

ACTEN Board of Directors' Meeting

Monday, June 4, 2018

3:30 p.m. – 4:39 p.m.

MINUTES

Call to Order: ACTE Past President Lorrie Carrlie called the meeting to order at 3:30 p.m.

Board Members Present: Jeremy Cowley, Morgan Trausch, Anne Schmall, DeLayne Havlovic, Cynthia Baum, Siera Meyer, Tyler Schindler, Dave Gee, Brittany McPhillips, Camelle Kinney, Daniel Phillips, Debra Ziegler

Board Members Absent: Emily Anderson, Janelle Stansberry, Melissa Hansen, Carmen Hall, Steven Woodside

Ex-Officio Members Present: Lorri Carlile (ACTE Past President), Murleen Bellinger (ACTEN Executive Director), Kathleen Kennedy (NCE Innovation Foundation), Siera Meyer (Newsletter)

Ex-Officio Members Absent: Brent Nollette (Nebraska Agriculture Educators Association), Matt Maw (Nebraska State Business Education Association), Carol Kreutzer (Family and Consumer Sciences Teachers of Nebraska), Will Winchester (Nebraska Association of Skilled and Technical Sciences Educators), Deb Wolken (Webmaster)

Secretary's Report:

The Minutes from January 13, 2018 Board of Directors' Meeting were reviewed. There were no other questions or changes to the minutes.

Siera Meyer moved to approve the minutes as presented.

Dave Gee seconded. Motion passed.

Treasurer's Report: DeLayne Havlovic

The Treasurer's Report was accepted as presented. Revenue from this conference may be less, when planning the budget.

The treasurer's report will be filed for Audit.

Greetings from Lorri Carlile:

There is a new national secretary of Career and Technical Education within the Colorado ACTE office. Elections are open if interested in applying for any offices at the national level.

2018 ACTE Region V Update: Jeremy Cowley

The 2019 ACTE Region V Conference will be held in April in Boseman, Montana. ACTEN members are encouraged to attend next years conference. Kathy McCune was named the ACTE Region V Post-Secondary Teacher of the Year. ACTEN received the Advocacy Publication Award.

CareerTech Vision 2018: Jeremy Cowley

ACTEN President Morgan Trausch and President Elect Daniel Phillips, along with one delegate and one alternate, will be attending the CareerTech Vision conference in San Antonio, Texas. The conference will be held November 28 through December 1.

National Policy Seminar 2018: Daniel Phillips

Daniel Phillips, Robin Dexter, Tyler Schindler and Murleen Bellinger attended the 2018 National Policy Seminar. They met with Senator Deb Fischer, Representative Adrian Smith, Representative Fortenberry's staffer, briefly with Mr. Fortenberry. and Senator Ben Sasse's aide.

NDE Update: Richard Katt

Richard Katt was not present for the ACTEN Board Meeting.

2016-2017 Audit: Steven Woodside

The 2016-2017 financial records were audited by Kris Gaebel. The report was accepted.

Budget: DeLayne Havlovic

Revenue from the NCE Conference may be reduced \$1,000. The ACTEN phone will be discontinued as an operating expense.

With this report is our budget recommendation. Increases and decreases to specific accounts were predicted to reflect projections the executive committee has projected at this point-in-time. (See budget on next page 3.)

Bylaws: David Gee

No bylaw changes are being made at this time.

Legislation/Resolution: Siera Meyer

Not aware of anything at this time.

Membership: Jeremy Cowley and Murleen Bellinger

There are currently 358 ACTEN members. A discussion took place of recruiting members and working to get younger educators more involved.

Newsletter: Siera Meyer and Murleen Bellinger

Murleen has sent out thirty-seven articles through the email membership list. A President letter should be sent at the beginning of the school year.

Nominating and Awards: Anne Schmall

358 ACTEN members received electronic ballots, 34 members voted.

Program of Work and Professional Development and Strategic Plan: Morgan Trausch

Continue with the previous years plan. ACTE is making changes to their strategic plan so changes may come at a later date.

Proposed Budget 2018-2019

Receipts:

ACTE Dues	\$ 8,500.00
ACTEN Dues	\$ 9,230.00
*FCSTN Dues	\$ 892.00
Conference Fee Portion	\$ 5,000.00
Fundraiser (Auction/Raffle)	\$ 500.00
Communication/Newsletter	\$ 300.00
Miscellaneous/Other	
Interest	\$ 25.00

Total Receipts \$ 24,447.00

Expenses:

Executive Secretary	\$ 6,000.00
Executive Director Travel	\$ 3,500.00
President	\$ 1,150.00
President-elect	\$ 1,150.00
Operating Expenses	\$ 400.00
Communication/Newsletter	\$ 135.00
Delegate to ACTE	\$ 400.00
Region V Winner Stipend to ACTE	\$ 400.00
ACTE Dues Transfer	\$ 6,280.00
*FCSTN Dues Transfer	\$ 690.00
Awards	\$ 400.00
D & O & Liability Insurance	\$ 1,650.00
Committee Work (ACTEN)	\$ 450.00
Miscellaneous	\$ 300.00
Audit/Accounting	\$ 25.00
Additional Reserve	\$ 1,517.00

Total Expenses: \$ 24,447.00

Public Relations: Jeremy Cowley

The 2017 CTE Month winning poster was shared with members for the 2018 CTE Month. There was not a poster contest this year.

Nebraska Career Education Innovation Foundation of Nebraska: Kathleen Kennedy

Mona Schoenrock was hired as the Executive Director. The goal of the NCE Innovation Foundation is to include a stipend for first year teachers. There will be a fundraiser held to promote the Teach to Your Power campaign. Dr. Shipps from Southeast Community College joined the board.

Website: Deb Wolken and Murleen Bellinger

The ACTEN website could be ran through the ACTE website, but ACTEN would not be able to manipulate the page. Information would be sent to ACTE and they would be responsible for putting it on the website. Murleen introduced the idea of including advertising on the website.

Election of Officers and Representatives for 2018-2019:

Someone will need to fill Daniel Phillips' division representative position of Adult Workforce Division Representative. Janelle Stansberry is retiring, a Business Division Representative position will need to be filled as well.

State Discipline Association Reports: Discipline Association Presidents:

No division reports were shared.

Adjournment:

The meeting was adjourned at 4:39 p.m.

Respectfully submitted by Anne Schmall in absence of Emily Anderson.