



# Board Meeting Minutes 5/18/2020

## CTE: Learning that Works for Iowa

---

IAAE	Iowa Association of Agricultural Educators
IBEA	Iowa Business Education Association
IFCSE	Iowa Family & Consumer Sciences Educators
IHEA	Iowa Health Educators Association
IITEA	Iowa Industrial Technology Educators Association

- I. Call to Order – Laura VanWaardhuizen
- II. Attendance – Sandy Miller, Karen Van De Walle, Laura VanWaardhuizen, Courtney Roll, Dan Kiley, Greg Kepner, Sandy Warning, Shannon Smith, Susan Seuferer, Lisa Stange, Tammy Steinwandt
- III. Approve previous [board minutes 4.20.2020](#)
  - a. Susan Seuferer moved to approve the minutes, Greg Kepner 2<sup>nd</sup>, passed.
- IV. Reports
  - a. Treasurer’s report – Sandy W. report is quarterly
  - b. Division reports –
    - IAAE –
      - IAACE Virtual Ag Teacher meeting is June 22-23 and follow with “conference in a box”
        - \$50 non-member, \$25 member, Free for year 1 Still doing renewal credits that will be additional cost. Average is about 185 and they are accepting first 150 for Conf. in a Box..
        - 2021 IAAE summer conference will be June 28 – 30 so they can attend Region III
    - IBEA –
      - NBEA did a national virtual conference and registration was reduced.
      - DECA and BPA cancelled their national conferences after their in person state conference
        - FBLA had their virtual state conference (Numbers were down about 2/3) and are preparing for their national FBLA Virtual conference
      - IBEA has not made specific plans yet for their fall conference in October
    - IFCSE –
      - FCCLA wrapped up with a virtual celebration last Friday
      - IFCSE still working on their September conference
    - IHEA –
      - Still planning conference for June 2021 with call out for proposals.
      - Meeting this week to figure out the membership issue
    - IITEA –
      - Re-boot meeting went well. If IACTE has a Face to Face in September, IITEA would like to have some sessions on Monday prior to the IACTE meeting if there is room at the Enrichment center
      - Full slate of officers (Matt May is President)
      - Working on the Affiliation membership for both IITEA and IACTE is \$35 full year (\$15 for IACTE and \$20 for IITEA)
  - c. ACTE Region III Representative Report – Greg
    - i. Awards and Business Meeting is Thursday June 25<sup>th</sup> 9 – 11 AM
  - d. DE Liaison Report – Lisa
    - i. Lisa’s last day is June 12- replacement will be announced soon (for position and also for Iowa ACTE liaison)
    - ii. Perkins V plan is still waiting approval from OCTAE
      1. If a consortium is planning on submitting after July 1, there is a special form due before that time to show they are planning to submit

- iii. Guidance is forthcoming with R2L, etc. but we need to go through a process to get information out and know that CTE needs to be included in the guidance, but we are also careful about liability. Everything is on the DE website.
  - e. Executive Director Report – Sandy M
    - i. Written report submitted
    - ii. Be sure to check out CTE Learn (free through the end of this month)
    - iii. SAI conference – we have signed up again, waiting to send payment as per their request
    - iv. ACTE is asking members to asking Congress to support Inclusion of Relaunching America’s Workforce Act in next Coronavirus Relief Package.
    - v. Membership Report – 546 Professional members, 21 Student Members
    - vi. Sandy M Teaming with WBL division, has revised membership form, updated, and added WBL in– New and Related until they have 10 members. Currently have 5. Still working
- V. Old Business:
  - a. NPS Follow-up report on flight refunds – Sandy W. Paid 3 flight reimbursements FCCLA, FFA, and Skills have been reimbursed, but HOSA has yet to submit. Sandy Miller will be using her flight for the next flight for ACTE.
- VI. New Business:
  - a. Iowa ACTE Conference –
    - i. Call for proposals – email has gone out from Sandy. Please encourage people from your division to submit a proposal - Due June 15
    - ii. Registration
    - iii. Save the Date Flyer
    - iv. Lodging – Residence Inn
    - v. Sandy Miller recommended we set up meetings to continue work on Conference.
  - b. Region III 2022 Hotel Contract
    - i. Sandy Miller called Embassy Suites. We will get Hilton Honor points and that can help us with a media tour in the future. Will honor group rate 3 days prior and after with availability. Exhibitors would get one table and cloth, free electricity and two chairs. AV is additional chart and we can bring in some of our own AV need to know 30 days out. We can start working on plans and sponsors that can help us out.
    - ii. Motion to approve the contract with Embassy Suites Moved by Lisa 2<sup>nd</sup> by Greg Kepner Motion Passed.
  - c. Iowa Merit Award nominees Laura VW moved we nominate Katy Blatnick-Gagne and Murray Fenn. Susan Seufferer seconded. Approved.
  - d. Advocacy & Awareness -- FYI – Sandy Miller is getting these ready.
    - i. SAI Exhibit Booth, August 5 -
    - ii. IASB Exhibit Booth, Nov. -
  - e. Bylaws revision - Greg Krawiec and Sandy M – Sandy and Greg Krawiec have been working on this and asking for some people to work on this. It has not been revised since 2006. Project completion is to take the year to have it ready for voting members Fall of 2021. Greg Kepner and Karen Van De Walle will round out the committee with Sandy and Greg Krawiec.
  - f. Annual In-Person Board Meeting – date in June/July – Can we meet in person? Sandy Miller will send out a Doodle
- VII. Adjourn at 6:31 by Laura VW