



**Iowa ACTE Board  
Minutes  
11.15.2021  
4:30 p.m.**

**CTE: Learning that Works for Iowa**

IAAE	Iowa Association of Agricultural Educators
IBEA	Iowa Business Education Association
IFCSE	Iowa Family & Consumer Sciences Educators
IHEA	Iowa Health Educators Association
IITEA	Iowa Industrial Technology Educators Association
IWBL	Iowa Work Based Learning

- I. Call to Order: 4:32pm
- II. Attendance – Roll call
  - a. *Greg Krawiec, Ashlee Spannagel, Nancy Johnson, Sandra Miller, Barbra Schult, Doralene Abdel-Halim, Sandy Warning, Cale Hutchings, Greg Kepner, Matt May, Karen Van De Walle, Tara Troester, Anna Brooks*
- III. Approve previous board minutes – 10.18.2021
  - a. *Motion: Barb Schult 2<sup>nd</sup>: Ashlee Spannagel*
- IV. Treasurer’s Report (quarterly) –Sandy W.
  - a. *\$2000 in Accounts Receivable*
  - b. *Account Audited and everything looks good*
- V. Division Reports (briefly highlight upcoming initiatives/concerns/help needed)
  - a. IAAE – Jessica. *No Report*
  - b. IBEA – Barb. *No Report*
  - c. IFCSE – Doralene/Nancy
    - i. *Spreading the word on hospitality and management, have a guest coming in to speak to their meeting about how to get extra support*
  - d. IHEA – Tammy. *No Report*
  - e. IITEA – Matt. *No Report*
  - f. IWBL – Tara
    - i. *Educate Iowa Website has information*
    - ii. *April 14<sup>th</sup> – Conference at Prairie Meadows*
- VI. ACTE Region III Representative Report – Greg Kepner
  - a. *Teach CTE Campaign ongoing until November 24<sup>th</sup>*
  - b. *Vision Conference Business Meeting- Wednesday, Dec. 1 from 3:30–5:00 p.m. CT*
- VII. DE Liaison Report – Cale
  - a. *Launching Perkins V applications: Due June*
  - b. *Working towards setting up information on the differences between self-studies, program approval, and Perkins*
  - c. *Meeting with the BOEE on finding new teachers*
- VIII. Program of Work - Standing Committee Reports
  - a. Audit Review – Sandy W.
    - i. *2020-2021 treasury audit complete*
  - b. Awards and Scholarship – Barb
    - i. *Sent out follow-up to applicants who are advancing*
  - c. Conference Planning – Karen
    - i. *All CTE’s as you have conferences give list of workshops with recommendations*
  - d. Membership – 2<sup>nd</sup> V.P.
    - i. *Recruit student members*
    - ii. *Evaluate this committee*
  - e. Policy Development – Susan. *No Report*

- f. Communications – Susan. No Report
- g. Nominating – Susan. No Report
- IX. Ad Hoc Committee Reports
  - a. By-laws – Greg Krawiec
    - i. *Voting delegates need to approve*
- X. Ex-officio reports
  - a. Executive Director – (sent to board) Sandy Miller
    - i. *See attached copy. Pages 3- 4*
- XI. Unfinished Business (Program of Work)
  - a. Presidential Scholar Nominations
    - i. Sandy M tabulated and advanced top five nominees to Dennis Harden/Ann Lebo
  - b. Region III Conference 2022
    - i. Planning continues and will gear up in the next months
    - ii. Call for proposals will come out soon
    - iii. Keep marketing it in your CTE circles
    - iv. Registration Fee \$225 by May 15.
  - c. CTE Day at the Capitol:
    - i. Tuesday Feb 8, all are welcome, let’s fill the rotunda
    - ii. Registration(free) to follow in Nov/Dec
    - iii. Governor Reynolds will be asked to sign Feb as CTE Month proclamation
  - d. ISCA and IASB Conferences
    - i. Going on this week. Sandy Miller will attend both with Iowa ACTE display
  - e. CareerTech VISION
    - i. Dec 1 – 4, New Orleans
- XII. New Business
  - a. Program of Work
    - i. Need to get 1 volunteer from each division for
      1. Awards and Scholarship Committee
      2. *Need to get this done so we can get it up on our website*
      3. *Awards: Nomination portal is open for 2022 Iowa ACTE awards*
    - ii. Ad hoc committees
      1. Unification Roll-out
      2. Exec Director review
- XIII. Other?
- XIV. Adjourn 5:31pm
 

