

## **ACTEN BOARD OF DIRECTORS' MEETING**

Tuesday, June 7, 2016  
4:30-5:30 pm; Holiday Inn, Executive Room

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### **MINUTES FROM JANUARY 2016 BOARD MEETING**

**Call to Order:** President Stephanie Miller called the meeting to order at 6:56p.m.

**Board Members Present:** Kelly Means, Kristin Vest, Dave Gee, Brittany McPhillips, Siera Meyer, Carmen Warner, Anne Schmall, DeLayne Havlovic, Melissa Hansen, Kathryn Ballobin

**Board Members Absent:** Dave Horst, Cathy Kloch, Janelle Stansberry, Stephanie Mann, Debra Ziegler, Kelly Christensen

**Ex-Officio Members Present:** Murleen Bellinger, Rich Katt, Kathleen Kennedy, Angie Chittick (NSBEA)

**Ex-Officio Members Absent:** Denise McNeel

**Welcome:**

#### **Secretary's Report (October 17, 2015):**

Minutes were voted for approval as submitted, which was moved by **Siera Meyer** and seconded by **Kathryn Ballobin**.

**Motion passed.**

#### **Treasurer's Report (December 31, 2015):**

DeLayne's treasurer's report from October 1, 2015 to year-end was reviewed. There has not been much activity during the first quarter of the year. The Certificate of Deposit was also reviewed.

**Treasurer's report will be filed as presented.**

#### **NDE Update: Rich Katt**

Rich shared an update on behalf of NDE, which focused on the current legislation including Perkins reauthorization and ESEA. Regarding legislation this is a short session and many issues currently discussed will not be so focused on education. The State Board of Education election will need to be watched closely and may require member's action.

NDE is currently focused on supporting work-based learning and expanding internships for many schools. A STEM Academy for all teachers to think about teaching STEM-related concepts in all of their classes will be offered this summer. ACTEN members are encouraged to participate or to encourage teachers to attend the Leadership Academy and New Teacher Academy during the last week of July.

2016 NCE Conference Planning: 2015 was the largest ever NCE conference with over 700 participants. Rich shared some new features for the 2016 NCE conference including ACTEN's contributions to the event and Quick Stops mini-sessions. A Quality Rural Education Summit focused primarily on Career Education and teacher-supply will be offered during NCE. Discussions will focus on the recurring issue of maintaining a quality rural education? Keynote speakers include the UCLA Women's Softball Coach on changing the culture of athletics. Dr. Tim Elmore will provide an update on Gen IY. There will be lots of workshops and opportunities! Two 30 Minute Quick Stop Sessions will be reserved for ACTEN. Dr. Sarah Heath, ACTE Past-President will attend and provide a session

on Advisory Councils and during the 30-minute Quick Stop sessions, Sarah will discuss integrating CTSO into the classrooms.

**ACTE Update: Stephanie Miller**

**Career Tech Vision 2015 in New Orleans:**

Stephanie Miller, Anne Schmall and Kristin Vest attended the conference as delegates. There was a great delegation of 70 from Nebraska this year. Anne Schmall reported on the session that was presented from Nebraska. It was an excellent conference that certainly makes you grateful to teach in Nebraska! Next year's meeting is in Las Vegas after Thanksgiving.

**National Policy Seminar:** This will be held on February 29 – March 2, 2016 in Arlington, VA.

DeLayne has been able to attend the last few years and stated that it provides an excellent opportunity to connect with Senator and House representatives. Members that are interested in attending should coordinate their visit with Murleen.

**Region V Conference:** The conference will be April 20-23, 2016 in San Diego, CA. The flyer will be included in the newsletter. DeLayne will send a check for the Nebraska donation to the Region V fundraiser. Murleen also reported that there is a Best Practices conference opportunity regarding teacher preparation opportunities in CTE.

**2016 ACTEN Election of Officers and Representatives: Kelly Means**

We need to fill the positions of President-Elect and Secretary. Any other representatives besides FACS can be nominated for President-Elect.

Discipline representative positions include: Administration, Health Science Technology, Engineering and Technology, Trade and Industrial Education. We currently do not have a representative from the following disciplines: Adult Workforce Development, New and Related Services and Special Populations.

