

ACTEN ASSEMBLY OF DELEGATES
Thursday, June 9, 2016, 7:00a.m.
Younes Conference Center – Kearney, Nebraska

MINUTES

Call to Order: President Kelly Means called the meeting to order at 7:08 a.m.

Roll Call: (Kristin Vest)

Delegates Present:

Administration	1
Adult Workforce	0
Agriculture	16
Business	3
Family and Consumer Sciences	9
Guidance/Career Development	1
Health Sciences Technology Ed	1
Engineering and Technical Education	0
Marketing Education	2
New and Related Services	0
Trade and Industrial Education	0
Special Populations	0

Officers Present: Stephanie Miller, Bradley Andreasen, Kristin Vest, DeLayne Havlovic, Kelly Means

Officers Absent: None

Guests: Michael Connet, ACTE Director of Communications

ACTEN Divisional Representatives Present: Jill Petersen, Thomas Dux, Janelle Stansberry, Cheryl Gustafson, Cathy Kloch, Dave Gee, Brittany McPhillips, Kelly Christensen

ACTEN Divisional Representatives Absent: Kathryn Ballobin, Daphne Hall, Debra Zeigler

Ex-Officio Members Present: Michael Connet ACTE, Kathleen Kennedy, Anne Schmall, Denise McNeel, Murleen Bellinger

Ex-Officio Members Absent: Rich Katt, Mark Bloss, Shelly Mowinkel, Sarah Schau

***Minutes of Last Assembly of Delegates (Kristin Vest):**

Kristin Vest asked delegates to review the minutes of the 2014 Assembly of Delegates provided in the packet. There were no questions or changes to the minutes.

Kathleen Kennedy moved to approve the minutes as presented. Thomas Dux seconded. Motion passed.

***Treasurer's Report (DeLayne Havlovic):**

The report dated 3/31/2015 is provided in the packets.

The financial statement will be filed as presented. Cathy Kloch moved for approval. Janelle Stansbury seconded.

***Greetings from ACTE:** Michael Connet ACTE Senior Director of Communications, provided greetings on behalf the Association and looks forward to learning about Nebraska Career Education throughout the conference. Kelly Means presented Michael with a special Nebraska thank you for attending NCE.

***Announcement of Election Results for New ACTEN Officers and Board Representatives (Brad Andreasen):**

Results for the following ACTEN positions:

- **President-Elect:** Anne Schmall (Family and Consumer Sciences)
- **Treasurer:** DeLayne Havlovic
- **Discipline Representatives for:**
 - Agriculture Education:** NAEA members will elect the new rep this week
 - Family and Consumer Sciences Education:** Carmen Warner was appointed by FCSTN remainder of Cheryl Gustafson's term due to retirement.
 - Guidance and Career Development:** Melissa Hansen
 - Marketing Education:** Brittany McPhillips

64 ACTEN members voted in the online election.

***Election of Delegates for CareerTech Vision 2015 (Brad Andresean):**

- ACTEN President and President-Elect will attend
- One (1) Delegate elected at-large
- One (1) Alternate delegate

The following members were nominated:

Suzanne Neefe from Family and Consumer Sciences
Katie Frenzen from Agricultural Education
Kristin Vest from Family and Consumer Sciences

Ken Malone moved that nominations cease and Nathan Behlke seconded. Ballots were cast and counted.

**Kristin Vest will be the delegate from ACTEN.
Suzanne Neefe will be the alternate.**

***Nebraska Career and Technical Education Update (Rich Katt):**

Rich was unable to attend the meeting and no report was formally shared.

Committee Reports:

Audit (Kathryn Ballobin):

The 2014-15 financial records were audited and approved by two accountants. A copy of their report is included in the delegate folder. No inconsistencies were found.

Awards/Nominating Report (Brad Andresean):

Awards recipients will be presented at the luncheon. The award descriptions are printed in the program online.

Budget (DeLayne Havlovic)

A copy of the budget is provided in the packets. Changes to the proposed budget include a dues increase, travel for the new Executive Director and membership goals remain high but are slightly reduced to follow the national trend.

**Jason Speck moved to approve the budget as presented.
Seconded by Brittany McPhillips. Motion carried.**

Bylaws (Dave Gee)

No changes or additions.

Legislation/Resolutions (Kelly Christensen)

No report.

Membership (Cathy Kloch)

No report (detailed membership report of all disciplines is included in the packet)

Newsletter (Stephanie Miller)

The spring newsletter was sent out via e-blast last month. August 10, 2015 is the deadline for the summer newsletter. Please submit pictures and articles to Stephanie from NCE Conference.

Program of Work (Stephanie Miller)

The 2015-16 Program of Work was provided in delegate packets. Stephanie will focus on the recruitment of new teachers for all CTE areas as her major area of emphasis this year.

Public Relations (Thomas Dux)

Thomas encouraged delegates to attend the ACTEN table, and if you wear your ACTEN membership pin stop by to register for a prize.

Michael Connet, ACTE Senior Director of Communications reported that on June 17, 2015, ACTE will showcase a web-series focusing on students who are overcoming barriers by their involvement in career and technical education. These videos are designed to educate the public about ACTE online and in social media.

Website (Denise McNeel)

No report.

Career Education Foundation of Nebraska (Kathleen Kennedy)

Scholarship awards will be presented to three \$1,000 scholarships to graduating high school students. Upcoming this year will be the transition from CEFN to Career Education and Innovation Foundation led by Executive Director, Heath Mello.

Other Business (Kelly Means):

The “Split the Pot” fundraiser from the ACTEN booth with a \$50 prize awarded today and the actual split the pot tomorrow. Tickets can be purchased from ACTEN Board Members and at the ACTEN booth.

Members are encouraged to increase ACTEN’s social media presence by following ACTEN Nebraska on Facebook and Twitter.

Thomas Dux, outgoing Ag. Education Division Rep; Cheryl Gustafson, outgoing Family and Consumer Sciences Education Division Rep; Daphne Hall, outgoing Guidance Division Rep; Kathleen Kennedy, outgoing CEFN President; and Past-President, Brad Andresean were recognized for their work on the ACTEN Board.

Kelly remarked on the opportunity to grow professionally through ACTEN, her expanded horizons in CTE and an increase in the network of people she has connected with this year. Past-President Brad Andresean, presented Kelly Means with the ACTEN President’s plaque and thanked her for her service to the organization.

The gavel was passed to Stephanie Miller. She will begin her term as president on October 1.

New President’s Message (Stephanie Miller):

Stephanie remarked on the involvement and activity in ACTE and from attending the CareerTech Vision Conference last year and she is ready to help CTE teachers make sure their students are career-ready and ready to succeed.

Adjournment by Stephanie Miller at 7:45 a.m.

Respectfully Submitted,

Kristin Vest, Secretary