate with divisions to conduct annual membership campaign	July - June
Conduct annual membership campaign, with assistance from ACTE	continuous
Work with Dept. of Ed content area representatives to encourage membership	continuous



2021-2022 Program of Work

Goal #2 Increase Awareness of Iowa ACTE

Date

Support each division conference with greetings and Iowa ACTE exhibit to build awareness of the value of CTE and membership in Iowa ACTE and ACTE Sept, October, April, June

Contact CTE teacher preparation instructors to facilitate student membership and visit CTE Teacher Education Programs as invited December

Committee: Advocacy and Policy Committee

Chairperson – IACTE Past President, Susan Seuferer;

Membership – President, Greg Krawiec; 2nd V.P., Ashlee Spannagel; Executive Director, Sandy Miller; Division Representatives from Board of Directors

Goal #1 Showcase students and quality CTE programs

Date

Exhibit at the School Administrator of Iowa (SAI) Conference August 4, 2021

Exhibit at the Iowa Association of School Boards Conference Nov 17-18, 2021

Host CTE Day at the Capitol with all divisions represented, fill Rotunda, Gov. Speaks Feb 8, 2022

Request Gov. Reynolds to sign proclamation *Feb as CTE Month* Nov 2021

Exhibit at the School Counselor (ISCA) Conference Nov 15-16, 2021



2021-2022 Program of Work

Goal #2 Monitor state and federal legislation related to CTE and advocate for legislation That supports quality CTE	Date
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Monthly sharing of advocacy issues and activities from divisions	Ongoing
Send out Legislative updates to board of directors and members as needed	Ongoing
Share information with members important to education as a whole with an emphasis on CTE	Ongoing
ACTE Policy Watch – fulfill responsibilities as needed to support CTE legislation	Ongoing

Goal #3 Sponsor four students from rotating CTSO's to attend NPS to speak out for CTE Note: Students were unable to attend NPS 2021 due to COVID, Five Iowa ACTE NPS attendees held five legislative meetings with our members of congress in Washington DC during NPS	Date
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DE contacts all CTSO organizations on opportunity to attend - Cancelled due to COVID	Nov - Dec
Coordinate materials, presentations and organize student training sessions	February
Contact U.S. Senators and Representatives for hill visit appointments	January/February



2021-2022 Program of Work

Committee: Communications Committee

IACTE website, Facebook and Twitter

Chairperson – Immediate Past-President, Susan Seuferer; Executive Director, Sandy Miller, ex officio

Goal #1 Keep members informed about IACTE events, opportunities, leadership and minutes of board meetings.	Date
Send E-blasts to members as needed	Ongoing
Keep the membership informed about the activities of the association and the key issues in career and technical education by keeping the website current	Ongoing
Prepare a written report for the annual House of Delegates meeting	September
Initiate and update Iowa ACTE Facebook page	Ongoing
Tweet out Iowa ACTE Events	Ongoing



2021-2022 Program of Work

Committee: Nominating Committee

Chairperson: Immediate Past President, Susan Seuferer; Membership: All past Presidents, DE Liaison, Cale Hutchings and Executive Director, Sandy Miller, ex officio

Goal #1 Nominate for future positions	Date
Submit nominees to the IACTE Board of Directors for approval for the office of 2 nd Vice President	July
Coordinate voting procedure (see By-laws)	Sept - Oct

Committee: Ad Hoc Committee - Bylaws Revision Committee

Chairperson: Vice President, Greg Krawiec

Membership: Greg Kepner, Karen Van De Walle, Executive Director, Sandy Miller, ex officio

Goal #1 Complete revision of Bylaws and Policies to match working practice and updated CTE terminology	Date
Continue to evaluate and update current bylaws and policies	July 2021 to completion
Evaluate current bylaws and policies, research best practice, suggest revisions	by Sept 21, 2021
Vote on Bylaws Revisions by House of Delegates via electronic vote	Nov 2021



2021-2022 Program of Work

Committee: Ad Hoc Committee – Unification Committee

Membership: Board of Directors

Goal #1 Investigate pros and cons and bring to a vote at the House of Delegates	Date
Work with ACTE staff & divisions to research unification pros/cons & division interest	July - Sept 2021
Entertain a motion at the House of Delegates to determine support for or against	Sept 2021

Committee: Ad Hoc Committee – Quality Association Standards

Chairperson: President – Greg Krawiec

Membership: Executive Director, Sandy Miller, ex officio

Goal #1 Complete the Quality Association Standard application	Date
Evaluate our state association, its accomplishments and possible improvement	October 15