

**ACTEN BOARD OF DIRECTORS' MEETING**  
**Saturday, October 17, 2020**  
**Via Zoom**

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**AGENDA**

1. Call to Order
2. Welcome: Samantha Lavene (President-elect); Mallory Mohr (Secretary); Jon Cerny (Administrative Division Representative); Alex Cummings (Agricultural Division Representative); Alicia Beck (Family and Consumer Sciences Division Representative)
3. Approval of Minutes – June 6, 2020
4. Treasurer's Report and Budget Update – September 30, 2020
5. NDE Update – Sydney Kobza
  - a. Career and Technical Education Center Updates
  - b. Legislation
  - c. 2020 Conference Review
  - d. 2021 Conference Planning
6. CareerTech Vision 2020 – Virtual Conference November 30 to December 4
  - a. Registration is \$250
  - b. No assembly of delegates
7. 2021 (2023) ACTEN Awards
  - a. Promote awards to colleagues/division members
  - b. Awards—Alignment of NCE awards and ACTEN awards or continue to pay award winner's dues
8. Career and Technical Education Month (February 2021)
  - a. CTE Legislation Day
  - b. Continue to promote 30 Ways to Share CTE
  - c. Survey to members
  - d. Other ideas?
9. Other Business
  - a. Bylaws—Update Guidance and Career Development to ACTE's new division name, Counseling and Career Development
  - b. Committee List/Goals
    - i. Align committee goals with Strategic Plan
  - c. Program of Work Discussion
  - d. Public Relations—T-Shirts
  - e. Newsletter
  - f. NCEIF Update—Kathleen Kennedy
10. New Business
  - a. Set Meeting Schedule for 2020-21
  - b. 2020-21 Leadership Handbook
  - c. School administrator addresses for letter of service
11. State Discipline Association Reports - Discipline Association Representatives or Presidents  
*(This is your opportunity to bring information to the board about your organization.)*
12. Adjournment