



Association for Career and Technical Education
1410 King Street, Alexandria, VA 22314
Toll-free: 800-826-9972 • Fax: 703-683-7424 • www.acteonline.org



WORK-BASED LEARNING

**ACTE WORK-BASED LEARNING / YOUTH APPRENTICESHIP SECTION
POLICY COMMITTEE MEETING (via Zoom)
January 6, 2022
3 PM ET/ 2 PM CT/ 1 PM MT/ 12 PM PT**

“Our Section has a bright future as a Division.”

Minutes taken by Laura DiNardo, ACTE

In attendance:

- Jan Jardine
- Susan Gubing
- Jim Egenrieder
- Deana Patterson
- Stephen Casa
- Tony May
- Laura DiNardo (ACTE)
- Kelli Diemer (ACTE)
- Jim Michlig
- Tony Trapp
- Dana Wilson
- Jason Van Nus

Welcome

J Jardine, Chair

Review and approve minutes from last meeting (10/4/21)

All

- Jan brought the meeting to order and called for an approval of the minutes
- Motion to approve from Stephen Casa
- Second from Jim Egenrieder
- All approved

[ACTE WBL Conference](#) – April 28 & 29, 2022 in Salt Lake City, Utah

Policy Committee Members should plan to attend this conference

[Schedule at a Glance](#)

- Policy Committee Meeting will be held the evening before the conference (April 27)
- Wake Up with WBL Event – Who would be willing to plan this?
- Region Hospitality Rooms – Opportunity to connect with participants from your area
- Exhibitors/Sponsors
- Committee Meetings during lunch first day
- Section Business Meeting during lunch second day
- Breakfast tables on Friday morning for focus groups (WBL Educators/Certification, State Workforce, Post-Secondary, K-12 Continuum)

- Jan provided an update on the conference
- The CFP was open through December, but the planning committee have sent out additional invitations for folks to submit proposals to make sure that the session offerings cover all topics they would like to see
- The planning committee aims to decide on session offerings and send acceptances to presenters by the end of January / beginning of February
- Jan reiterated that it is important for policy committee members to try their best to attend the conference in April
 - Jan offered to help if committee members need help convincing their admins, etc.
- The policy committee will meet on the evening of Wednesday, April 27th so policy committee members should plan to arrive by then
- Jan reviewed the link to the conference website
- Jan reviewed the schedule at-a-glance
 - Jan asked for volunteers to help with the “wake up with WBL” session on Thursday 4/28
 - Jim E. offered to help, but not lead the session; Tony May offered to assist as well
 - Kelli provided an update on sponsorship / exhibitor status; there are many folks knocking down the door to participate in the conference!
 - Kelli reminded policy committee members to encourage folks from their regions to visit the exhibit hall
 - Stephen asked if we could set the exhibitors in the lobby or hallway of the conference (rather than a room) so that folks will mingle with exhibitors more
 - Jan thinks that this will likely be the case
 - Stephen offered to help with the exhibitors
 - Kelli reiterated that ACTE strongly encourages that policy committee members attend the WBL conference
 - Jim E. – it is important that the WBL section develop stronger connections with post-secondary members and asked Kelli if ACTE can help with this and leverage the fact that we will be at a community college for the conference
 - Laura offered to connect Jim with Dr. Sophia Alston, ACTE Postsecondary Fellow
 - Jan shared that there will be regional hospitality rooms again this year on Thursday 4/28 – regional reps will be responsible for activities in these rooms
 - Jan shared that there will probably be topic-specific tables at breakfast on 4/29 that will need facilitators (ex. WBL educators)
 - On 4/28 during lunch, there will be time for the committee chairs to present on their committees
 - On 4/29 during lunch, there will be a section meeting
 - There will hopefully be conversation about becoming a Division during this meeting (number is at 757 as of 1/5/22)!
 - The awards program will take place on Friday 4/29
 - Kelli reminded the group that there is a \$50 registration discount for presenters



Professional Development Update

D Wilson

- December was a month off for PD webinars
- January's meeting is 1/26 – Stephen Casa will present on policy and advocacy
- February's date isn't finalized but will be in partnership with the Career Counseling Division
- March – theme will be related to technology tools, data analysis, reporting
 - o Please share names for potential panelists
 - o Jim M. and Jason N. both volunteered to present on this topic
- The conference planning committee is still working on a keynote speaker for the WBL conference – please share any ideas with Dana!
- The CFP for the conference has been extended until 2/1/22 – link here:

Awards Update

D Patterson

- Seamless WBL award deadline for applications was 12/19 and the committee will start the review and judging process soon
- The awards ceremony will take place at the event
 - o Deana is trying her best to attend in person, but it will depend on staffing at her center
- Deana would like to recognize / celebrate both last year's winner and this year's winner
- There is a new award this year – the Business-Education Partnership Award (in partnership with ACTE); the deadline for this award is May 1, 2022 (application here: [ACTE - Business-Education Partnership Award \(secure-platform.com\)](https://secure-platform.com)); background information here: [ACTE Business-Education Partnership Award - ACTE \(acteonline.org\)](https://www.acteonline.org))

[Upcoming Region Conferences](#) – How can you get involved?

Region Representatives

- Region I – May 4-6
 - Region II – October 5-7
 - Region III – June 15-17
 - Region IV – April 20-22
 - Region V – April 6-9
 - *Connect with your [Region Vice President](#)
- Jan recommended that regional reps make sure they are connected with their regions and shared the dates of the region conferences

Review ideas for new WBL Division logos

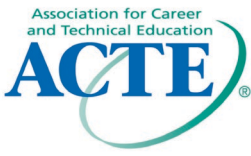
J Van Nus

- Jason will email out the logo no later than the weekend of 1/8 – 1/9
- Jason had volunteered to start sketching out designs for a new logo for the WBL section once it becomes a Division

Section Newsletter – Need case study, story, best practices

J Jardine

- Jan asked for any stories, case studies, or examples of best practices in WBL from policy committee members to include in the Section newsletter



Association for Career and Technical Education
1410 King Street, Alexandria, VA 22314
Toll-free: 800-826-9972 • Fax: 703-683-7424 • www.acteonline.org

- Dana shared a recent win from her program: [IALR awarded over \\$581,000 | News | chathamstartribune.com](#)

Upcoming meetings/events

WBL Monthly PD – January 26 – 3 pm ET – [Register here](#)
Topic: *Best Practices for Informing Policy Related to WBL*

Section Zoom Call – January 7 at 3 pm ET (Friday) – [Register here](#)

Next Policy Committee Meeting – April @ WBL Conference

- Jan reviewed upcoming meetings and events
- The group discussed the title for the WBL monthly webinar for January. A change was made from “influencing” to “informing”
- Jan reminded the policy committee that they will be asked to share updates during the January section call on 1/7
- Kelli reminded folks to submit a video to promote the WBL conference (link to last year’s videos: [National Conference Promo Videos - Google Drive](#))

Adjournment

Jan Jardine, Chair

- Tony May motioned to adjourn
- Dana Wilson seconded the motion

Meeting ended at 3:54 pm ET

Action Items/Discussion List