**ACTEN BOARD OF DIRECTORS’ MEETING**

**Saturday, October 23, 2021**

**9:00 AM VIA Zoom**

**MINUTES**

**Call to Order:** Samantha Lavene called the meeting to order at 9:01 AM. All present members introduced themselves.

**Board Members Present:** Samantha Lavene - President**,** Jon Cerny - President Elect, DeLayne Havlovic - Treasurer, Mallory Mohr - Secretary, Steven Woodside – Past President, Dan Phillips – ADM Rep, Angie Chittick -BUS Rep, Miranda Bright – FCS Rep, Rick Painter – COU Rep, Alicia Beck – FCS Rep, Stan Haas – TRA Rep, Michelle Galles – HEA Rep, Adam Whitmore – TGY Rep, and Chrisinda Scheideler – AG Rep

**Board Members Absent:** Jodi Dierks – NRS Rep, Alex Meyer – AG Rep, Brittany McPhillips – MAR Rep

**Ex-Officio Member Present:** Murleen Bellinger (ACTEN Executive Director)**,** Katie Graham (NDE), Kathleen Kennedy (NCEIF Representative)

**Ex-Officio Members Absent:** Deb Wolken (Webmaster), Cathy Nutt (NSBEA President), Craig Flaming (NAEA President), Suzanne Martin (FCSTN President), and Matt Bova (NASTEA President)

**Secretary Report**

Minutes from June meeting were shared in an email from Murleen Bellinger. There were no questions or changes to the minutes.

**Jon Cerny moved to approve the minutes as presented**

**Steven Woodside seconded the motion. Motion passed.**

**Treasurer’s Report**- DeLayne Havlovic

The fiscal year ended September 30. DeLayne shared that the FCSTN dues will be paid on a quarterly basis to better manage the process of making payment to FCSTN. ACTEN received an extra $804.60 from ACTE from courses taken through CTE Learn. The awards expense was slightly higher due to postage and increased prices of products. Due to COVID and reduced travel, the amount budgeted for travel expenses was minimal. There were a few changes to the budget for office expenses but no major changes.

*Reserved Funds Report*-we have not tapped into the reserve funds in quite a while.

*2021-22 Approved Budget-*With receiving $5,000 from NDE for our proceeds from the NCE Conference, the travel expenses have been increased. The total budget was not increased that much because the ACTE Dues received was reduced to better reflect that amount actually received from the members for their national dues.

**Stan Haas moved to accept the report as submitted.**

**Angie Chittick seconded the motion. The Treasurer’s report was approved as submitted.**

**NDE Update**-Katie Graham

* New members of the NDE CTE team include the following: Stacie Turnbull, Agriculture, Food, and Natural Resources; Tracy Way, Human Sciences and Education; Jami Foster, Health Sciences; Lexi Neemann, Data, Research and Evaluation; and Derek Cox, Educators Rising.
* Dr. Amy Lloyd is expected to accept the nomination for the National Assistant Secretary in the upcoming week.
* Katie shared the link to the ARP plan about how CTE was working across the country. Executive Order by the president includes CTE in their programing to progress education across the US. Nebraska’s allocation remains stable at $7.3 million. The short-term solution to the debt limit impacts a full-year funding measure for current FY (22). CTE wants to make sure there’s a ‘seat at the table’.
* State update--Education/workforce alignment at the state level to hopefully have a position created to coordinate better utilization of the Perkins plan. Katie has also been coordinating the integration of WBL across the state using internship opportunities. The state is also working on the program of study alignment for CTE programs and should be providing an update to the state board soon.
* CTE is launching reVISION reFRESH to review the original reVISION outcomes, reflect on any new data relative to the needs assessment, evaluate the progress towards achieving goals, and determine if any modifications are needed.
* There was 400+ attendees for the virtual 2021 NCE Conference. The feedback about the conference was positive.
* The NCE Conference for 2022 is still in the planning stages. The date of the conference will be June 6-9 at the Younes Conference Center in Kearney. At this time the conference will be in person, but they are going to incorporate a recorded virtual option for those not able to attend in person. They are planning a reception for all awardees. Katie reminded us that pre-serve teachers receive free registration and encouraged us to share that information with any pre-service teachers.

