AGENDA

1. Call to Order

2. Approval of Minutes – October 29, 2016

3. Treasurer’s Report – December 31, 2016 - DeLayne Havlovic

4. NDE Update – Rich Katt
   a. Legislation
   b. 2017 Conference Planning

5. ACTE Update – Anne Schmall
   a. CareerTech Vision-2016 Update
   c. Region V Conference, April 6-8, 2017, in Rapid City, South Dakota
      - Does anyone plan to attend?
      - ACTEN prize for fundraiser?

6. 2017 ACTEN Election of Officers and Representatives – Stephanie Miller
   a. Officer positions: President Elect and Treasurer
   b. Discipline representative positions: Agriculture Education, Business Education, and Family and Consumer Sciences Education. We currently do not have a representative for the following disciplines: Adult Workforce Development, New and Related Services and Special Populations
   c. Ballots - A message will be sent to each voting member with a link to the ballot for their discipline or the general ballot in April.

7. 2017 ACTEN Awards – Stephanie Miller
   a. Applicants will use the ACTE Awards Portal to apply. Deadline is March 1, 2017.
   b. Nominating & Awards committee members will receive message from the
      - Awards Portal with their password to access review/judge the ACTEN Applications after the March 1 application deadline has passed.
   c. Outstanding Member Nominations

8. Career and Technical Education Month (February 2017)
   a. Proclamation – CTSO Month
   b. CTE Day at the Capital February 7th, 2017
   c. Toolkit – email out links
9. Newsletter Update
   a. Virtual monthly emails – we need more stories, each division rep responsible to for getting from their peers and sharing with Sierra
   b. Ads – what are going to do about this

10. Website – have a new webmaster
    a. Updates / Add
    b. What else should be on here

11. Strategic Plan—This will be addressed on Saturday

12. New Business:
    a. NCEIF - Kathleen Kennedy
    b. Updates – Murleen Bellinger
       - 2016-17 ACTEN Leadership Handbook
       - E-postcard filing with IRS
       - membership lists for discipline reps
    c. NCE Conference 5-8, 2017
       - ACTEN Executive Board Meeting - June 6 time TBD (possible light snacks/meal)
       - ACTEN Annual Meeting - June 7 time TBD
       - Assembly of Delegates - June 8 time TBD food will be served
       - Wednesday Luncheon - ACTEN Awards/Scholarships
       - ACTEN Visibility Rotations centered around strategic plan
       - ACTEN Fundraiser - Raffle or something new?
       - Promotional items for new members who join at conference
       - ACTE representative to conference—Kelly Diemer, Business Education Division Vice President
    d. Outstanding Member of the Year Recipient 2017
    e. ACTEN Survey Results

13. Bylaw changes—Dave Gee

14. State Discipline Association Reports - Discipline Association Presidents
    (This is your opportunity to bring info to ACTEN about your organization or ask for ACTEN's input/assistance)

15. Adjournment

16. Next Meeting— Virtual Conference call/webinar may be scheduled based on Saturdays meeting
    - June 6 in Kearney
ACTEN Officer Binder

- Program of Work/Strategic Plan
- Minutes
- Budgets
- Board List
- Leadership Handbook
- CTE Month Resources