

ACTE CareerTech VISION 2020

Health Science Education Division Business Meeting Minutes

**November 19, 2020
2:00-3:00 PM (EST)
(Virtual)**

- I. Call to Order: Linda Romano
- II. Welcome: Linda Romano, HSE Division Vice President
- III. Members present: Linda Romano, Doug Major (ACTE), Lauren Lessels (ACTE), Brandi Handres (ACTE) Alisha Hyslop (ACTE), Mark Grigsby, LaDonna Selvidge, Holly Strand-Rysgaard, Kandy Smitha, Jeffrey Crapper, Maggie Cox, Dori Babcock
- IV. Approval of the Agenda 2020
 - (Voting by Members only. Non-members were temporarily moved to a breakout room and will be returned after the voting.)
 - A. Jeffery Crapper made a motion to approve the agenda as presented.
 - B. LaDonna Selvidge seconded the motion to approve the agenda as presented.
 - C. Members voted via the Zoom poll function.
 - D. The agenda was approved as presented.
 - E. Non-members returned to the meeting and results were announced.
- V. Review and approval of the Minutes VISION 2019
 - (Voting by Members only. Non-members were temporarily moved to a breakout room and will be returned after the voting.)
 - A. Kandy Smitha made a motion to approve the minutes as presented.
 - B. LaDonna Selvidge seconded the motion to approve the minutes as presented.
 - C. Members voted via the Zoom poll function.
 - D. Minutes were approved as presented.
 - E. Non-members returned to the meeting and results were announced.
- VI. HSE Vice President Update: Linda Romano

Year in Review: Since March 13th, the one initiative that Linda has tried to convey is one of support. She has sent several emails and e-blasts emphasizing the importance of supporting each other and connecting with each other. She started a “Dear Linda,” blog that started before the pandemic where teachers would write in questions, but after COVID started it became more of a means of support and connection for teachers who were struggling with lessons and trying to figure out what to do. She has been reaching out and developing relationships with HSE members and networking with other member in other divisions to provide that supportive connection through the ACTE organization. Linda has emphasized

how ACTE is “always there” and since she was an extension of ACTE she was “always there” for those who needed support. She has also been trying to really reach out and get members to think about themselves through self-care. Self-care is one of her platforms that she has been promoting. We are very busy supporting our families and students that we forget about ourselves. Self-care that includes mindful breathing, yoga stretches, giving eyes a break from the computer, and realize that it only takes a minute to regroup which is very important during this time. Also, she has done some sessions with speakers as a support. She has poured herself into this Vision conference to help make it an “oasis” of connections – she created the Hospitality Room that will be on December 3rd, 1p-7p. She has several things scheduled pertaining to self-care that members can learn and even take into the classroom or do virtually with students. Linda is proud to be a part of the IAED advisory committee that has developed a mentor program in which she is a mentor. She complimented the work the IAED has done so far in bringing “light” into classrooms, communities, etc., with a different lens. Within ACTE, she has really tried to incorporate IAED into the HSE’s Policy and Procedures Manual. Another item in her platform pertained to bridging with partners, for example HOSA, etc., and working with the HSE policy committee to include all health organizations in ACTE. She has maintained the ability to volunteer for HOSA and the HFTPS awards. She represented Best Practices at the New York and North Carolina CTE conferences. She was also part of the NCHSE. She stated that she has been very honored to serve as the HSE Vice President and this is her last business meeting. One of the things that she is most proud of and one of her biggest accomplishments is the ACTE HSE Fellows. The Fellows networking and the leaders that have come out of it has been wonderful.

VII. Committee Reports (Policy, Nominating Committee): LaDonna Selvidge

A. Nominating Committee: Kevin Johnson (lead), LaDonna Selvidge, Mark Grigsby
LaDonna Selvidge reported: The Policy Committee met yesterday afternoon. Action items included the following:

1. The committee met several times this past summer in July to review applications for the HSE Vice President’s position.
2. Six applications were received.
 - a) Four applicants were interviewed.
 - b) Two applicants did not meet the application requirements.
3. Four applicants were interviewed via Zoom and judged against a rubric that was developed by the committee to document fairness of the process. Previously, there were no specific guidelines to judge applications/interviews. LaDonna shared and explained the rubric with the group.
4. All applicants were notified of either acceptance or nonacceptance.
5. The committee forwarded two nominees to ACTE for the general election.

B. Policy Committee: Jeffrey Crapper, LaDonna Selvidge, Mark Grigsby, Kevin Johnson, Kandy Smitha, Holly Strand-Rysgaard, Maggie Cox

1. LaDonna Selvidge reported: The Policy Committee met yesterday afternoon. Action items included the following:

- a) Increasing ACTE HSE membership. This topic will be further discussed and plan solidified with the incoming new HSE Vice Presidents in January, 2021.
- b) ACTE Report by LeAnn Wilson: See LeAnn's report below.
- c) Discussion regarding the new process for selecting the vice president. See Nominating Committee report above.
- d) The 2021 ACTE HSE Fellow is Doug Jones.
- e) Mark Grigsby, who is the HSE Awards Committee Chairperson, reported. HSE had three division awards and winners have not been announced, yet.
- f) Goals were set for the policy committee:
 - 1) Increase membership
 - 2) Awards awareness
 - 3) Updating the Policy and Procedures manual
 - 4) Mentorship for new members
- g) Hospitality Room will be open December 3rd, 1p-7p with different activities every 30 minutes.

