**Texas TIVA/ACTE Awards Nomination Form**

Outstanding Trade and Industrial Teacher ⦁ Outstanding New Trade and Industrial Teacher

⦁ Outstanding Teacher in Community Service

**Application Instructions:**

Before you begin, please review the guidelines for your specific award see the respective website of <https://www.acteonline.org/awards/> . If you have any further questions, please contact the TIVA staff.

Please complete this form and submit with your support materials. All sections must be completed in order for this application to be considered.

Type of Award:

☐ Outstanding Trade and Industrial Teacher

☐ Outstanding New Trade and Industrial Teacher

☐ Outstanding Teacher in Community Service

Contact Information

|  |  |  |
| --- | --- | --- |
| Name of Nominee: | | |
| Nominee’s Current Title: | | |
| Home Address: | | |
| City: | State: | Zip: |
| Home Phone: | | |
| School District: | Campus: | |
| School Address: | | |
| City: | State: | Zip: |
| School Phone: | | |
| E-mail: | | |
| Texas SkillsUSA Chapter #: | District #: | |
| Subject(s) currently teaching and/or other duties: | | |

Current Professional Membership Information**\***:

|  |
| --- |
| ☐ Association for Career and Technical Education (ACTE) Member for \_\_\_\_ years.  *Must be a member* |
| ☐ Texas Industrial Vocational Association (TIVA) Member for \_\_\_\_ years.  *Must be a member* |
|  |
| ☐ Texas SkillsUSA Professional Member Member for \_\_\_\_ years. |
| ☐ Other: Member for \_\_\_\_ years. |
| ☐ Other: Member for \_\_\_\_ years. |

\*\* **Nominations for regional and national awards require membership in TIVA and ACTE, and/or other appropriate organizations. New teachers must have a record of experience and continuous membership for three to five years. Other outstanding teacher nominations must have a record of a minimum of ten years of continuous membership. Outstanding teacher and community service winners interested in competing at the national level must comply with the requirements described by each respective national organization. The guidelines for the awards may be obtained from the websites:**

TIVA/ACTE Region IV/ACTE National:[**https://www.acteonline.org/award\_changes/#.UoubVBXnamw**](https://www.acteonline.org/award_changes/#.UoubVBXnamw)**.**

Signature of Nominee's Supervisor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Nominator: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Return to:**

[diana@tiva.org](mailto:diana@tiva.org)

**NOTICE ALL NOMINATIONS MUST BE SUBMITTED BY**

**December 20, 2019!**

**Texas TIVA/ACTE Award Application Procedures:**  
*Applicants should submit information written in the third-person context, rather than the first. All materials must be submitted electronically (Word or PDF). Each nominee shall be evaluated on the following components:*

1. ACTE Excellence Awards Program Application see TIVA website for official TIVA/ACTE Application form at [www.tiva.org](file:///C:\Volumes\Mac-external-1\downloads\www.tiva.org)
2. [Section A] Description of innovative and/or significant program(s) in community service work and inspiring peers and/or students to become involved in projects benefiting their community of no more than two pages.
3. [Section B] Description of Career and Technical Education Membership and/or Affiliations of no more than one page.
4. [Section C] Community Involvement (to include industry/business partnerships, community activities and/or contributions) of no more than one page.
5. [Section D] Share a personal story of significance in career and technical education (500 words or less).
6. [Section E] Interview by TIVA Committee (in-person or virtual).
7. Two Letters of support
   1. Supervisor
   2. Community Leader
8. Head Shot Photo. Digital head shot photo should be at least 300 dpi, in .jpg format and separate attachment from dossier. (The photograph is used for publicity purposes only).

**ACTE Information:**

All procedures must be followed for an application to be considered. The completed materials should be submitted to the TIVA State office no later than the dates indicated by TIVA.

ACTE Award Interview Procedures;  
The interview [Section E] specifications will be provided to the State Winners/ACTE Nominees.

ACTE Award Deadline Information;  
Check with your state representative for application deadlines.

**Diana Ferguson-** [**diana@tiva.org**](file:///C:\Volumes\Mac-external-1\downloads\diana@tiva.org)

**NOTICE ALL NOMINATIONS MUST BE SUBMITTED BY: December 20, 2019**