Thursday, April 23, 2020
ACTE National Work-Based Learning Conference

7:00 am - 8:15 am Registration and Breakfast

8:15 am – 8:30 am Opening General Session
- Welcome – Kristen Bandy, Iowa Work-Based Learning President
- Greetings – TBD
- Iowa Department of Education Update on WBI - Kristy Volesky

8:45 am – 9:30 am Keynote Speaker
- Josh Davies, CEO at The Center for Work Ethic Development.
  One of the greatest challenges a leader faces is dealing with issues of Trust and accountability. How do you ensure the people you’re leading demonstrate integrity on a daily basis? Do you practice it yourself? Do you model accountability throughout your organization in your interactions with others, operating practices, and personal work habits? Personal and organizational ethics are one of the easiest things to talk about, but hardest to walk.

9:45 am – 10:30 am

Less Talk, More Walk: Creating a Culture of Trust and Accountability
This session will provide a deeper dive into the keynote session on “Less Talk, More Walk: Creating a Culture of Trust and Accountability.
Josh Davies, CEO at The Center for Work Ethic Development, Denver, CO

Training Plans and Training Agreements
The Ultimate Differentiation Tools for WBL success and safety. This session will cover how to write training plans to maximize student potential and provide safety parameters at the internship site. Training agreements are also necessary to define the responsibilities for all the parties. Training plan and training agreement examples will be provided.
Ashley Prieksat, Secretary of Iowa Work-Based Learning Coordinators, Work-Based Learning Coordinator, Norwalk High School, Norwalk, IA
Lexi Shafer, Work-Based Learning Coordinator, Johnston High School, Johnston, IA

**Tracking Student Growth and Evaluations**
Learn techniques as a coordinator to stay organized, keep up with students, internship site visits, and more. This session will help you streamline coordinator responsibilities using technology to ensure consistent, quality results.

Kristen Bandy, President of Iowa Work-Based Learning Coordinators, Work-Based Learning Coordinator at Oskaloosa High School and Eddyville-Blakesburg-Fremont High School, Iowa

**Preparing Students for the Internship Experience**
Students need to learn in the classroom prior to starting their internship. Learn the necessary content and standards to prepare students for a successful internship experience.

Mindi Heitland, Work-Based Learning Coordinator, Waukee High School, Waukee, IA

**Collaborating to Strengthen Student Career Experiences**
How do we prepare students for success prior to graduation? How do we help them identify coursework and other experiences in middle school and high school to support their postsecondary education and career options? Using a holistic process which combines the Individual Career and Academic Plan (ICAP) and work-based learning opportunities throughout a student's secondary schooling experience is a win-win. This workshop will provide attendees with ideas on how to infuse work-based learning into student ICAPs.

Katy Blatnick-Gagne, Career and Academic Planning Consultant, Iowa Department of Education
Terri Hungerford, Iowa Intermediary Network Chair, Iowa Valley Intermediary Coordinator, Marshalltown, IA

**Creating a Culture of Success Through Work-Based Learning Collaboration**
Collaboration between high school counselors and work-based learning coordinators are essential to strengthen the student experience and work-based learning program. Learn how work-based learning collaboration can support students socially and emotionally, resulting in an incredibly successful career exploration and skill building opportunity.

Kristy Volesky, Work-Based Learning Consultant, Iowa Department of Education, Des Moines, IA
Lisa Boge, Counselor, Johnston High School, Johnston, IA

From Assessment to Job Placement: Tips and Tools to Get the Job Done!
Session participants will engage in an interactive learning opportunity to understand the process and documentation needed to develop, place and monitor students on a work site. Connections to a continuum of school and community programs, supports and services will prepare participants to learn today and lead tomorrow.

Ann Lupkes, Ed. S, Work Experience/Transition Coordinator, Central Rivers AEA, Clear Lake, IA

10:45 am – 11:30 am
Placing Students by Career Interest with Limited Industry Options
Do you live in a rural community and have limited business opportunities? This session will identify some strategies to use the student's career interests and mold opportunities available in your community.

Gena Gesing, Northeast Iowa Career Learning Link and NICC Career Services, Calmar, IA
Amanda Conway, Work-Based Learning Coordinator, Riceville High School, Riceville, IA

Work-Based Learning Continuum Supported by the Iowa Intermediary Network
Intermediaries will share services and opportunities provided in relation to the Iowa work-based learning continuum. They will share how they develop activities relating to career awareness, exploration and workplace learning to ensure students have ample opportunities for career exploration.

