I. Call to Order: Holly Strand-Rysgaard
II. Welcome: Holly Strand-Rysgaard, HSE Division Vice President
III. Roll Call: Holly Strand-Rysgaard
Present: Holly Strand-Rysgaard, Linda Romano, Maggie Cox, Candy Smith, Mark Grigsby, LeAnn Wilson
IV. Appointment of Secretary for Minutes - Maggie Cox
IV. Approval of the Agenda (needs motion and second; vote) - 1st: Linda Romano, 2nd: Maggie Cox
V. Review and approval of the Minutes (VISION 2020 – Virtual) (needs motion and second; vote) Approved with flexibility. 1st: Candy Smitha, 2nd: Linda Romano
VI. HSE Vice President Update: Holly Strand-Rysgaard
- Took over in July
- Year to date
- Working on Business Partners
- In Oct - Body Interact PD
VII. ACTE Updates: LeAnn Wilson, ACTE Executive Director
- Planned for a thousand in person.
- Financials - 3 “buckets” Operating, Designated, Catherine Junge (temp. restricted)
- Operating - can be used for PD, Speakers, Fellowship, Travel. Needs to be used by June 30
- Member total - 1501
- Business Meeting - separate members and non members
- Wants to focus on incentives: for membership, growth or leadership, for presenting
VIII. Reports:
A. Financial: Holly Strand-Rysgaard
   1. Budget = $3,600
   2. Operating account balance = $20,457.75
      a) VISION 2021 $205 plaques
      b) Gift cards $80
   3. Designated fund account balance = $289.04 (as of 10/31/21)
   4. Catherine B. Junge Scholarship Endowment Fund Balance = $3,427.54 (as of 10/31/21)
B. Membership: Holly Strand-Rysgaard
   1. Current FY21 membership = 1501
   2. FY20 = 1,405
3. Vision Attendance = 76 as of 11/15
   a) Hybrid = 13 (registered as of 11/15)
   b) In person = 63
C. Nominating Committee - Kevin Johnson (up 6/22)
   Linda Romano to take unless she wins President Elect election. In that
   event, Maggie will take it.
D. Bylaws Committee - VACANT? Ladonna appointed
E. Preparation of Policy Committee Report for Business Meeting
IX. Discussions:
   A. COVID updates from members - Discussion from where member schools are at
      changes will need to be forwarded on
   C. New Fellow
      1. Douglas Jones - OK
D. Division Awards
   1. Outstanding Educator - Lori Hendricksen
   2. Award of Merit - Shaif Zahooruddin
   3. Teacher of the Year - Sharif Zahooruddin
E. IAED : Linda Romano
F. Ex officio members - NCHSE and / or HOSA
X. New Business:
   A. Goal Planning
      ● Member engagement
      ● Increase Policy members for HSE
      ● Social Events
      ● Review of Policy Manual
      ● Increase Business partnerships
   B. Subcommittee needs?
   C. Business partnerships and members
      - Body Interact
      - Anatomage
      - Pocket Nurse
      - HOSA
      - NCHSE
      - AHA
      - Nasco
      - Wards
      - Red Cross
      - World Point
      - 3B Scientific
      - Zspace
      - Wards
      - Digmedical
   D. Venmo for Scholarship or Miracle Minute - Will try a Miracle Minute during
      HSE Opening Session
XI. Announcements
A. HSE Business Meeting, Wednesday December 1st, 1-2:30 PM (CST)
   - Alicia Hyslop and Leann Wilson will present
   - At Hilton
B. HSE Opening Session, Thursday December 2nd, 11-12 PM (CST)
   - HOSA
   - NCHSE
   - Awards
   - Refreshments
   - RSVP required
   - At Convention Center
C. HSE Hospitality Room, Thursday, December 2nd, 1:00-3:00pm (CST)
   - Door Prizes
   - Meet and Greet members
   - Convention Center

XII. Adjournment (needs motion, second)