

To: State Associations

**Due Date: March 15, 2021**

Subject: Region V Opportunity Fund Grants

The Region V Policy Committee will offer Opportunity Fund Grants for the 2021-2022 school year.

The Region V Policy Committee has authorized the use of up to \$12,000, in increments of up to \$2,000 per grant. The grant should focus on at least one of the purposes of Region V:

- ❖ Member Value and Engagement
- ❖ Professional and Leadership Development
- ❖ Advocacy and Awareness
- ❖ Strategic Partnerships
- ❖ Innovation

States interested in applying for the Opportunity Fund Grants will find an application [HERE](#). If you have any questions or difficulty with the application, please contact Region V Policy Committee Member – Opportunity Fund Grant Chair, Trish Zugg. Remember that applications are due by March 15.

Winning states will be notified at the business meeting at the April 2021 Region V Leadership Conference. Funds will be disbursed upon completion of the grant year which will be at the 2022 Region V Leadership Conference Business Meeting.

The following requirements need to be met before funds are reimbursed:

1. Applications submitted by March 15. Application should be submitted by the state association president and/or executive director (if applicable) with budget narrative and specific goal(s) and objective(s) of the program.
2. Application submission by the state president will suffice as an electronic signature asking for consideration of request.
3. Itemized grant budget, including matching of funds.
4. Brief reports (x3):
  - Status update to grant committee chair by end of October 2021.
  - Written completion summary including documentation of how funds were spent and the outcomes, due 14 days prior to the 2022 Region V Leadership Conference Business Meeting.
  - Brief oral report on the project outcomes at the Region V Leadership Conference 2022 Business Meeting, to share exemplars with other states in attendance.