

**ACTE CareerTech VISION 2021**

**Health Science Education Division  
Policy Committee Meeting**

**Agenda**

**December 1st, 2021**

**10:30 - 12:30 PM CST)**

**Parish Room at New Orleans Hilton**

- I. Call to Order: Holly Strand-Rysgaard
- II. Welcome: Holly Strand-Rysgaard, HSE Division Vice President
- III. Roll Call : Holly Strand-Rysgaard
  - Present : Holly Strand-Rysgaard, Linda Romano, Maggie Cox, Candy Smith, Mark Grigsby, LeAnn Wilson
- IV. Appointment of Secretary for Minutes - Maggie Cox
- IV. Approval of the Agenda (needs motion and second; vote) - 1st : Linda Romano, 2nd : Maggie Cox
- V. Review and approval of the Minutes (VISION 2020 - Virtual) (needs motion and second; vote) Approved with flexibility. 1st : Candy Smitha, 2nd : Linda Romano
- VI. HSE Vice President Update: Holly Strand-Rysgaard
  - Took over in July
  - Year to date
  - Working on Business Partners
  - In Oct - Body Interact PD
- VII. ACTE Updates: LeAnn Wilson, ACTE Executive Director
  - Planned for a thousand in person.
  - Financials - 3 “buckets” Operating, Designated, Catherine Junge (temp. restricted)
    - Operating - can be used for PD, Speakers, Fellowship, Travel. Needs to be used by June 30
  - Member total - 1501
  - Business Meeting - separate members and non members
  - Wants to focus on incentives : for membership, growth or leadership, for presenting
- VIII. Reports:
  - A. Financial: Holly Strand-Rysgaard
    1. Budget = \$3,600
    2. Operating account balance = \$2045.75
      - a) VISION 2021 \$205 plaques
      - b) Gift cards \$80
    3. Designated fund account balance = \$289.04 (as of 10/31/21)
    4. Catherine B. Junge Scholarship Endowment Fund Balance = \$3,427.54 (as of 10/31//21)
  - B. Membership: Holly Strand-Rysgaard
    1. Current FY21 membership = 1501
    2. FY20 = 1,405

3. Vision Attendance =76 as of 11/15  
a) Hybrid = 13 (registered as of 11/15)  
b) In person = 63

C. Nominating Committee - Kevin Johnson (up 6/22)

Linda Romano to take unless she wins President Elect election. In that event, Maggie will take it.

D. Bylaws Committee - VACANT? Ladonna appointed

E. Preparation of Policy Committee Report for Business Meeting

IX. Discussions:

A. COVID updates from members - Discussion from where member schools are at

B. Manual status update - Last presented in 2019. Changes to be made. Any changes will need to be forwarded on

C. New Fellow

1. Douglas Jones - OK

D. Division Awards

1. Outstanding Educator - Lori Hendricksen

2. Award of Merit - Shaif Zahooruddin

3. Teacher of the Year - Sharif Zahooruddin

E. IAED : Linda Romano

F. Ex officio members - NCHSE and / or HOSA

X. New Business:

A. Goal Planning

- Member engagement
- Increase Policy members for HSE
- Social Events
- Review of Policy Manual
- Increase Business partnerships

B. Subcommittee needs?

C. Business partnerships and members

-Body Interact

-Anatomage

-Pocket Nurse

-HOSA

-NCHSE

-AHA

-Nasco

-Wards

-Red Cross

-World Point

-3B Scientific

-Zspace

-Wards

-Digmedical

D. Venmo for Scholarship or Miracle Minute - Will try a Miracle Minute during

HSE Opening Session

XI. Announcements

A. HSE Business Meeting, Wednesday December 1st, 1-2:30 PM (CST)

-Alicia Hyslop and Leann Wilson will present

-At Hilton

B. HSE Opening Session, Thursday December 2<sup>nd</sup>, 11-12 PM (CST)

-HOSA

-NCHSE

-Awards

-Refreshments

-RSVP required

-At Convention Center

C. HSE Hospitality Room, Thursday, December 2<sup>nd</sup> , 1:00-3:00pm (CST)

-Door Prizes

-Meet and Greet members

-Convention Center

XII. Adjournment (needs motion, second)