Next Meetings:

a. December - No Meeting – Happy Holidays!	d. March 28
b. January 24	e. April 18
c. February 21	f. May 16
	g. June 20



**Executive Director  
Report  
11.15.2021**

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**Program of Work:**

**Member Value and Engagement**

Membership Report:

- 149 by October 18, 2021
- +5 from ACTE in October
- 154 Total Professional Memberships**
- Plus 3 student memberships**

IBEA, IITEA and IAAE membership information collected at division conferences is still needed for our membership files.

Annual Report to ACTE and Quality Association Standards (QAS) Award  
Iowa is a recipient of the 2021 QAS award! This makes 9 years in a row!

Website updates:

- 2021-2022 Board of Directors contact information to include Ashlee and Cale.
- Proposed bylaws revisions are posted on website.
- Microburst Learning logo is posted on home page as agreed upon as a conference general session sponsor.

2<sup>nd</sup> Vice President Election:

- Ashlee Spannagel was elected by majority vote.

Bylaws Revisions

- Bylaws were edited with Unification verbiage, uploaded to website and sent to House of Delegates members along with a Google Form Ballot, Due by December 2 (20 days).

**Professional & Leadership Development**

CareerTech VISION

- The hybrid conference is scheduled for December 1-4 with Board of Directors meeting November 29-30.
- Here is the link to register for the QAS & Membership Award Recognition, Monday, December 6 10:00 – 11:00 AM CST  
- [https://acte.zoom.us/webinar/register/WN\\_pRMzopjaQ1OrAig4Mx9K2w](https://acte.zoom.us/webinar/register/WN_pRMzopjaQ1OrAig4Mx9K2w)
- Lisa Stange, Iowa, is running for ACTE President. Voting window is Dec 3 - Jan 3.

NEDA (National Executive Directors Association)

- Will give NEDA Liaison Report to ACTE Board on Tuesday, Nov 30

- Will be part of a panel at the State Leadership Workshop on Dec 1
- Will give a welcome at the virtual QAS and Membership Award Recognition on Mon., Dec 6

#### Region III Conference

- June 15 – 17
- Embassy Suites, Des Moines
- Early Registration by May 15 \$225. After May 15 Registration will be \$250.

#### Advocacy and Awareness

Iowa School Counselors Conference (ISCA): Iowa Events Center, Des Moines, Booth #35

Nov 15 7:15 a.m. or 9:00 a.m. – 4:00 p.m.

Nov 16 7:30 a.m. – Noon

Iowa Association of School Boards (IASB) conference: Iowa Events Center, Des Moines, Booth #135

November 17, 2021, 3:30 – 5:00 with set-up prior

November 18, 2021, 9:00 a.m. – 2:00 p.m., Set-up 8:00 – 9:00 Elisa Russ-Poggemiller, Clear Lake HS

CTE Day at the Capitol: February 8, 2022, 7:00 – 2:00. Let's fill the Rotunda with displays from every division! Spread the word in your divisions. A registration form will be sent out. There is no registration fee. A CTE Month Proclamation will be requested from Governor Reynolds.

NPS (National Policy Seminar)

- Beginning to work with DE on CTSO rotation and getting student names.

#### Strategic Partnerships

Presidential Scholar Nominees

- Names of five top nominees were given to Dennis Harden to give to Director Ann Lebo to nominate. Students if deemed worthy will receive the opportunity to apply. Presidential Scholars will be announced next spring.
- Thank you to judges – Greg Krawiec, Greg Kepner, Jessica O'Connor, Barb Schult, Doralene Abdel Halim or Nancy Johnson, Matt May, Cale Hutchings and Sandy Miller for completing the 18 rubrics.

#### Innovation

Region III CTE Teacher Shortage PSA Contest Entries due Nov. 24. Reminder eblast was sent today.

Respectfully submitted,

Sandra Miller