

**ACTEN Board of Directors' Meeting**  
Saturday, January 17, 2015  
9:00 a.m. Northwest High School Grand Island, NE

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**MINUTES**

**Call to Order:** President Kelly Means called the meeting to order at 9:09a.m.

**Board Members Participating:** Kelly Means, Kristin Vest, DeLayne Havlovic, Stephanie Miller, Kathryn Ballobin, Thomas Dux, Cheryl Gustafson, Daphne Hall, Debra Ziegler and Kelly Christensen

**Board Members Absent:** Brad Andreasen, Jill Petersen, Cathy Kloch, Janelle Stansberry, Dave Gee, and Brittany McPhillips.

**Ex-Officio Members Present:** Rich Katt, Anne Schmall (represented Cathy Kloch), Kathleen Kennedy, Denise McNeel, and Lila Kulwicki

**Ex-Officio Members Absent:** Shelly Mowinkel, Mark Bloss, Sarah Schau

**Secretary's Report (10/11/2014):**

The Minutes were reviewed. There were no other questions or changes to the minutes.

**Cheryl Gustafson moved to approve the minutes as presented. Anne Schmall seconded. Motion passed.**

**Treasurer's Report (10/1/2014 to 12/31/14):**

DeLayne reported current expenses and income, including the travel for ACTEN President Elect and ACTEN Delegate to CareerTech Vision in Nashville. Lila provided clarification regarding copier maintenance and printing expenses.

**The Treasurer's report will be filed as presented.**

**NDE Update: Rich Katt**

Rich shared that he is currently working on filling positions in Career Education that will be posted shortly. No news regarding Perkins reauthorization, No Child Left Behind and the New Workforce Investment Act. In the performance report in secondary education the focus is on the Reading and Math State Assessment. CTE should be proud of the 99.5% graduation rate representing 40% of all Nebraska high school students. Post-secondary institutions dropped on degree completion and non-traditional students' degree completion. ReVision continues to be offered to schools with an additional \$135,000 from the Nebraska Legislature. Applications will open March 2<sup>nd</sup> and close April 1 for 2015. The ReVisions grant will provide opportunities for additional funding for schools year. Nebraska Career Tours have new opportunities available on the website. Nebraska ELA and Math Standards are being revamped, infusing the Career Readiness Standards. Proposed State Legislation this year includes funding for implementation for Career Academies or National Program of Excellence institutions or Dual Credit opportunities', which could fund up to 49% of the implementation costs. The second piece of funding is for PLTW continuing costs, professional development and program criteria. The NE Lottery fund on Education and

Innovation includes \$16 million in funds. 10% of which are designated to assist in teacher shortage areas and 10% in trade shortage areas. The Microsoft IT Initiative allows \$250,000 for 40 high schools to offer training with 500 certification tests in their area.

2015 NCE Conference Planning: The conference schedule has changed slightly including an additional rotation. New opportunities for Literacy Training, EDGE Career Training for Middle Schools, Train-the-Trainer Habitudes and the Nashville Career Academy will be featured. ACTEN will continue to have a presence at the Assembly of Delegates and the Awards Luncheon on Wednesday.

### **ACTE Update: Kelly Means**

CareerTech VISION 2014 Update – Kelly shared her participation at the conference that it was an outstanding experience. Nebraska received a State Quality Association Award. Members in attendance shared the positive networking opportunities, Nashville Career Academy Tours and speakers that made Nebraska teachers feel grateful for our opportunities in CTE and our school buildings.

**National Policy Seminar** March 2-4, 2015 in Arlington, VA – DeLayne Havlovic and two AGR teachers may be attending. If members are able to attend it would be an excellent time to visit our newly elected Senators and share our CTE message. Members are encouraged to coordinate visits to the Hill and meetings if possible.

### **Region V Conference** April 15-18, 2015 in Overland Park, KS

Region V Mini Grant applications as a State are due March 15, 2015. Kelly shared the application for members if interested. At this time, Board members were unsure of their availability to attend due to CSO State Conferences.

### **2015 ACTEN Election of Officer Nominations: Brad Andreasen**

Brad was unable to attend the meeting but he is currently seeking nominations for the following ACTEN positions:

- **President-Elect (Not Ag)**
- **Treasurer**
- Discipline Representatives for: **Agriculture, Guidance and Career Development and Marketing Education.**

We do not have representatives for the following disciplines: **Adult Workforce Development, New and Related Services and Special Populations**

**Ballots** will be distributed via SurveyMonkey to each voting member with a link to the ballot for their discipline or the general ballot in April.

