



**Iowa ACTE Board
Meeting Minutes
2.21.2022
4:30 p.m.**

CTE: Learning that Works for Iowa

IAAE	Iowa Association of Agricultural Educators
IBEA	Iowa Business Education Association
IFCSE	Iowa Family & Consumer Sciences Educators
IHEA	Iowa Health Educators Association
IITEA	Iowa Industrial Technology Educators Association
IWBL	Iowa Work Based Learning

- I. Call to Order: 4:30 p.m.
- II. Announcements: Streamline all reports this month.
- III. Attendance – Roll call Sandy Miller, Greg Krawiec, Tara Troester, Barbara Schult, Doralene Abdel-Halim, Cale Hutchings, Ashlee Spannagel, Sandy Warning, Greg Kepner, Anna Brooks, Susan Seufferer, Nancy Johnson
- IV. Approve previous board minutes 1.24.2022
 - A. Motion: Ashlee Second: Greg; Approved
- V. Treasurer’s Report (quarterly)(October, January, April, July) No Official Report, 990E Postcard has been filed. All invoices from conference are paid.
- VI. Division Reports
 - A. IAAE – Jessica – Report submitted. **Annual conference** - is in full swing, June 27 – 29, 2022. **IAAE Awards** – variety of applicants in the areas and our membership services committee will identify those winners. **FFA**- Contest season is in full swing. Legislative Symposium is Feb. 1 Eighth Annual Black Ties Blue Jackets Gala is Feb 19, Washington Leadership Conf on as planned, State Leadership Conference is still being planned as in-person. Next meeting is Feb 8.
 - B. IBEA – Barb – **NBEA 2022 Annual Conference**, April 12 – 15, 2022, Chicago, IL, Chicago Marriott Downtown Magnificent Mile, Info at <https://nbea.org/page/2022Convention> , **IBEA 2022 Annual Fall Convention**, Sept 25-26, 2022, Holiday Inn & Suites, 4800 Merle Hay Road, Urbandale, IA, More info to come.
 - C. IFCSE – Doralene IFCSE has not met since our last meeting, though we are in the process of scheduling our next meeting for after Spring break. Looking into hiring an event management student from ISU to help organize our conference. Good for them to get experience and we can use the help.
 - D. IHEA – Tammy – **Annual Conference**: Discussion on Moving forward, FFA Building Conference 2023, Dates being planned on June 14-15, 2023, Small workshops over the summer of 2022, topics and dates TBA. **New Leadership**: Two new Board members, co-sharing roles, next meeting discussion to further delineate. **Next IHEA Board Meeting** - Tuesday, February 22, 2022
 - E. IITEA – Matt – No Report. Greg Kepner reported that IITEA is gearing up for summer PD and Fall Conference.
 - F. IWBL – Tara – **Iowa Work-based learning Annual Conference** April 14, 2022, Prairie Meadows, Altoona, [Registration](#) (\$140 until March 11, 2022; \$200 after March 11, 2022) Free Iowa ACTE membership and IWBL membership with registration (IWBL will send names and a check to Sandy post-conference) **Next Planning Meeting** - February 24, 2022
- VII. ACTE Region III Representative Report – Region III Conference Registration is open.
- VIII. DE Liaison Report –
- IX. Program of Work - Standing Committee Reports
 - A. Audit Review – No Report
 - B. Awards and Scholarship – Iowa ACTE Award applications due August 1. Report submitted. See attached [page 3](#)
 - C. Conference Planning – Karen
 - D. Membership – Ashlee and Greg Krawiec – Working to formalize PACE division for Iowa ACTE; then bring together all post-secondary CTE participants to form a larger network.
 - E. Policy Development - Susan
 - F. Communications - Susan
 - G. Nominating - Susan

- X. Ad Hoc Committee Reports
 - A. By-laws – Greg
- XI. Ex-officio reports
 - A. Executive Director and Membership – Sandy M.
 - i. Major Notes: Region III Conference – See attached page 4
 - 1. Exhibitor Registration \$200
 - 2. Working to get a revised contract with all emailed agreements to be included
 - 3. Web Page is up and running
 - 4. Working on detailed preparations of all components to the conference.
- XII. Unfinished Business
 - A. Region III Conference – Sandy
 - i. Embassy Suites, Des Moines, June 15 – 17, 2022, Plan to attend, request registration and lodging from your school or RPP, our board will help facilitate the 7 business and industry tours and be hosts to breakout sessions, call for proposals is open and due April 1.
- XIII. New Business
 - A. NPS – Greg and Sandy
 - i. Capitol Hill is opening February 28th, an appointment is made with Senator Grassley, working on appointments with Senator Ernst and representatives. Sandy Miller is planning in-person hill visits for all Iowa NPS delegates.

We have money in the budget to send students however discussion included that student names were given to us by DE staff five days ago on the evening of Jan 16 and after Exec. Director contacted advisors of each, three of the four cannot attend, one because of another school trip and two because they do not have an adviser or parent who can serve as a chaperone. There is no time to try to get other CTSO students and chaperones and make all NPS plans and training to leave in less than four weeks. Also, the DE gave us notice on Feb.16 that they will no longer fulfill prior agreed responsibilities for training the students for NPS, effective this year. There is money budgeted for this Program of Work item and next year Iowa ACTE will be taking over all responsibilities associated with this event other than getting student CTSO names. Hopefully, those names will come to us in November or December of 2022 so that Iowa ACTE can proceed with NPS preparations in a timely manner.

