Welcome

I. Call to Order. 4:31pm, President: Greg Krawiec

II. Attendance – Roll call
   a. Anna Brooks, Greg Krawiec, Greg Kepner, Sandra Miller, Barbara Schult, Katy Blatnick-Gagne, Doralene Abdel-Halim, Jessica O’Connor, Matt May, Nancy Johnson, Tara Troester, Sandy Warning, Tammy Steinwandt

III. Approve previous board minutes – July 16, 2021
   a. Approve: Matt May Second: Barbara Schult Passed

IV. Treasurer’s Report – Sandy W. (Quarterly) No Report

V. Board Officers and Membership 2021 – Greg Krawiec
   • Note on Scheduled Zoom meetings Third Monday of each month except Sept. (House of Delegates) and December – no meeting, March will be fourth Monday b/c of NPS
     o Greg will delete meetings as needed
   • Shirts and Size – Sandy
     o Branding for organization
     o Potentially look into a higher quality
     o Send Sandy sizes
   • Program of Work Model
   • Committee Chairs and future work – Agenda may have new look for October’s meeting
     o Will be attaching committees, work, and follow the standing committee in bylaws

VI. Standing Committee Reports
   • Awards and Scholarship – Barb Schult
     o No Report
       ▪ Still figuring out logistics
   • Conference Planning – Greg Krawiec
     o Committee meeting after adjournment of board
   • Membership – Sandy Miller in absence of 2nd VP
     o Sandy has contacts for who submits members for each division
     o Bylaw updates – President meet with these people on what they are doing to increase membership
   • Nominating – Susan Seuferer
     o No nominees for 2nd V.P. yet
     o Greg will reach out to potential contact
   • Policy – No Report
   • Communications - No Report
VII. Division Reports (briefly highlight upcoming initiatives/concerns/help needed)
** Reminder: Annual written report due by September 1 to Greg Krawiec and Sandy M.
- IAAE – Jessica O’Connor
  - Met last Wednesday. Working with new leadership
  - Working on updating members through ACTE
    - There is a push to get Ag teachers to join as an IAAE member
  - IAAE is already unified and has been for a while
- IBEA – Shannon Smith
  - No Report
- IFCSE – Doralene Abdul-Halim/Nancy Johnson
  - Making progress on conference
  - Meeting tomorrow (8/17)
- IHEA – Tammy Steinwandt
  - No Report
- IITEA – Matt May
  - Recruiting speakers for conference
  - Working through awards applications
- IWBL – Tara Troester
  - Working on spring conference – April 14, 2021 at Prairie Meadows
  - No membership fee through 2022

VIII. Region III Representative Report – Greg Kepner
- Virtual business meeting at VISION
- Working on recruiting new CTE teachers PSA contest

IX. DE Liaison Report – Katy Blatnick-Gagne
- Rotation through different feedback

X. Executive Director Report
- See attached appendix

Unfinished Business:

XI. Program of Work
- Professional Development –
- Iowa ACTE Conference
  - Schedule at a Glance – Greg Krawiec
  - Keynote: Katy Blatnick-Gagne
    - Keynote will now be coming in via Zoom due to Covid restrictions.
    - Kate Kreamer, Keynote, will be able to be available the whole time.
    - Katy mentioned she will be in charge of logistics associated with the keynote.
  - Presentations – Greg Kepner
• 29 session proposals submitted (some people submitted more than one).
• Total of 28 slots for presentations.
• Katy was asked to advise if there were any gaps in presentations that should be covered.

- Registration Numbers and Budget – Sandy Warning
  • 27 registered
  • Anticipated that registration will rise as we get back into school.
  • Went over budget at the last meeting

- Exhibitor numbers – Sandy M.
  • 12 exhibitors
  • 4 who are sponsors

- CTSO Registration – Sandy M.
  • 7 CTSOs have registered

- House of Delegates Meeting
  • Annual Division Reports to be given at House of Delegates Meeting due Sept 1 to Greg Krawiec and Sandy Miller: AD Hoc and Standing Committee Reports - Bylaws say "All Committees shall prepare a written progress report to be presented at the annual meeting of the House of Delegates."
  • Annual IACTE Executive Director Report –
  • House of Delegate Members – Sandy M.
    o Each division was sent out information regarding the needed delegates
      ▪ Ag 10
      ▪ Business 8
      ▪ FCSE 4
      ▪ IHEA 4
      ▪ ITEA 4
      ▪ WBL 3
  • Proposed budget 2021-2022

- Volunteers for Gift Bag set-up
  • Items for the delegate bags from our division, local business, etc.
  • Pens
  • Pencils
  • Note pads
  • Other?
  • Meet at FFA Enrichment center the night before to pack these at 7:30pm, will need to check with Jen at Enrichment Center to see if room is available?

- Room Hosts?
- Discussion?
  o VISION, New Orleans, December 1-4
  ▪ Attendees – Greg Krawiec, Greg Kepner, Karen V., Sandy M.
Voting Delegates – Greg Krawiec, Greg Kepner, Karen Van De Walle, Alternates: Laura Van Waardhuizen, Sandy Miller
  • Early bird registration has been extended to the end of the month

XII. Ad Hoc Committees
  • By-laws – Greg Krawiec
    o No formal revision comments to date
  • Unification -?
    o Plan to communicate to House of Delegates; Division Reps?
      ▪ Already discussed with division representatives prior to this meeting
  • Region III 2022 Conference: Iowa Hosts – Greg Kepner, Sandy Miller

New Business:
  • CTE Learn - Income from Q2 CTE Learn royalty payment received $67.05
    ▪ Brought in revenue
  • CTE Day at the Capitol: Tuesday, February 8, 7:00 - 2:00. Save the date and plan to attend with students. Spread the word within divisions.
  • Presidential Scholar Nominations: Will be due Sept 30. Spread the word in your divisions to look for more information to be forthcoming. Process will be the same as last year.
    ▪ DE website will have nominations portal
    ▪ Person doing the nominating can only choose one division in which to nominate a student
  • Open floor discussion.

XIII. Next Meeting: September 21, 2021: Conference House of Delegates
XIV. Adjourn

Respectfully submitted,
Anna Brooks
Secretary
Website updates:

- 2021-2022 Board of Directors Uploaded
- Added IWBL to Affiliates and moved Affiliates above Associated Organizations
- Added 2021 Award of Merit recipients
- Added 2021 Conference Planning Committee

Updated letterhead to include IWBL. Please use for future correspondence.

Attended SAI Conference August 4 with Barb Lemmer

Working with IBEA to bring greetings and host an exhibit

Sent out excel file for Divisions to use to submit membership for 2021-2022

Conference:

- Sent invitation and received confirmation that Director Ann Lebo and Dennis Harden accepted the invitation will bring remarks at the Iowa ACTE Conference.
- Asked Dennis Harden for $2,500 sponsorship for our conference. Received an affirmative response from him. It will need to be approved by Director Lebo.