



Annual Assembly of Delegates Ankeny, Iowa Minutes 9.29.16

CTE: Learning that Works for Iowa

IAAE	Iowa Association of Agricultural Educators
IBEA	Iowa Business Education Association
IFCSE	Iowa Family & Consumer Sciences Educators
IHEA	Iowa Health Educators Association
IITEA	Iowa Industrial Technology Educators Association

Called the Meeting to Order at 4:15

Brad Colton, President

Roll Call of Delegates

Sandy Miller, Executive Director

IAAE – 5, IBEA – 4, IFCSE 5, IHEA – 2, IITEA – 1 17 voting delegates present

Appointment of Parliamentarian

Brad Colton

Craig McEnany volunteered

Introduction of IACTE Board of Directors

Brad Colton

Board members stood and introduced themselves

Approval of the 2016 Agenda

Brad Colton

Pat Thieben moved we approve the agenda, 2nd by Kyle Kuhlers. Passed.

Approval of Minutes for the 2015 Assembly of Delegates

Lisa Stange, Secretary

Kyle Kuhlers moved they be approved. Sandy Warning 2nd. Passed.

Treasurer’s Report for the 2015-2016 Fiscal Year

Sandy Warning, Treasurer

Beginning balance was 15,591 – balance at the end was 29,700

Craig McEnany moved it be approved. Barb Lemmers 2nd. Passed.

Standing Committee Reports

Committee Chairperson(s)

- **Audit Review**

Sandy Warning

Books were audited and report was sent to the board. Sandy moved approval. Passed.

- **Awards and Scholarships**

Dana Lampe

Written report submitted. Please let Dana know if your division committee member has changed. We need more award nominations, three awards had no nominations. This year we had the least applications and we want the divisions to encourage their award winners to apply. Nominations can also come from the field. The ACTE awards portal is being used and makes for a very smooth transition for the next level of awards. Dana notified winners and those who did not prior to the ceremony. The winners’ principals and board members were also notified so they could attend the awards ceremony. We are going to work on the winners’ applications to help them work on their applications so that they can be stronger for the next level. Dana moved approval. Passed.

- **Conference Planning**

Sandy Miller and Sandy Warning

Sandy-squared shared our success this year. We had 137 attendees, 35 presenters and 21 exhibitors including Intermediaries. Discussion about the use of PO’s. Sandy W. will look into it. They are a commitment from a school. Sandy W. moved the report be approved. Question is are delinquent payments collected. Sandy W. said yes that they are in progress and she goes after them. Passed.

- **Membership**

Sandy Miller

505 paid members currently. 32 student members for a total of 537 members for 15/16. It is a little unclear the division members are signing up for because of how they come down from ACTE if people choose more than one division. Sandy reported that we hit our goal of 500 members but we still need to continue to recruit members. Sandy squared made new membership forms and encouraged us to We are not a unified state, so there is some recording problems. We also need to check the bylaws for member divisions as we have enough members as Administrators that they can be a division. Sandy moved we approve. Passed.

- **Policy Development**

Barb Lemmer

Conference call will happen in the next couple of weeks. We need to be sure that we have a person identified from each division. It is important for this group to keep informed on state and national policy and report out to the field. Barb moved the report be approved. Passed.

- **Communications**

Barb Lemmer

Diane C. started the newsletter two years ago and Barb has had difficulty with getting articles from people. What types of communications are needed and what people want? Barb will be working with the divisions and see about sending a survey out. Sandy M. noted two newsletters were printed and are on the website. It is important to have a history on the website as part of QAS and the newsletters are a good piece. Dana Lampe offered to work with Barb on this committee. Suggestion to look at a phone app that can work – it is less stagnant and conferences can maybe be put on them as well (Identify.com is one such website). Barb moved we approve the report. Passed.

- **Nominating**

(announcement)

Greg Kepner has agreed to be 1st VP. Thank you Greg, for stepping up. We are looking for a second VP. Passed.

Reports from Division Representatives (written reports can be emailed to Sandy Miller for inclusion in the minutes)

- **Agricultural Education (IAAE)**

Courtney May

Oral report given. Teach AG day signing event was a success!

- **Business Education (IBEA)**

Kyle Kuhlert

Oral report given. 6 workshops completed in June for credit and anyone is welcome to attend.

- **Family and Consumer Sciences Education (IFCSE)**

Kelsie Engelken & Courtney Teghtmeyer

Oral report given. Conference in UNI last June and will be at ISU this coming June.

- **Health Education (IHEA)**

Kendra Ericson

Oral report given. This year's state HOSA conference was the largest they have had and they are adding chapters across the state!

- **Industrial Technology Education (IITEA)**

Greg Kepner

Oral report given. They are still struggling but had a conference last fall with over 100 there. They have only had one meeting since. They are currently looking for a president and are working on revitalizing!

- **School Counselors (ISCA)**

Meri Edel

No report given.

2016 ACTE Region III Conference

Lisa Stange, Region III Representative

Region III conference is June 21-23 in Indianapolis, IN

Executive Director's Report

Sandy Miller

Written report submitted. Many state advocacy events that showcased students were a part of our work this past year. We received the Quality Association Award last year for the third year in a row and we will apply again this year.

New Business

- **Proposed Budget for the 2016-2017 Fiscal Year**

Brad Colton

Barb reviewed the proposed budget. Sandy will be participating in the ACTE Leadership group this year. NPS discussion. Thank you Barb for all of the work. Craig McEnany moved. Dana Lampe seconded. Passed

Announcements

Sandy Miller

Upcoming advocacy events – please send Sandy names ASAP! We will have a table for IACTE at the Business conference.

Adjournment

Brad Colton

Sandy Warning moved we adjourn. Adjournment by concession.

Respectfully submitted,

Lisa Stange, IACTE secretary

