



## Work-based Learning

**Pchavez:** Susan, I noticed you said you offer Medical Assistant classes, Clinical or Administrative? Any talks about how this might look for your site for clinical hours?

**Pchavez:** Kim, Do you have a sample that can be shared from that doc you are referring too?

Katie Mehin: National Healthcare Careers allows students to test without a certification for the CCMA; West-MEC did have a very small handful of students who completed hold harmless waivers and found their own extern sites and did complete a traditional medical assisting externship

Anonymous Attendee: Thank you for your perspective on this topic! Do any of the panelists NOT have an hours requirement for their WBL experiences? Do you use (or, in light of Covid, are you considering using) competency-based criteria for WBL experiences?

Pchavez: I know a few of the ladies mentioned some virtual work-based learning opportunities, do they have a list of these options by Industry sector that can be shared?

Marianne Moore: I might have missed this, but we are also talking about teachers that might not be able to return right away. How are you dealing with this? Or maybe planning is the better word to use

David Bird: Kim could you give some more information about how you are working with the Post Secondary?

Ondrea Austin: Do you have any online WBL platforms, software or other tools/resources you'll be using, and can you share them?

Denise.ayres: VirtualJobShadowing.com may be a useful resource

Anonymous Attendee: JFF did a market scan a couple years ago where they classified about 80-90 tech-driven options for WBL by type (career exposure, career preparation, etc.). They are not classified by industry, beyond STEM. Many of the options they list are currently offering some free resources. \*I'm not with JFF, by the way :-)

Anonymous Attendee:

<https://www.jff.org/points-of-view/promising-trends-and-challenges-work-based-learning-market-scan-organizations-and-tools/>

Shane Williams: I'm concerned about the field hours required for career certifications. I teach the early childhood pathway and if my students don't get to do the shadowing/field work in daycares and early childhood centers, will that affect their opportunities to take the Child Development Associate (CDA) certification.

Diane Walker: California Health Workforce Initiative has some resources at: <https://ca-hwi.org/>

Diane Walker: There are also some virtual resources for engineering and life sciences at: <https://virtuallabs.merlot.org/>

anne adasiak-andrew: I'm interested in seeing a list of projects by cluster that students can complete at home. Some fields lend themselves to projects completed at home than others, but I hear that some CTE teachers and internships are having success with this.

Response: Future Ready Iowa has a repository of projects that might be models: <https://wbl.futurereadyiowa.gov/listings>

Marianne Moore: What website?

Diane Walker: Projects and virtual field trips from Northrop Grumman: <https://www.northropgrumman.com/corporate-responsibility/corporate-citizenship/resources/>

Diane Walker: Projects and virtual field trips from Lockheed Martin: <https://www.generationbeyondinschool.com/>

ChattoogaAP: I have never seen any resources particular to the appropriate protocols for online meetings. What resources do you have that can be shared?

Marianne Moore: Are you all planning to have your full teacher force back?

Kristen Bandy: Here is a resource that Iowa has. I hope to use it as a resource for virtual WBL this fall if needed. It could be a great resource for Virtual WBL ideas for anywhere. <https://clearinghouse.futurereadyiowa.gov>

anne adasiak-andrew: Our district sent out a really nice document with guidelines for teachers. I can email it to Kelly to share.

Deana Patterson: <https://rubineducation.com/> Email Etiquette  
LinkedIn Profile Creation and life skills 101

CADEAUJ: You may find some information, past webinars, on this website for online etiquette and other professional skills training for students: <https://rubineducation.com/emerge/>





## **“WHAT’S NEXT?” VIDEO TALKING POINTS**

Thank you so much for agreeing to help our Work-Based Learning students by sharing your experiences!

### **Content:**

Feel free to share what you choose but please try to cover the following as you can:

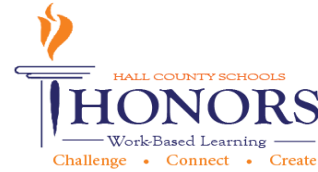
- Your name, job title, institution’s name
- Overview of the program(s)
- Steps to apply for program(s)
- Prerequisites
- Features of the program(s)
- Length of the program(s)
- Certificates or licenses students will gain from completion of the program(s); tests students must pass to earn credentials
- Tuition
- Possibly show the lab, equipment, etc. that students will have access to
- Any advice you would give to students interested in pursuing this career
- Anything else you would like to include

### **Video Tips:**

- If using your cell phone to record, have someone else film you to ensure you are seen from at least the waist up
- Programs such as Zoom are simple to record video from your computer’s webcam with no additional equipment needed. See tutorial [here](#).
- Ensure there is sufficient overhead lighting to avoid shadows; avoid recording with a window in the background to eliminate backlighting
- Review the video for audio and video quality
- Keep the recording between 3-15 minutes
- Be relaxed and let your enthusiasm for your career show

### **Sending the Video:**

- Upload your video [here](#) using a g-mail account.
- If you do not have a gmail account you can e-mail the file to [Suzanne.haynes@hallco.org](mailto:Suzanne.haynes@hallco.org)
- Videos work best as .MOV, AVI or MP4



## **"A DAY IN THE LIFE" VIDEO TALKING POINTS AND VIDEO TIPS**

Thank you so much for agreeing to help our Work-Based Learning students by sharing your experiences!

### **Content:**

Feel free to share what you choose but please try to cover the following as you can:

- Your name, job title and company name
- Tasks and responsibilities of your specific job
- What a typical day is like
- Your favorite aspect of your job
- Your least favorite aspect of your job
- Something interesting you have learned
- Any advice you would give to students interested in pursuing this career
- Anything else you would like to include

You can assume students are familiar with your job description, employment outlook, education, salary, etc. so you do not have to cover those aspects unless you choose to.

### **Video Tips:**

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March 13, 2020

Hall County Schools is proud to partner with local businesses in order to provide valuable work-based learning experiences for our students. These programs provide an opportunity to explore a particular career area through experiences.

In light of the current health issues and concerns resulting from the coronavirus (COVID-19), Hall County Schools wants to clearly communicate expectations for “PAID” Work-Based Learning students.

It will be up to the student and his/her parent(s) to communicate with the employer in order to make an educated decision to continue to report to work or not.

PLEASE remember that your intentions, in regards to your work schedule/availability, must be communicated to both your mentor/employer and your WBL Coordinator. It is extremely important that they are kept up-to-date on your status if your schedule/availability changes.

In addition to completing normal WBL assignments, students will have additional assignments “in lieu of work hours” if they are not reporting to work. These alternate assignments will be equivalent to hours worked and credit will be given as such. Your WBL Coordinator will be able to provide instructions as needed.

Sincerely,

*Deana S. Harper*

WBL Coordinator, Hall County Schools

4885 Mt. Vernon Road  
Gainesville, GA 30506  
Office: (770) 983-7331, ext. 720  
Cell: (678) 780-0329

