Iowa ACTE Board Minutes 4.18.2022 4:30 p.m.

CTE: Learning that Works for Iowa
IAAE Iowa Association of Agricultural Educators
IBEA Iowa Business Education Association
IFCSE Iowa Family & Consumer Sciences Educators
IHEA Iowa Health Educators Association
IITEA Iowa Industrial Technology Educators Association
IWBL Iowa Work Based Learning

Meeting Zoom Link

I. Call to Order: 4:35pm by Greg Krawiec, President

II. Attendance – Roll call: Anna Brooks, Sandy Warning, Tara Troester, Greg Krawiec, Jessica O’Connor, Cale Hutchings, Ashlee Spannagel, Doralene Abdel-Halim, Cale Hutchings, Sandy Miller, Susan Seuferer, Tammy Steinwandt, Greg Kepner, Barb Schult, Nancy Johnson

III. Approve previous board minutes 2.21.2022 and 3.28.2022
A. Motion: Ashlee Second: Tara, Passed.

IV. Treasurer’s Report (quarterly) (October, January, April, July) Report sent by SW to Board.
A. See appendix A. Pg. 3

V. Division Reports
A. IAAE – Jessica
   i. Finished State FFA; booth for IAAE at conference
   ii. Meeting next month
B. IBEA – Barb
   i. No Report
C. IFCSE – Doralene
   i. April 2nd meeting – updating bylaws with unification
   ii. Discussed conference details, looking to change itinerary to one-day.
   iii. Looking at website updates and payment processing, next mtg June 10
D. IHEA – Tammy
   i. No Report
E. IITEA – Matt
   i. No Report
F. IWBL – Tara
   i. 310 guests and exhibitors at WBL conference
   ii. Meeting next week to discuss and adjust

VI. ACTE Region III Representative Report – Greg Kepner
i. Conference planning is coming along well, Need drivers for tours

VII. DE Liaison Report – Cale
i. All CTSO has had state conferences
   ii. Work with Perkins applications and CLNA are going on to prepare for final applications
   iii. Self-Study – Looking at different format for the user, trying to streamline.

VIII. Program of Work – Standing Committee Reports
A. Audit Review – No Report
B. Awards and Scholarship – Barb Iowa ACTE Award applications due August 1
C. Conference Planning – Karen
D. Membership – Greg Krawiec & Sandy M
   i. Numbers in executive director report. See Appendix B. pg 4
E. Policy Development – Susan – No report
F. Communications – Susan – No report
G. Nominating – Susan – No report

IX. Ad Hoc Committee Reports – none
X. Ex-officio reports
  A. Executive Director and Membership – Sandy M.
     i. See appendix page 4

XI. Unfinished Business
A. Region III Conference – Sandy, Greg Kepner
   i. Embassy Suites, Des Moines, June 15 – 17, 2022, All Board members please plan to attend, request registration and lodging from your school or RPP. Promote it in your division. Our board will help facilitate the 7 business and industry tours and be hosts to breakout sessions. Agenda at a Glance SCHED app will be up shortly. Early registration by May 15 $225, After May 15, $250.
   ii. Registration: https://docs.google.com/forms/d/e/1FAIpQLScXgl3QEiy2W-VEOCyv1Xv11KN8wk1h6FZ_Wysxa9t4ltduyA/viewform

XII. New Business
A. Unification
   i. Update on division conversations and plans to secure membership prior to division conferences. Feedback on Division specific Flyer?
   ii. Membership needs to be completed prior to conference registration.
   iii. ACTE update email – Membership Report April 15 from Kelli
B. Iowa ACTE Best Practices Conference
   i. Sept. 20, 2022
   ii. Registration will open July 1
   iii. Registration Fee for Members: $100, Non-Members $250.
   iv. Work needs to begin on this event
C. CTE Learn Opportunity
   i. Looking for referral list to write CTE learn courses.
   ii. Needs potential volunteers for people to write up the appropriate information.
   iii. Sandy will send out information, each division can advertise/recruit
   iv. Send volunteer information to Sandy to pass on to CTE Learn
D. PACE Division Report – Directors, Bylaws and members
   i. Have identified and trying to secure 10 members
   ii. Director voted in, bylaws are approved by IPACE
   iii. Ashlee Spannagel will serve as President of IPACE
   iv. Waiting on next steps and requesting an official motion next meeting
E. Treasurer’s stipend
   i. Proposed to increase to $1000-year stipend; from $500
   ii. Motion: Ashlee Spannagel Second: Jessica O’Connor Approved

XIII. Other
Adjourn: Next Meetings: May 16, June 20
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<td>Misc Income</td>
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<td>Region III Income</td>
<td>Total Other Current Assets</td>
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Appendix B

Iowa ACTE Executive Director Report to the Board of Directors
April 18, 2022

Program of Work:

Member Value and Engagement
Website updates:
Numerous updates – Region III conference
Working with PACE (Postsecondary, Adult and Career Educators) and IWBL to start a division
Brought greetings and hosted an exhibit at IWBL conference April 14 at Prairie Meadows.
Semifinalists for the prestigious 2022 Presidential Scholars Program:
Maxell Aulwes**, Chariton High School, in CTE
Alexandra Curtu ****, Iowa City – West High School, for U.S. Presidential Scholar and in CTE
Katrina M. Lombard**, Inwood - West Lyon High School, in CTE

Professional & Leadership Development
Region III Conference
June 15 – 17, 2022
Embassy Suites, Des Moines, Goal 100 - 120 attendees, 81 room nights total
Draft agenda is on ACTE Region III and Iowa ACTE web pages, Board, Region III Policy
members and Executive Directors are asked to help advertise
Early Registration by May 15 $225. After May 15 Registration $250.,
Working on menu items, budget, exhibitors, sponsors, call for proposals, tours, networking
events, revised contract to include attrition & correct room assignments, AV, Wednesday
Leadership session 2-4:30 led by LeAnn Wilson - ACTE Executive Director, webpage, agenda,
goodie bags, CTE Fund silent auction, etc.
Iowa ACTE Conference
Sept. 20, 2022, FFA Enrichment Center, Ankeny, IA

Advocacy and Awareness
SAVE the Date- CTE Day at the Capitol for Thursday, February 9, 2023, 7:00 – 2:00 Full
Rotunda
School Administrators of Iowa (SAI) Conference, August 3, 2022
Iowa School Counselors Association (ISCA) Conference, November 7-8, 2022
Iowa Association of School Boards (IASB) Conference, November 16-17, 2022
Strategic Partnerships
Working with PACE (Postsecondary, Adult and Career Educators) and IWBL to start a division
Brought greetings and hosted an exhibit at IWBL conference April 14 at Prairie Meadows.
Soliciting new vendors for the ACTE Region III Conference

Innovation
IWBL is hosting their first conference charging Iowa ACTE dues.
Determining and completing unification process, communication of and benefits

Membership Report: 3/28/2022
522 Affiliated & Associate Members paid dues so far this year.
   Ag 193 + 1 = 194
   Business 96 + 0 = 96
   FCS 104 + 3 = 107
   Health 5 + 0 = 5
   Ind Tech 68 + 0 = 68
   Adm 19 + 1 = 20
   WBL 16 + 1 = 17
   Other 8 + 0 = 8
   SC 1 + 0 = 1
   PACE 5 + 1 = 6

3 Student Members (Free)

Respectfully submitted,
Sandra Miller