

KACTE Board of Directors' Minutes
Elizabethtown Community and Technical College
Elizabethtown, Kentucky
September 19, 2019

At 5:30 p.m. on Sept. 19, 2019, President Margo Bruce called the KACTE board meeting to order.

Present were: President Margo Bruce, President-Elect Kelli Dickson, Agriculture Vice-President LeeAnn Daugherty, Health Vice President Melanie Sallee, Resolutions Committee Chair Lisa Slaven, Social Media Co-Chair Christi Hack, KCTCS Liaison Kim Williams, Executive Director Mike Stone and Assistant Executive Director Kris Stone.

Virtually present were: Administration Vice President Mike Miller, Agriculture Vice President James Kash, Family and Consumer Sciences Vice President Tammy Camel, Teacher Educator Vice President Rebekah Epps, Ph.D., Carl Perkins Assistanceship Chair and Leadership Committee Chair J.R. Drummond, Constitution and Bylaws Chair Steve Stubbs, Membership Committee Chair Mark Hobbs, and Legislative Liaison Valerie Kazee.

Present by proxy assigned by President Margo Bruce: Treasurer Elizabeth Bullock (Slaven), Secretary Sharon Collins (Daugherty), ACTE Region 2 Representative Dexter Knight (Hack), and Guidance Service Area Vice President Mitzi Holland (Dickson).

Absent were: Past-President Wayne King, Agriculture Vice-President James Bonta, Business Vice President Lora Cummins, Family and Consumer Sciences Vice President Heather Coleman, Marketing Vice President Krystri Conlin, Trade and Industry Vice President Jeff Jones, Engineering and Technology Vice President Tim Oltman, Awards Committee Chair Laura Spiegelhalter, and Historian Dana Baker.

Virtual guest present: Julia O'Brien

A quorum was present. The agenda was approved by voice vote following a Sallee/Daugherty motion.

The minutes of the April 25, 2019, KACTE Board Meeting and the July 24, 2019, KACTE Annual Business Meeting were approved by voice vote following a Miller/Hobbs motion.

The Board extensively discussed advocacy issues. Primary issues were the Kentucky General Assembly Career and Technical Education (CTE) Task Force and its possible recommendations, teacher retention, teacher retirement and health care, and the federal Windfall Elimination Provision and Government Pension Offset. Chair Kazee said she would be working to add to the KACTE Legislative Advocacy Network. As of the Board meeting, six individuals had volunteered, leaving 94 openings. There needs to be at least one contact in each Kentucky House district. The 2020 General Assembly advocacy plan will be determined at the Nov. 7, 2019, Board meeting. Jeff Busick, McCarthy Strategic Solutions, will be present to advise on critical decision points.

The Board considered actions to increase membership. Chair Hobbs said KACTE membership was up, and he would like to see another 5 percent increase in 2019-20. Kris Stone reported 40 new members were recruited at the CTE Summer Program, and additional memberships have been received on line. ACTE Membership Director Julia O'Brien offered suggestions and reviewed items with which ACTE could help. A consensus formed that more publicity of KACTE's positive actions in support of CTE was needed. Direct contact with lapsed members will be pursued.

The KACTE 100 Percent Membership Professional Development Grant should be better promoted. Administration Vice President Miller noted professional development budgets have been cut at schools. Publicizing the availability of the grants to administrators might result in some urging staff to join so the school qualifies for the grant. To support this effort, the professional development funds available for the grant was increased to \$10,000 (from \$5,000) on a voice vote following a Daugherty/Slaven motion.

Kris Stone reviewed the KACTE budget in Treasurer Bullock's absence. The report was accepted on a voice vote following a Sallee/Dickson motion. Increased attendance at the CTE Summer Program and management efficiencies resulted in a net revenue of more than \$50,000. Mike Stone pointed out it is legal for a non-profit to accrue a profit from projects provided the funds are directed back to the purposes of the organization. KACTE established grant, scholarship and stipend programs to meet this objective. The 2019 CTE Summer Program profit was distributed to the various grant, scholarship and stipend programs by voice vote following a Dickson/Miller motion. (A spreadsheet of the funded programs is available from the KACTE office.)

A new reserve fund was recommended to support miscellaneous requests for assistance from Career and Technical Education Student Organizations (CTSOs). A CTSO Support Fund was created with an initial \$3,000 (\$1,000 per year for three years) by a voice vote following a Dickson/Sallee motion.

Secretary Collins' written report recommended amendments to the **KACTE Handbook** to align it with the bylaw amendments adopted at the July 24 KACTE Annual Business Meeting. The *Handbook* changes as outlined in the written report were approved by voice vote following a Dickson/Daugherty motion. Mike Stone suggested the **KACTE Handbook** be reviewed for updates. It has not been reviewed in several years. Recommended updates can be determined and presented for ratification at the April 2020 Board Meeting.

Leadership Committee Chair Drummond reported a successful first session of the 2019-20 **TALENTS Leadership Academy**. The cohort formed two groups, each of which will present a capstone project with a presentation at the 2020 CTE Summer Program.

KACTE signed a memorandum of understanding with ACTE to promote and participate in **CTE Learn**, which consists of on-line professional development programs. The Board discussed how this virtual learning option might be best promoted. Ideas included a CTE Summer Program session for principals, push flyers and e-mails to members, develop an FAQ that is a step-by-step for use tying to teacher professional growth requirements, and pilot the program to develop testimonials to support promotion.

The balance of the meeting consisted of the consent agenda. Staff, Vice Presidents and Committee Chairs were offered the opportunity to elaborate on their written reports. Administration Vice President Miller said the state budget was the number one concern of principals. They also are interested in the CTE Task Force recommendation to move CTE centers to local control. President Bruce said in the absence of Past President King the association will do its best to fulfill the goals of the KACTE 2020 Strategic Doing Plan. Social Media Committee Co-Chair Dickson reported 176 Facebook followers and 523 Twitter followers. Kris Stone reported the balance in the Flower Fund is \$142.37.

There was no old business.

Under new business, Social Media Co-Chair Hack will be added as an alternate to the list of delegates for the ACTE Annual Assembly of Delegates at the ACTE Career Tech Vision in Anaheim Dec. 4-7. Staff can send letters of support and thanks to principals and superintendents acknowledging any Board member's participation and leadership. Board members who wish this service were advised to send the name, title and address of the individuals who should receive the letter to Kris Stone.

President Bruce announced the next meeting would be held again at Elizabethtown Community and Technical College, with virtual meeting capability available, on Thursday, Nov. 7, 2019, beginning at 5:30 p.m.

The meeting adjourned at 7:22 p.m. on a voice vote following a Dickson/Hobbs motion.

Respectfully Submitted,
for *Secretary Sharon Collins*
by *Executive Director Mike Stone*