STATE CONTINUING EDUCATION CLOCK HOURS (SCECH) PARTICIPANT DATA FORM – PROGRAM

To earn State Continuing Education Clock Hours (SCECHs) for this program through Michigan Department of Education you must:

- Turn this form in to the Monitor located at the Registration desk immediately following the program.
- Attend the required hours.

**PARTICIPANT SECTION:**

(please print first/last name) **NAME**  

MOECS Personal Identification Code:

Participants who are K-12 school district employees or hold a certificate or license issued by the Michigan Department of Education (MDE) have a PIC in the Michigan Online Educator Certification System (MOECS) and may use the MOECS to keep track of their SCECHs. For SCECHs to be credited to the MOECS account, the individual must complete the MDE online SCECH evaluation as soon as possible. The evaluation may be accessed through your MOECS account, under the View/Update Professional Learning menu item on the left side of your screen. Please note that the evaluation notifications are system generated and will be sent from MOECS-NoReply@michigan.gov.

E-mail address:

Mailing Address:  
Street Address  
City, State ZIP

Home or Cell Phone Number:

Work Phone Number:

**Participant’s Signature:**

**SCECH COORDINATOR SECTION:**  
SCECH Coordinator completes.

Program Title:  
CTE Learn

Presenter:  
ACTE

Starting Date:

Ending Date:

Total Clock Hours:

**PROGRAM MONITOR’S SECTION:**

Program Monitor’s Signature:  
Date: ____________

PA 96 Advisory: It is a criminal offense to use or attempt to use a State Continuing Educational Clock Hours transcript or certificate of completion that is fraudulently obtained, altered, or forged to obtain and/or maintain school administrator, teacher, and/or school psychologist certification, or other State Board approval.