



Board Meeting Agenda 7.9.2020

CTE: Learning that Works for Iowa

IAAE	Iowa Association of Agricultural Educators
IBEA	Iowa Business Education Association
IFCSE	Iowa Family & Consumer Sciences Educators
IHEA	Iowa Health Educators Association
IITEA	Iowa Industrial Technology Educators Association

Kirkwood Community College, The Hotel at Kirkwood Center,
7725 Kirkwood Blvd SW, Cedar Rapids, IA 52404
Ballroom, 9:00 a.m. – 3:30 p.m.

Please wear a face mask!

9:00 Welcome and Introductions. Thank you to outgoing officers!

IACTE Board Training – Lisa Stange

Code of Conduct for Board Members

Conflict of Interest Policy and Disclosure Statement

IACTE Representative Responsibilities by Month

- I. Call to Order by President Susan Sueferer
Approval of agenda -- Moved by Greg Kepner, seconded by Laura VW motion passed
Election of a Secretary – Katy suggested that we put a call out to our organizations for people from the field if they would like to serve as secretary. Lisa volunteered to continue to take minutes until the Annual conference when a secretary is voted in. Sandy M will send out an e-blast to all members and the board is encouraged to also reach out to their memberships. They need to be a member of ACTE. Will be voted on at the annual conference. Nomination committee (headed by Laura VW past president). The committee will submit a slate of two nominees by August.
- II. Attendance – Karen Van De Walle, Jessica O’Connor, Dan Kiley, Dana Lampe, Susan Serferer, Shannon Smith, Laura Van Waardhuizen, Greg Kraweic, Greg kepner, Katy Blatnick-Gagne’, Kendra Gansen, Courtney Roll, Sandy Warning, Sandy Miller, Lisa Stange
- III. Previous minutes [IACTE Board Minutes 6/15/2020](#) Moved to approve by Karen Van De Walle and Seconded by Blatnick-Gagne’ Motion psassed.
- IV. Reports
 - A. [2019-2020 Annual Treasurer’s Report](#) - Sandy Warning reviewed the written report
 - i. Current year net income of 3,834.15 and 40,479.63 in assets
 - ii. Approved to submit for audit
 - B. Division Reports
 - IAAE – Presented by Karen Van DeWalle
 - Karen shared her written report
 - Virtual conference held June 23-24. Only \$25 and \$50 for non-members
 - They had a lot of items donated and the association purchased items to put in their “conference in a box”
 - IBEA – Shannon Smith
 - most conferences were virtual this year
 - IBEA is subsidizing a UNI course for Financial literacy in place of their usual professional development
 - Conference is turning to virtual this year \$40 and looking to pre-conference webinar series
 - [IFCSE](#) – Courtney Roll presented
 - Courtney reviewed the submitted written report
 - State FCCLA was a virtual celebration this spring / Nationals are virtual this week
 - Waiting to determine if fall conference will be virtual depending on IACTE board determination for IACTE this fall in today’s meeting

- IHEA – Tammy Steinwandt
 - Upcoming meeting working on newsletter, conference for next year and membership
 - IITEA – Dan Kiley
 - IITEA is up and running again
 - They will have ½ day before the IACTE conference if possible. Location TBD
- C. ACTE Region III Representative Report –Greg Kepner
- i. Membership is just over 3,000 members
 - ii. Two VP applicants -- Brand Russell (MO) and Shelly Rust (IN)
 - iii. Virtual Region III conference – 81 attendees ACTE ran it for us
 - iv. June 16 – 19 in MN next year
 - v. ACTE Fellows –
 1. Joseph Sieczkowski (IL) *Experienced* (over 5 years)
 2. Sara Shanley (MN) *New Professional* (2-5 years)
 3. EMC Fellows- **Kimberly Dreaden (IA)**, Brett Richardson (MO), Jared Scharpen (MN), **Laura Van Waardhuizen (IA)**
 - vi. Greg went through the strategic plan and submitted a written report
- D. DE Liaison Report – Katy Blatnick-Gagne’
- i. DE is still out of the office and working from home
 - ii. State plan was approved in the 2nd round and starting the work in planning and getting that going
 - iii. 2 open positions – Repost of CTSO State Adviser and Business/Marketing/IT position
 - iv. Jane Bradley is now Health Science, Katy is FCS/Human Services, Kristy Volesky is now only WBL and Intermediaries
 - v. CLNA facilitations are being done virtually at both secondary and post-secondary level
 - vi. Perkins applications are coming in and are tied closely to CLNA
 - vii. Establishing PD partnerships -- want to work with Iowa ACTE and want to build stronger partnerships to work at the teacher level
 - viii. All secondary CTE programs in the state need to be aligned with identified CTSOs –districts have 4 years to implement and there is a CTSO academy that will be running all year to give support. Kick off is August 6th.
- E. Bylaws Revision – Greg Kraweic
- i. Greg, Greg, Sandy and Karen will work on this as a committee
 - ii. Dropbox is set up and they will be circling back next year for recommendations
- F. Membership Report – Sandy Miller
- i. Current membership 557 professional members and 21 students
- V. Old Business:
- A. IACTE Conference - Virtual or Onsite? – Susan and Sandy M
- i. Keynote – Scott Stump
 - ii. ACTE presenter – Doug Major
 - iii. Dept of Ed – Ann Lebo
 - iv. Budget
 - v. Registrations
 - vi. Call for Proposals
- B. Sandy talked with LeAnn Wilson about ACTE – they will do the conference virtually with us for \$6,000 since we are not Unified (typical cost is 15,000). ACTE would allow us to do it within the CTE Learn platform for later “attendance.” That is an additional benefit of using ACTE to help coordinate a Virtual conference.