- 1. Motion by Greg Kepner: I move to suspend financial support for CTSO students to attend NPS this year. Second: Susan; Approved

- B. Unification
 - i. Fact Sheet – Has been made for each division. Each division is asked to disseminate this flyer to all members and potential members. The flyer includes: what, why, when, a sampling of ACTE benefits and an explanation of dues for each division.
 - ii. This board is trying to establish an ad hoc committee to further rollout the Unification process. Volunteers are needed.
- C. Executive Director Review Process
 - i. Motion to open discussion regarding pay adjustment for the executive director:
 - The hours are countless.
 - Suggestion to increase pay by \$2800 to \$10,000.
 - Motion to approve a salary increase to \$10,000.
 - 1. Motion by: Ashlee Second by: Barbara
 - ii. Motion to approve a salary increase by 35% increase on the treasurer
 - 1. Tabled until next month by Ashlee
- D. Iowa ACTE Best Practices Conference
 - i. Sept. 20, 2022

XIV. Other

Adjourn

Next Meetings: Feb. 21, March 28, April 18, May 16, June 20

Iowa Association for Career & Technical Education
Awards Report
February 21, 2022

Award information was communicated to the Business and Marketing Program Management Committee at the February 10, 2022, meeting.

What is the protocol for communicating with all Iowa Business Educators? Although encouraged, membership in Iowa ACTE and/or ACTE is not required to be an award nominator or nominee.

Award winners were sent emails regarding revisions to their applications. Revisions were due February 15. The award winners been forwarded to the next level of judging.

Megan Kmiotek, ACTE Director of Leadership & Awards sent an eblast to Iowa on February 1. The eblast is to garner more applicants. Another eblast can be sent in the spring/summer.

Follow up with divisions and confirm judges.

The addition of "View the Guidelines" to the Awards portal for each award will alleviate obstacles and questions by those applying and nominating!

To make a nomination, go to the Iowa Award's Portal or to the link below.

<https://acte.secure-platform.com/a/organizations/IA/home>

When logging in to the Award's Portal, a different login is needed than your ACTE login. To get login access, contact ACTE, Megan Kmiotek at mkmiotek@acte.org.

Iowa ACTE administers the ACTE Excellence Awards. State award winners in these categories are eligible to move forward for [Region III](#) consideration. [Learn more about the Excellence Awards here](#), or begin a nomination by selecting one of the Excellence Awards below.

[ACTE Teacher of the Year](#)

[ACTE Administrator of the Year](#)

[ACTE Postsecondary Professional of the Year](#)

[ACTE Counseling & Career Development Professional Award](#)

[ACTE New Teacher of the Year](#)

[ACTE Teacher Educator of the Year](#)

[ACTE Carl Perkins Community Service Award](#)

[ACTE Lifetime Achievement and Hall of Fame Award](#)

All Iowa ACTE Awards must be submitted by **August 1, 2022**. If you have questions about the Iowa ACTE Awards program, please contact [Sandra Miller](#) or [Barb Schult](#). For more information and to view past winners, visit the [Iowa ACTE Awards webpage](#).

In addition to the Member Awards, Iowa ACTE also accepts applications for the following state awards:

[2022 Oran Beaty Leadership Award](#) due August 1, 2022

[2022 Dave Bunting CTE Teacher Prep Application](#) due August 1, 2022

Executive Director Report:

Program of Work:

Member Value and Engagement

Website updates:

- Numerous updates – Region III conference
- CTE Learn Royalty \$44.70

Professional & Leadership Development

Region III Conference

- June 15 – 17
- Embassy Suites, Des Moines, Goal 100 - 120 attendees, 81 room nights total
- Draft agenda is on ACTE Region III and Iowa ACTE web pages, Board, Region III Policy members and Executive Directors are asked to help advertise
- Early Registration by May 15 \$225. After May 15 Registration \$250.,
- Working on menu items, budget, exhibitors, sponsors, call for proposals, tours, networking events, revised contract to include attrition & correct room assignments, AV, Wednesday session 2-4:30 led by LeAnn Wilson, ACTE Executive Director, webpage, agenda, goodie bags, CTE Fund silent auction, etc.

Iowa ACTE Conference

- Sept. 20, 2022

Advocacy and Awareness

- CTE Day at the Capitol – Feb. 8, 7:00 – 2:00, 155 registered, more showed up with displays, FCCLA had an additional 80 so 200+ were in attendance! Governor Reynolds spoke and signed February as CTE Month Proclamation, NBC came and gave press coverage on 6:00 news. We filled the Rotunda! Continental Breakfast was well received. Great day for all in attendance!
- SAVE the Date- CTE Day at the Capitol for Thursday, February 9, 2023, 7:00 – 2:00 Full Rotunda

NPS (National Policy Seminar)

- DE turned planning over to us effective February 16

Strategic Partnerships

- Presidential Scholar Nominees
- Working with PACE (Postsecondary, Adult and Career Educators) to start a division
- IBEA President and Pres. Elect had Zoom meeting with me to plan for 2023 conference either day prior or day after our conference
- Wrote article for IFCSE newsletter

Innovation

- Region III Teach CTE PSA Contest judging is complete and radio and video spots released for CTE Month

Membership Report: 2/21/2022

425 Affiliated & Associate Members paid dues so far this year.

Ag	133
Business	84
FCS	94
Health	5
Ind Tech	67
Adm	19
WBL	14
Other	7
SC	1
PACE	1

3 Student Members (Free)

Respectfully submitted,
Sandra Miller