

Page: Overview

Purpose

This award recognizes administrative CTE professionals at the school, district, county, state or federal level who have demonstrated leadership in ensuring teacher and student success and have made significant contributions toward innovative, unique and effective career and technical education programs.

Eligibility

All candidates must be employed as CTE administrators, program specialists, coordinators, federal or state department of education professionals or other administrative professionals at the time of initial nomination. Candidates must be members of their state ACTE for consideration at the state level. State winners must be national ACTE members by March 1 to be considered at the Region level.

Criteria

Candidates will be evaluated on the following criteria:

- a) Contributions to teacher and student success
- b) Innovations in CTE
- c) Leadership in the local or greater CTE community

All candidates must demonstrate at minimum one best practice in CTE as outlined in the High Quality CTE Framework (<http://www.acteonline.org/high-quality-CTE>) in order to be eligible to receive the award. For more information on how nominations will be scored, please see the Member Awards Scoring Rubric (https://vo-general.s3.amazonaws.com/02cca6ab-2a68-4e8c-b5bb-1dcf3eeff552/QDrt63RTpOjjoCWqsjsj_ACTE_2019_Member_Awards_rubric_updated_8_2016.pdf).

Nomination Requirements

Each nomination must include the following (incomplete nominations will not be considered):

- A. Description of Candidate's Qualifications for the Award
- B. Two (2) Letters of Support
- C. Photo/Headshot
- D. Interview (at region and national levels)

Nomination Process

Nominations may be submitted by the candidate or by a third party and should be completed via this electronic form. Candidates who win this award in their state will be moved forward for regional consideration by **March 1**. Winners at the regional level will be announced at the ACTE region conferences and will move forward for consideration by the national Awards Committee in the summer/fall of 2023. Regional and national winners will be recognized at the ACTE Awards Gala during CareerTech VISION 2023. *Winning candidates permit ACTE to use and edit content of the application for promotional activities. Non-winning candidates may be re-nominated for the same or another Excellence Award the following year. Winning candidates at the national level may not be nominated for the same or another national ACTE Excellence Award within 3 years of their win.*

*Why am I submitting for the **2024** award?

The ACTE awards naming convention is a year ahead, which means that the national winners for the 2024 awards are officially selected and named at the end of 2023.

If you are selected as a national winner, please note the national award winners have a term of 1 year. National award winners will be incorporated in several leadership areas to help promote and influence CTE among educators. As a national winner, we request you become involved in ACTE in several areas including webinars, Educators in Action, specific content related committees, conferences, and *Techniques*. We look forward to all winners leading the association in a variety of volunteer opportunities.

Click 'Save and Next' to continue your nomination...

Page: Candidate Information

Candidate Name

Division

Employer

Title

Upload a Biography

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Page: Description of Qualifications

High-Quality CTE Indicators

1. How has the candidate contributed to implementing high quality CTE programs in his/her institution, district, county or state that ensure student and teacher success?

2. How has the candidate demonstrated innovation in CTE?

3. How has the candidate demonstrated leadership in improving CTE and enhancing student opportunity in the local or greater CTE community?

Page: Letters of Support & Photo

Each nomination should include two (2) letters of support recommending the candidate as relates to the award criteria. Please submit letters from two of the following: a supervisor, a parent/guardian, a student, an employee, or a community leader.

Letter of Support (1)

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Letter of Support (2)

No File Uploaded

Each nomination should include a photo/headshot of the candidate. Photos should be digital, high resolution (at least 300dpi), and submitted in .jpg format. Files 2MB or larger are preferred. *(Note: photographs will be used for publicity purposes only.)*

Candidates selected for Region consideration may undergo a brief interview with their Region Awards Committee in the spring. All national finalists will conduct a phone interview with the national Awards Committee in the fall. Candidates will be notified of the interview schedule and process after submission of their nomination.

Thank you for your submission! If you are ready to submit your final nomination, please click 'Save and Finalize.'

Page: Anti-discrimination

The following policies have been set forth to notify applicants of ACTE's anti-discrimination policy. Please read the following policies before submitting your application and acknowledge that you have read and understood this policy:

ACTE does not discriminate based on race, color, sex, sexual orientation, creed, religion, age, national origin, disability, marital status, veteran status, citizenship status, genetic information or any other attribute or characteristic protected by law. Our association is dedicated to ensuring the fulfillment of this policy with respect to the selection process.

Any violation of this policy will not be tolerated and will result in appropriate disciplinary action. If an applicant believes someone has violated this policy or otherwise has questions regarding this policy, the applicant may bring the matter to the attention of the Executive Director. The association will promptly investigate the facts and circumstances of any claim this policy has been violated and take appropriate corrective measures.

No applicant will be subject to, and ACTE prohibits, any form of discipline or retaliation for reporting perceived violations of this policy, pursuing any such claim, or cooperating in any way in the investigation of such claims.

Agreement