**Career Tech VISON 2021 Conference Update-**Samantha Lavene

The conference is December 1-4 in New Orleans, Louisiana. The conference will by hybrid. Jon and Samantha were encouraged to attend the event. There will be no Assembly of Delegates. The State Leadership Breakfast will be a virtual event on December 6 at 11am ET. The State Leadership Training workshop will be a hybrid event on December 1 from 12-5 CT. November 30 is the Awards Gala.

**ACTEN Awards**- Samantha Lavene

Samantha asked to share applications for awards to other professionals. Steven Woodside suggested a conversation with new award winners with past winners to better understand their experience as far as advocacy and support for winners. Miranda Bright shared her positive experience through the process as she is nominated for the national new teacher of the year award. There was continued discussion of aligning the ACTEN awards with the NDE awards. All agree it would be beneficial. However, because of the criteria and process of each, it continues to be a challenge.

**Career and Technical Education Month**-Samantha Lavene

Samantha asked for ideas to help celebrate/participate in CTE month. Legislative Day and proclamation signing to take place in February.

**Member Update**-DeLayne Havlovic

DeLayne shared that the survey is almost complete. He will finalize the survey in the next few days and send the survey link to the state office to disseminate to their teachers. Information received will be shared with the NDE. Data analysis will be kicked out so we can discuss ‘what if’s’ for future discussions.

**Region V conference**-Murleen Bellinger

Conference will take place April 6-9 in Rapid City, SD. Six tours are confirmed, awards session changed to a Friday night banquet. Otherwise, no other changes to the conference at this time. Murleen shared that they are asking each state to host a table that will highlight an innovative program or idea that is happening in the state. Upcoming conferences include the 2023 conference in North Dakota and the 2024 conference will be in Hawaii.

**Other Business-** Samantha Lavene

*Bylaws--*The bylaws committee will submit the proposed changes for the Marketing and Special Populations division to the board members for the January meeting. The change is being considered to have our divisions align with the national office. Adam Whitmore suggested to name the divisions the same to uphold the relationship between state and national as well as avoid confusion.

*Committee Members--*Need a Public Relations chairperson as well as a Bylaws chairperson. Samantha asked for any recommendations or nominations. Steven Woodside offered to serve as the Bylaws chairperson. Miranda Bright offered to serve on the Public Relations committee.

*Public Relations* -- No update at this time.

*Newsletter* -- Murleen Bellinger, News items for the 20-21 fiscal year are being complied for uploading to the website. It was suggested that news items be uploaded on the website rather than constant emails. Still trying to figure out a way to streamline information.

Website – Murleen shared that Deb is updating the website and asked the board to let her know if they see anything that needs fixed or updated.

*NCEIF update --* Jon Cerny--serious discussion about the NCEIF longevity. The board is lacking members and not sure of the viability of the program for the future. The Foundation is in need of an executive director. It was determined that the shortage of qualified CTE teachers across the state is something that is leading to the decrease in activity. The three remaining NCEIF members will meet with Katie to determine the future of the Foundation.

**New Business—**

*Next Meeting* will be held on January 29, 2022 at 9AM, location TBD (possibly at ESU in Kearney or Kearney *High* School).

*Calendar***–** Murleen shared the 2021-22 calendar with the members.

*2021-22 Leadership Handbook* – the handbook was sent to the members for their referral.

*Quality Association Standard* – Murleen shared the QAS document with the members. The report was due October 15.

*School administrator addresses* – Murleen offered to send out letters to building representatives to promote those who serve on the board.

**Final Thoughts**

Murleen asked the division representatives to provide greetings on behalf of ACTEN during their division banquets or fall meetings in order to promote ACTEN and encourage membership.

Alicia shared that the FCSTN board will be meeting in November.

Meeting adjourned at 11:10 am.

*Respectfully submitted by,*

Mallory Mohr