Ballots will be sent to each voting member with a link to the ballot for their discipline or by general ballot in April via SurveyMonkey.

**2016 ACTEN Awards Program: Kelly Means**

Applicants will enter the portal to complete their application. Murleen will send an e-blast regarding this information including a link to their portal to encourage members to apply. Each discipline is encouraged to contact their award winners to apply. The deadline is March 1, 2016.

Outstanding Member Award Nominations were discussed by the Board of Directors.

**Anne Schmall moved to nominate Bev Newton from NDE as an Outstanding Member from ACTEN. Brittany McPhillips seconded.**

**Motion passed.**

**2015-2019 ACTEN Strategic Plan: Kelly Means**

Kelly presented the ACTEN Strategic Plan that will be used as a tool to help drive conversations through NEXUS and at NCE Conference.

The discussion regarding postcards for all CTE teachers continued from the October board meeting stating that it will include a \$25.00 discount for ACTEN dues if they attend NCE conference. Siera Meyer will create the postcard to send to Murleen by mid-February.

ACTEN dedicated 30-minute Quick Stop Sessions at NCE conference were the next item of discussion. We would like to offer a session on "Why ACTEN" which would feature a variety of teachers from different ages, experiences and backgrounds that will be offered on Wednesday during NCE. We would like to involve Dr. Sarah Heath from ACTE, to present a session on incorporating CTSOs in the classroom on Thursday during NCE.

The Strategic Plan will continue to be discussed following NEXUS tomorrow afternoon.

**Career and Technical Education Month (February 2016):**

NDE has requested the Proclamation for CTE month from the Governor's Office. Murleen will distribute the NDE Career Education Month resources made available via an e-blast.

**Summer 2016 Newsletter Deadline to Submit Articles/Photos:** Newsletter deadline is June 17 to Anne.

**Website Update and Shirt Update:** Denise has been updating the website with Murleen's requests. She has also received a new copy of Leadership Handbook to add to the website.

**New Business:**

NCEIF – Kathleen Kennedy:

Jim Grotrian, President of Metro Community College, is the latest addition to the board. They will have a Strategic Planning Session on January 30, 2016. Clark Creative Group is developing Public Relations materials focusing on teacher recruitment, fundraising and support for teachers.

Updates – Murleen Bellinger:

- 2015-16 Leadership Handbook has been reviewed and will continue to be finalized.
- E-postcard filing with IRS has been completed.
- Membership lists for discipline reps have been reviewed for nominations.
- Arizona CTE Consortium work has been shared with the Board.

NCE Conference June 6-9, 2016 – Stephanie Miller:

- ACTEN Annual Meeting – Tuesday, June 7, 4:15-5:15p.m.
- Assembly of Delegates – Thursday, June 9 (7:00-7:45 a.m.) food will be served at 7:00a.m.
- Wednesday Breakfast for 1<sup>st</sup> Timers will be offered (time to promote ACTEN)
- Wednesday Luncheon - ACTEN Awards/Scholarships will be presented. Board members are requested to wear yellow polo shirts.
- ACTEN Visibility: Special door prize drawing will be offered for members
- ACTEN Fundraiser: Split the Pot was discussed
- Promotional items for new members who join at conference: pins will be offered
- ACTE representative to conference (Dr. Sarah Heath will be attending)

Bylaws Changes – Dave Gee:

A written notice must be made to ACTEN members 60 days in advance to be voted on by the Assembly of Delegates. The bylaws change could be posted on the website and sent in an e-blast. In summary, references to CEFN need to be removed and NCIEF needs to be added. The NCEIF position also needs to be added as an Ex-Officio member to the Board of Directors.

The Bylaws Committee recommendations have been accepted by the Board of Directors. They voted in favor to be accepted by the Assembly of Delegates at NCE.

State Discipline Association Reports - Discipline Association Presidents: No reports.

**The meeting was adjourned at 9:30p.m. DeLayne moved. Siera seconded.**

The next board meeting will be June 7, 2016 during the NCE Conference in Kearney.

Respectfully submitted, Kristin Vest, Secretary