- C. Question about significantly reduced rates for virtual conferences, could we do that for this conference?
- D. AG did theirs internally, FBLA did it with DE people, the DE is having a change in security and issues with using ZOOM, CO is running their own
- E. Concerns about travel for school and CC personnel, concern about attending a live virtual conference,
- F. Only 8 submissions right now, if we truly get the really needed PD by doing it virtually versus not having one at all
- G. Kendra Gansen moved we go towards a virtual conference. Seconded by Shannon. Motion passed**
- H. Karen moved to pay ACTE 6,000 provide organization and guidance to the conference. Seconded by Laura VW. Motion passed.**
 - i. The committee will need to meet ASAP and determine some pieces (dates, fees, etc)
 - ii. Committee: Susan Seuferer (Chair), Greg Kepner, Sandy Warning, Karen Van De Walle, Greg Kraweic, Courtney Roll and Kendra Gansen, Dan Kiley
 - 1. Susan will send out something to get people together soon
- I. SAI Conference, August 5, Virtual Exhibit Booth, Company profile, livestream video links, online chats with attendees, options for raffles, giveaways \$500, Virtual exhibit hall opens July 15, available for up to six months or cancel for no cost. Whova app will be used for conference and virtual exhibit hall. Do we want to do this virtually this year? We can have 5 slides and people that “sit” in the exhibit. Sandy asked if we have a volunteer to come up with the slides that tell the CTE story (suggested to have 3 stories – need to be done by the 15th of July). This could be used at all conferences – counselors is going to be \$400. Katy volunteered to get the students stories and videos if approved. Greg Kraweic suggested a giveaway. **Katy moved we spend the \$500 registration fee for the virtual SAI conference. Seconded by Karen Van De Walle. Motion passed.**
- J. Iowa ACTE Website – Sandy M shared her process for putting items on the ACTE site. She appreciates that ACTE hosts our site for free even though we are not unified.

Break for lunch

VI. New Business:

- A. CTE Learn – Katy and Sandy M
 - i. DE CTE team and CC team would like to partner with Iowa ACTE to have a state portal on CTE Learn. \$1,200/year is the yearly fee There are free resources and paid courses. ANYONE can get on.
 - ii. Greg Kraweic moved we spend the 1,200 for CTE Learn platform, seconded by Laura VW. Motion passed.**
- B. [Proposed Budget 2020-2021](#) – Sandy Warning
 - i. Sandy W presented a draft. To be voted on at House of Delegates Meeting Sept 22.
- C. Awards – Dana Lampe
 - i. David Bunting Teacher Preparation Scholarship - Dana worked with online ACTE awards portal and it will be on the Iowa ACTE website. She will send it out to the Teacher prep teachers in the state
 - ii. IACTE Awards -- need award chairs and/or 2 representatives and Greg to review and score people and recommend new honorary members
 - 1. Dan Kiley
 - 2. Kendra Gansen
 - 3. Greg Kepner

- iii. All awards due Sept 1? Dana needs to know who to contact from your association to get people to apply
 - D. WBL section now has 11 members so they can have a member on the Iowa ACTE board
 - E. Second Vice President needed for 2020-2021 – nomination committee will work on this and have 2 nominees. A call for interested individuals can be sent out with the secretary announcement. For VP, we like to rotate Secondary, Postsecondary. We are in the rotation needing secondary (preferably) for VP elect.
 - F. VISION –
 - i. Three Voting Delegates will be Susan Seufferer, Katy Blatnick-Gagne', Greg Kepner with Karen Van De Walle as an alternate
 - ii. December 2-5, Early bird rates extended to August 31
 - iii. Our policies say we reimburse President, 1st VP, and 2nd VP and if one of these is unable to attend, the Past President shall be eligible for reimbursement. The ACTE Region III Representative shall be eligible for reimbursement of expenses if either ACTE or ACTE Region III does not reimburse those expenses.
 - G. QAS – Laura VW and Sandy M will go through this again this year. Congratulations on getting it again this past year!
 - H. Future Monthly Meeting Times – Will be the 3rd Mon of every month 5:00 – 6:00 Laura VW will set Zoom calendar invitations up
 - I. Unified Membership – Short discussion on whether this needs to come from the divisions or the Board. The Board needs to get information together and help move this forward for the divisions. Only Ag is unified currently. Katy Blatnick-Gagne', Shannon Smith, Lisa Stange, and Dana Lampe will meet to get things together for a future meeting.
 - J. [Upcoming Dates](#) – Sandy sent a list of upcoming dates to be aware of.
 - K. Other?
 - i. Sandy asked if we want anything else in our Program of Work
 - ii. Send out questionnaire about what people want to have highlighted about for a media tour and/or possibly include in videos that we put together for the field on the great CTE happening in Iowa
 - iii. CTE Presidential Scholar reminder that these nominations will be due in early Fall
 - iv. Dan asked about STEM and Gov. Reynolds – what can we do so she understands CTE is STEM?
- VII. Adjourn Motion to adjourn, Karen, Seconded Shannon. See you in August on ZOOM.

Lunch break: Message from LeAnn Wilson https://www.youtube.com/watch?v=ToUqcqJx_Cc&feature=youtu.be