

## **ACTEN Board of Directors' Meeting**

Saturday, January 19, 2019  
CPI, Grand Island, Nebraska  
9:00 a.m. – 12:00 p.m.

### MINUTES

**Call to Order:** President Morgan Trausch called the meeting to order at 9:01 a.m.

**Board Members Present:** Morgan Trausch (President) Emily Anderson (Secretary), Dan Phillips (President-elect), Steven Woodside, Cynthia Baum, Anne Schmall, Dave Gee, Camelle Kinney, Brittany McPhillips, Angie Chittick, and Stan Haas

**Board Members Absent:** DeLayne Havlovic (Treasurer), Jeremy Cowley (Past President), Debra Ziegler, Tyler Schindler, Casey Carriker, and Rick Painter

**Ex-Officio Members Present:** Murleen Bellinger (ACTEN Executive Director), Katie Graham (NE Department of Education), Dawn Lindsley (NE Department of Education), Kelsey Kummer (Family and Consumer Sciences Teachers of Nebraska)

**Ex-Officio Members Absent:** Cole Blomendahl (Nebraska Agriculture Educators Association), Teresa Feick (Nebraska State Business Education Association), Will Winchester (Nebraska Industrial & Technology Educators Association), Kathleen Kennedy (NCE Innovation Foundation), Deb Wolken (Webmaster)

#### **Secretary's Report:**

The Minutes from October 13, 2018 Board of Directors' Meeting were reviewed. There were no other questions or changes to the minutes.

**Dan Phillips moved to approve the minutes as presented.  
Anne Schmall seconded. Motion passed.**

#### **Treasurer's Report:** DeLayne Havlovic

The year to date numbers presented show membership revenue. The expenses shown are due to the VISION conference. Interest rates for the reserve funds may go up.

**Brittan McPhillips moved to approve the treasurer's report as presented.  
Emily Anderson seconded.  
The treasurer's report will be submitted.**

#### **NDE Update:** Katie Graham

Staff members at Nebraska Department of Education met in December and January to discuss Perkins' updates and the state plan for the next five years. This transition plan will be approved upon within the upcoming months. After Perkins' has been submitted, a stakeholder engagement component will take place between NDE, ACTEN and state boards.

#### **2019 Conference Planning:**

The NCE Conference will take place from June 3 through June 6. Monday will be a pre-conference workshop day. Thursday is an extended workshop day for specialists to host a conference. ACTEN Awards will be presented on Wednesday morning before the keynote speaker. The Assembly of Delegates meeting will take place on Wednesday, time and location to be determined. The Board of Directors meeting will take place on Monday evening.

**ACTE Update: Morgan Trausch**

**CareerTech VISION:** Morgan indicated that the conference was very worthwhile. She participated in the leadership training and attended sessions on Perkins V.

**National Policy Seminar** was held March 25-27 in Arlington, VA. This event is meant to prepare ACTE members on meeting with national congressman and representatives. Those who attend meet with five representatives on the hill. Dan Phillips, Tyler Schindler, Josh McDowell, and Sarah Knuston will be representing Nebraska at NPS.

The **Region V Conference** was held on April 10-13 in Bozeman, Montana. ACTEN will be donating a \$50.00 gift card from Omaha Steaks for a fundraiser.

**2019 ACTEN Election of Officers and Representatives: Jeremy Cowley, Murleen Bellinger**

Officer positions available for the 2019 ACTEN Election are President Elect and Treasurer. Discipline representative positions available are Business Education and Trades and Industrial Education. ACTEN currently does not have a representative for Adult Workforce Development and Special Populations. A ballot will be sent to each voting member in April.

**2019 ACTEN Awards: Jeremy Cowley**

Applicants will use the ACTE Awards Portal to apply. The deadline to apply is March 1. The Nominating and Awards committee members will receive a message from the Awards Portal with permission to begin judging the applicants.

**Career and Technical Education Month (February 2019):**

The proclamation signing will be held at the capital on February 19, 2019. The Career and Technical Student Organizations will be present for the proclamation signing and meeting with legislators. The 30 Ways to Share CTE Document, as well as the Nebraska Fact Sheet should be shared with administration, boards and national representatives in order to promote Career and Technical Education.

**Newsletter: Murleen Bellinger**

A request was made for more articles to spotlight our CTE programs and teachers as well as articles from the board members to send to our members.

**Website: Murleen Bellinger**

Deb Wolken and Murleen have been looking into improving the website by either using a different web design program or seeking another Word Press provider for assistance. David of TeamDavid is retiring and needs to be replaced if we continue with a Word Press website. Dawn Lindsley volunteered to serve on a committee to update the web site.

**New Business:**

**NCEIF – No report.**

**Updates from Murleen Bellinger**

- The board members received an updated Leadership Handbook.
- Murleen stated that the Form 990 e-postcard has been filed with the IRS.
- The division representatives received membership lists to use for selecting award candidates.
- The biennial report was updated and filed with the Secretary of State.

### **NCE Conference, June 3-6, 2019**

- The ACTEN Board Meeting will be Monday, June 3, time to be decided later.
- The ACTEN Assembly of Delegates will be Wednesday.
- The ACTEN Awards will be presented during the general session on Wednesday morning.
- The board decided to continue the Split the Pot fundraiser during NCE.
- The board discussed the possibility of designing t-shirts as promotional items for new members who join at the NCE Conference.
- The ACTE representative to the NCE Conference is Becky Cox, ACTE President.

**Outstanding Member of the Year:** The board discussed the outstanding member award and came up with a quality candidate.

### **Dawn Lindsley, Assistant Director to Nebraska Career Center:**

Dawn provided more information about the CTSO proclamation day. She would like to have more visibility and involvement by ACTEN. She will reach out to DeLayne, Dan, Morgan, and Murleen to help plan our involvement for the day.

**Bylaw Changes: Dave Gee** – No changes at this time.

### **State Discipline Association Reports:**

#### **Family and Consumer Sciences: Anne Schmall**

Family and Consumer Science teachers have been working on curriculum. The NCE social will be organized differently this year. Kristin Vest and Kelsey Kummer have been working together at the state level for Family and Consumer Sciences.

### **Strategic Plan**

The board discussed updating the Strategic Plan to reflect the changes in the new ACTE Strategic Plan. A special board retreat will be planned for February to create a crosswalk between the two documents.

The next board meeting will be held during the NCE Conference the afternoon or evening of Monday, June 3.

### **Adjournment:**

**President Morgan Trausch adjourned the meeting at 10:34 a.m.**

**Respectfully submitted by,**

**Emily Anderson, Secretary**