Erin Swancutt, Work-Based Learning Program Coordinator, Cedar Valley Career Connections, Independence, IA
Gayla Toebe, Director of Work-Based Learning, NIACC Career Connections, Mason City, IA
Megan Kruse, Work-Based Learning Coordinator, Iowa Central Career Connections, Fort Dodge, IA

**Navigating Internship Opportunities with Medical Organizations**

Placing students in medical work-based learning opportunities can be difficult to navigate. This session will highlight materials, documents, and methods to navigate providing students with opportunities in the healthcare field.

Mindi Heitland, Work-Based Learning Coordinator, Waukee High School, Waukee, IA
Heather Beck, Director, Administrative of Clinical Resources at Mercy Medical Center, Des Moines, IA
Joe Collins, Consultant for Sector Partnerships and Career Pathways, Iowa Department of Education, Des Moines, IA

**Teaching your Students How to Develop a Personal Brand**

Educators will learn industry standards related to personal branding, especially with social media. This session will provide up-to-date, free information along with some free materials to use when teaching students about personal branding.

Justin Bogers, Community Outreach Specialist, Career Connection Center, Goodwill of Central Iowa

**Understanding Child Labor Laws in Work-Based Learning**

This session will help you navigate Iowa Child Labor Laws and how to protect you, your students, your district, and your employers while providing meaningful experiences for your students.

Jim Harris, Wage and Child Labor Investigator, Division of Labor, State of Iowa

**Work-Based Learning Coordinator Panel**

The panel of work-based learning coordinators will consist of new and experienced to work-based learning coordinators. Don’t be afraid to ask your questions to these experts.

Moderator: Lauren Hargrave, CTE Work-Based Learning Coordinator, Davenport Community School District, Davenport, IA
IVRS Partnerships for Delivering Work-Based Learning Experiences to Students with Disabilities

This session will discuss collaborative programs across the state that IVRS has with school districts, CRPs and community colleges to provide work-based learning experiences to high school students with disabilities.

Mary Jackson, MA, Resource Manager, Iowa Vocational Rehabilitation Services, Des Moines, IA

11:30 am – 12:00 pm
- Pick up Lunch and eat in the Ballroom

12:00 pm – 1:00 pm
- Lunch
- Business Meeting
- Visit Vendor Booths & turn in Vendor Card for Door Prizes

1:15 pm – 2:00 pm
How to Train Your Students for OSHA Safety

This session will cover free materials and activities to teach your students OSHA safety. Preparing your students with safety procedures are essential to ensure students are equipped to advocate for themselves if they encounter an unsafe situation.

Tyler Rodgers, Treasurer of Iowa Work Based Learning Coordinators, Work-Based Learning Coordinator at Mount Pleasant High School, Mount Pleasant, IA

Financial Resources for Student Equity in Work-Based Learning

This session will highlight the different resources available to ensure all students have access to work-based learning opportunities. This session will focus on connecting students to free resources to remove employment barriers.

Soneeta Mangra-Dutcher, Operations Director, Central Iowa Works, Des Moines, IA
Leadership Training: Teaching Your Students How to Handle Conflict

Students will encounter conflict in a professional setting, but how they handle those situations can either escalate or deescalate the situation. Educators attending this session will receive training on a five-step process to teach students how to better assess and handle conflict in the workplace.

Cherrie Spurlin, MSL, SHRM-CP, Master of Strategic Leadership Coordinator, Mount Mercy University, Cedar Rapids, IA

Bring your “A Work-Game”

Bring Your ‘A’ Game is an engaging curriculum for building the seven foundational workplace skills of Work Ethic. The curriculum is instructor-led, interactive, and consistently delivers lasting impact. Developed with the needs of educators and workforce development professionals in mind, it is fully customizable to meet the changing demands of serving unique populations.

Kelly Brousseau, Career Planner, Iowa Works, Burlington, IA
Lanae Greene, Disability Resource Coordinator, IowaWorks, Burlington, IA

Developing a Successful Work-Based Learning Program

Learn the essential components to ensure student safety, minimize liability, and develop an outstanding program to support students. This session will help the coordinator, counselor, and administrator navigate the important components for a successful work-based learning program providing a positive impact on your community.

Kristy Volesky, Work-Based Learning Consultant, Iowa Department of Education, Des Moines, IA

Optimizing Partnerships with Industry in Rural Communities

Local businesses are interested in working with youth to provide opportunities for career exploration and skill development. This session will cover best practices in developing successful partnerships with industries in rural communities.