### **2015 ACTEN Awards: Brad Andreasen**

Awards are posted on the ACTEN website due March 1 which are available in the awards portal. Members are encouraged to review the ACTEN website for award materials.

**Outstanding Member Nominations:** Names were suggested from Board members as outstanding nominations!

**CTE Month Activities: Kelly Means**

ACTEN members are encouraged to use ACTE resources to promote CTE month in their schools and communities. There are many great ideas! CSO State Officers will be at a Legislative Day on January 26, 2015 with a special reception sponsored by NDE. FCSTN will host their annual Legislative Workshop on Monday, February 2, 2015 with a luncheon to follow at the Governor's Mansion. Members are encouraged to utilize the CTE Month School Board Presentation regarding Career Education PowerPoint is available on the NDE Website.

**Newsletter: Stephanie Miller**

Stephanie is still working on the winter edition of the Newsletter. The board set a deadline of March 15 for newsletter articles, with a publication date for the Spring Newsletter of April 15, 2015.

**Website Update and ACTEN Shirt Update: Denise McNeel**

The website has been updated including a message regarding NCE Conference. Denise has a contact that is willing to do embroidery work for shirts. Members are encouraged to wear their polo's for visibility during Career Education month in February.

**New Business:****Career Education Foundation of Nebraska: Kathleen Kennedy and Rich Katt**

Kathleen reported that CEFN is struggling with vision and sustained scholarship funding. Kathleen had shared her concerns with Rich and he has provided us with a potential solution. Dr. Dan Flanagan from Papillion had offered to assist in early the planning stages of a Nebraska Career Education and Innovation Foundation, which will provide an opportunity for financial giving in CTE. The Foundation Board has changed slightly including career fields, rural and urban and a special appointment. Rachel Wise will serve in the Education and Human Sciences Career Field. Teacher shortages and support for teacher education programs in the state are a current focus of their efforts. The Board will be comprised of 10 members, meeting quarterly. An operation grant will help get the foundation started and a sizable initial endowment has already been pledged. Organizations that have currently donated money to the foundation will receive a letter notifying them of the change and consider an opportunity to place the scholarship money in another 501c3. ACTEN and CEFN insurance policies need to be reviewed as they currently split the premium. ACTEN would continue to have a representative as elected or by appointment by the ACTEN Board. Kathleen will remain as President during the transition period. By June, an official Board representative will need to be elected. The Foundation representative on the ACTEN board would require a bylaw change.

**Status of Search for New Executive Director/Secretary: ACTEN Officers**

Kelly reported that the officers met in Nashville to discuss the process. Position description and applications were to be made available in early February.

**Updates: Lila Kulwicki****2014-15 Leadership Handbook:**

Lila reported that the Leadership Handbook has been updated.

**Lila has filed E-Postcard with IRS** for ACTEN. She will need the end of the year financial statements to file the paperwork for CEFN.

**Membership Lists for Discipline Reps and Recognition Letters for Board Members:**  
Lila will prepare new membership lists soon. Recognition letters will go out in the mail this coming week.

Lila will donate \$25.00 for the ACTEN pin prize at conference.

**NCE Conference will be June 1-4, 2015**

- **ACTEN Annual Meeting June 2<sup>nd</sup> 4:15-5:15p.m.**
- **Assembly of Delegates June 3<sup>rd</sup> 7:00-7:45a.m.** (Food served at 7:00a.m.)
- **Wednesday Luncheon ACTEN Scholarships/Awards**
- Kelly will contact a representative from ACTE to attend NCE Conference.
- **ACTEN Visibility** \*\*Board members are reminded to wear their yellow polo's!
- **ACTEN Fundraiser**  
Stephanie Miller moved to have a "Split the Pot" fundraiser during NCE Conference. DeLayne seconded. Motion passed.
- **Promotional Items for New ACTEN Members:** pins will presented

**Add Divisional Organizational Dues to the ACTE Membership Dues Grid:**

Discussion has held regarding membership categories. FCSTN would be interested in participating in unified dues. All divisions are encouraged to talk to their membership coordinators for feedback prior to the June meeting.

**ACTEN Committee List:** reviewed for accuracy.

**State Discipline Association Report: Discipline Association Presidents**

**FCSTN Report from Anne Schmall** – FCSTN Legislative Workshop will be held on February 2, 2015. FCSTN Board Meeting will be held on February 8, 2015 in Kearney.

**Next Meeting:** Tentatively scheduled for the week of March 23, 2015 via Webinar or conference call.

**Adjournment:**

**President Kelly Means adjourned the meeting at 11:19 a.m.**

Respectfully submitted,

Kristin Vest, ACTEN Board of Directors Secretary