C. Vision Task Force: Jeffrey Crapper, LaDonna Selvidge, Mark Grigsby, Kandy Smitha, Holly Strand-Rysgaard, Maggie Cox, NCHSE, Reality Works, HOSA

VIII. Other Reports (Finance and Membership)

A. Finance Report: Linda Romano

- 1. Budget = \$3,600
- 2. Operating account balance = \$3,581
- 3. Designated fund account balance = \$263
- 4. Catherine B. Junge Scholarship Endowment Fund Balance = \$3,952

B. Membership Report

- 1. Linda Romano gave the membership report:
 - a) Current membership = 1,405 members
 - b) Policy committee focus will be to analyze the membership data and decide of action for increasing membership.

IX. ACTE Updates: LeAnn Wilson, ACTE Executive Director (Video):

- A. LeAnn welcomed and thanked everyone for attending the business meeting. She provided a brief introduction of ACTE and expressed appreciation for the support of its members, especially during the pandemic. She invited everyone to attend the first virtual VISION conference.

X. Legislative Update: Alisha Hyslop, ACTE Senior Director, Public Policy

- A. Provided updates on three areas:

1. Transitions:
 - a) New presidential administration in January, 2021. Top priority of ACTE that the incoming administration has CTE information and policy priorities have been communicated to the people leading the transition. While there has not yet been a nomination for Secretary of Education, as soon as that appointment has been made ACTE will reach out to that person and the Assistant Secretary for the Office of Career, Technical, and Adult Education.
 - b) New congressional transition. There are at least 70 new members of Congress. ACTE will be putting together materials for outreach to those new members of Congress, as well as scheduling visits to discuss ACTE policy priorities. Alisha encouraged the HSE members to also reach out to new congressional members to start building those relationships in order to be positioned as CTE resources for the new Congressional members.
2. FY21 Appropriations bills: ACTE gives most attention to the Labor, Health and Human Services Education bill as it covers all of the funding for education and workforce development programs within the federal budget. Since COVID started, there has not been a lot of attention on appropriations during the year, but the House of Representatives did move their FY21 appropriations bill and pass a bill at the end of July that included an increase of \$18 million for the Perkins state grant. The Senate included a \$75 million increase for the Perkins state grant. This was the first time in many years that the Senate has approved an amount for Perkins above the House level. ACTE is positioned well. Alisha encouraged HSE members to reach out to congressional leaders through the Action Center on ACTE's web site.
3. COVID-19 Pandemic Response Bill: No real resolutions have occurred since the elections, but ACTE is hopeful of additional resources to be provided quickly for education but it seems like it will take longer to finish the bill. Hopefully, that the bill will get done before adjourning in December. Alisha stated that the advocacy needs are to keep the CTE programs forefront with policy makers at all levels of education so that CTE needs are not lost with all of the other needs that are trying to be addressed.

XI. Announcement of VP Candidates and President Elect: Linda Romano

- A. The election process was explained:
 1. One must be a member of ACTE as of November 4, 2020, to vote.
 2. Members are only allowed to vote in elections for their region and any divisions of which they are a member.
 3. Ballots will be sent to the email on file on December 4, 2020.
 4. Voting ends at 11:59pm (EST) on January 4, 2021.
- B. Two ACTE President-Elect Candidates: (both candidates spoke to those in attendance)
 1. Jon Quatman
 2. Scott Stone
- C. HSE Vice President Candidates: (both candidates spoke to those in attendance)
 1. Holly Strand-Rysgaard

2. Kandy Smitha

XII. Statement regarding Running from the Floor: Linda Romano

- A. Linda Romano read from the ACTE Bylaws the section on “Running from the Floor”:
The ACTE Bylaws state that at the business meeting of the division or region at the annual ACTE convention, at least two nominees for the office shall be presented to the members. Additional nominations may be made from the floor by members of the respected divisions or regions provided each nominee has been interviewed by the division or region nominating committee and deemed compliant with applicable criteria in the region and division policy manuals and the board policy manual by the division or region nominating committee and each nominee is approved by the majority of the members in attendance. This year, the Health Science Division Nominating Committee interviewed several candidates and selected two to move forward as nominees. The Nominating Committee has submitted two candidates for nomination: Kandy Smitha and Holly Strand-Rsygaard.

After having read that section, Linda Romano asked those in attendance if there were any further nominations for the position of the HSE Vice President? After hearing none, Linda stated the nominations were closed.

XIII. Announcements

- A. Opening & Closing Session, Tuesday, December 1st at Noon (EST) and Friday, December 4th at Noon (EST)
B. ACTE Excellence Awards Celebration, Thursday, December 3rd at Noon (EST)
C. HSE Open Session, Wednesday, December 2nd, 1:30-2:30pm (EST)
 1. Division Award Recognition
 2. New Fellow Recognition
 3. Speakers
D. HSE Hospitality Room Events, Thursday, December 3rd, 1:00-7:00pm (EST)

XIV. Adjournment

- A. Meeting adjourned at 3:40PM (EST)