Stacy Ascher, Vice President of Iowa Work-Based Learning Coordinators, Work-Based Learning Coordinator for Cedar Valley West, Holland, IA

Jeff Kolb, Executive Director, Butler-Grundy County Economic Development Alliance, Allison, IA
Building the capacity to support young workers with disabilities: Job Coach Training for Paraprofessionals

Paraeducators play a critical role in our schools and an ever greater role in helping youth as they move closer to leaving school for more opportunities in the community. Studies show that youth with disabilities who work in high school are more likely to work as adults. But students need skilled support to help them develop the work, social, and specific task skills. To accomplish this, paraeducators need training, support and mentoring to do these tasks in community businesses. Job coach training is designed to give tangible skills in developing natural support, working in businesses, systematic instruction, assessing and monitoring performance and behavior in community settings. This session will offer an overview and preview to this important career development for paraprofessionals.

Judy Warth, Employment Training Specialist, Iowa City Community School District Work Experience Coach, Iowa City, IA

2:15 pm – 3:00 pm
Quick Stops: Choose and rotate in 3 different 15 minute sessions

Project-Work-Based Learning through the Clearinghouse
Learn the functions available through the Clearinghouse from connecting to real projects to potential employers.

Jake Welchans, Project Manager, Work-Based Learning Clearinghouse, Iowa Department of Education, Des Moines, IA

Intermediary Supports
Intermediaries play an essential role in preparing and supporting work-based learning coordinators and activities. Learn more about your Intermediary.

Terri Hungerford, Iowa Intermediary Network Chair, Iowa Valley Intermediary Coordinator, Marshalltown, IA

Natalie Harris, Intermediary Network Coordinator, Iowa Western Community College, Council Bluffs, IA

Autumn Larsen, Intermediary Connections Coordinator, Iowa Lakes Community College, Emmetsburg, IA

Starting a Work-Based Learning Program
Quick session on the essential components of a work-based learning program.
Kristy Volesky, Work-Based Learning Consultant, Iowa Department of Education, Des Moines, IA

**Training Agreements and Training Plans**
Shortened session covering the essential components of training agreements and training plans.
Ashley Prieksat, Secretary of Iowa Work-Based Learning Coordinators, Work-Based Learning Coordinator, Norwalk High School, Norwalk, IA
Lexi Shafer, Work-Based Learning Coordinator, Johnston High School, Johnston, IA

**New Work-Based Learning Dual-Enrollment Courses**
Learn about the new work-based learning community college courses available for concurrent enrollment across the state.
Chris Russell, Program Quality Consultant, Iowa Department of Education, Des Moines, IA

**Obtaining Your MOC Endorsement and Next Steps**
Learn about the requirements to earn a MOC endorsement and the process for adding the endorsement to your teaching license.
Dave Wempen, Consultant, Board of Educational Examiners, Des Moines, IA
Jennifer Anderson, Business Teaching Program Coordinator, University of Northern Iowa, Cedar Falls, IA

**Bring your “A Work-Game”**
A shortened session from earlier. Bring Your ‘A’ Game is an engaging curriculum for building the seven foundational workplace skills of Work Ethic.
Kelly Brousseau, Career Planner, Iowa Works, Burlington, IA
Lanae Greene, Disability Resource Coordinator, IowaWorks, Burlington, IA

**Lesson Sharing**
This session will provide some lessons for you to implement into your classroom.
Mindi Heitland, Work-Based Learning Coordinator, Waukee High School, Waukee, IA

**How to Obtain Your Work Experience Coordinator Endorsement**

Learn about the requirements to earn a WEC endorsement and the process for adding the endorsement to your teaching license.

Dean Flyr, Work Experience Coordinator, STEP, Des Moines Public Schools, Des Moines, IA

**Work-Based Learning Collaboration**

Connect with your Iowa Work-Based Learning Board President to learn how you can connect with other coordinators and receive professional development throughout the year.

Kristen Bandy, President of Iowa Work-Based Learning Coordinators, Work-Based Learning Coordinator at Oskaloosa High School and Eddyville-Blakesburg-Fremont High School, Iowa

**3:00 pm – 3:30 pm**

**Student Panel**

Student interns will share their experiences. Student internships will cover a variety of different career paths. Including, but not limited to: veterinary medicine, healthcare, diesel technician and firefighter.

**3:30 pm – 3:45 pm**  **Closing Session with Prizes**