

**ACTEA Board of Directors Meeting**  
**Shaker Room, The Desmond Hotel, Albany**  
**April 10, 2019**

President: Jay DeTraglia

Vice President: Anedda Trautman

Secretary: Jill Slavny

Treasurer: David Stayton

Past President: Doug Leavens

Executive Director: Rachelle Romoda

Board of Directors: Michael Weyrauch, Jane Akins, Michele Friedman, Cathy Balistrieri, Omari Gay, Robert Van Brunt, Katherine Heinle, Connie Spohn, Cheryl Winstel, Connie Costley, Jon Sanfratello

***Business Meeting: 12:00 - 1:00 p.m. (approximately)***

**Convene (5 minutes)**

**Welcome** - Jay DeTraglia

**Minutes:** Approve the minutes from the March meeting - [March 20 Phone Meeting](#)

**Treasurer's Report: David Stayton** (10 minutes)

1. February Report: [FNYFCU 1/31/19](#), [FNYFCU 12/31/18](#)
2. ACTEA Master Report: [MASTER](#)
3. 2018-19 Financial Report: [ACTEA February Financial Report](#)

**President's Report: (Jay DeTraglia):** (15 minutes)

1. **ED Evaluation**
2. **NYSSBA conversation**
3. **Calendar for 2018-2019:** [2018-2019 ACTEA Schedule](#)
4. **Calendar for 2019-2020:** [2019-2020 ACTEA Schedule](#), approved 2/7/201
5. **CTE Strong** - Jay DeTraglia - April 23 phone meeting
6. CTE TAC will be hosting the **9<sup>th</sup> Annual CTE Professional Organization Leadership Seminar August 6 & 7<sup>th</sup>**, in the Albany area. The meeting will begin with **registration at 9:30 and start at 10:00 am on Tues., Aug. 6 and end at 3:00 pm on Wed., Aug. 7<sup>th</sup>**. Hilton Garden Inn, Troy. **ACTION REQUESTED:** As in the past we ask you to

select **6-8 of your organization leaders** to participate in this event. When you have made your selection, **(by 4/19)** please send me the following information for each person:

- a. Rachele Romoda, [rromoda@acteainc.org](mailto:rromoda@acteainc.org), 315-869-5501
- b. Jay DeTraglia, [jdetraglia@hfmbooces.org](mailto:jdetraglia@hfmbooces.org),

### **Emerging Issues/Planning:**

1. Strategic Planning -- July 16, 17 at HFM
2. 2020 Conference, April 1-3, 2020 -- location Holiday Inn Liverpool/Syracuse (Liverpool)
  - Would like to discuss in more detail in May and July -- Have started a document with considerations

### **Zone/Big 5 Reports: Process, Report**

Reports will be shared at the conference

### **Topic Reports - (10 minutes)**

1. **Peter Carr:** Report at Town Hall Meeting on Friday, 4/12/2019
2. **Connie Spohn:**
  - i. **TAC:**
    1. Working with SED on Perkins. We anticipate more work in the next few weeks.
    2. FBLA, FCCLA, Skills USA and HOSA applied for and received incentive awards – we are collecting report on those. Succession, expansion, and foundations for the organizations are some of the things they are using the money on.
    3. Working with LEAs to increase the number of approved CTE programs.
    4. Will continue to provide workshops on PBL, Middle-Level exemplars and assessments
    5. Responded to a request form NYSSBA to provide information on the skills gap and how CTE is poised to address that gap
    6. Expanding the list of CTE model programs

**ii. Legislative:**

**iii. SCDN:** The focus of the Feb./March SCDN meeting was on Restorative Practices. The information, including detailed notes from the meeting can be found at this link:

[www.nyscdn.com/february-march-2019.htm](http://www.nyscdn.com/february-march-2019.htm)

Although nothing was focused on CTE specifically, board members may want to go through the notes and view the PPTs if there is an interest in restorative practices and the SED curriculum updates.

3. SED – Cheryl Winstel
4. Skills USA – Kim Sparkman
5. NYSACTE – Connie Costley: [January NYSACTE Report](#)
6. NYSCEA – Connie Costley

**Executive Director/Business Item: (15 minutes)**

1. **2019 Conference, April 10-12, 2019**
  - a. [Conference Information Link](#)
    - i. Conference Brochure will be online with QR Access
    - ii. Conference (one page) Highlights; rooms, sessions, etc. will be at registration desk
  - b. [Conference Survey Link](#)
2. **Participant Registration -- 162 -- duplicates (149)**
3. **Presenters -- Recommend, with presenter permission, posting Conference Session Presentations in resource section of ACTEA website**
4. **Vendor Commitments -- 17**
5. **Awards Reception -- all presenters have been contacted and confirmed. Have not yet received all RSVP's.**
  - a. [Award Recipients 2019](#)
  - b. [Awards Invitation](#)

**Board Working Session for Conference Opening and Closing Sessions: 1:00 - 4:00 p.m. (approximately)**

**Thursday morning Board presentation preview -**

Finalize Thursday morning strategic planning presentation (All), and communications surveys for Zones and Communications Data Gathering (Rob)

**Strategic Planning Update:** [Strategic Planning Action Plan](#)

- a. **GOAL #1: Board of Directors of ACTEA will influence and advocate for the Perkins V state plan with the State Education Department, NYC Chancellor, District Superintendents, and Business Partners.**
    - i. [Perkins V NYS Plan recommendations](#)
  - b. **GOAL #2: Promote, advance, and provide expertise to the CTE community on topics of ESSA, CDOS and articulation agreements for registered apprenticeship programs.**
  - c. **GOAL #3: Improve value of the organization and communications to the field.** <https://tinyurl.com/ActeaBOD> **Information updated in the Action Plan**
6. **Friday Town Hall Meeting Agenda:** [Town Hall Meeting 4/12/2019](#)
- c. President will open the business meeting followed by Zone report out, and NYSED Report
  - d. Nominations for President and Vice President (By-laws) David Stayton  
Chair Nominations Committee
  - e. Any changes, additions to area meeting template?
  - f. Zone Work- Google Form: <https://forms.gle/xdAEq9t4nxE6aXBe7>

**Adjourn**