President: Jay DeTraglia
Vice President: Anedda Trautman
Secretary: Jill Slavny
Treasurer: David Stayton
Past President: Doug Leavens
Executive Director: Rachelle Romoda
Board of Directors: Michael Weyrauch, Jane Akins, Michele Friedman, Cathy Balistrieri, Omari Gay, Robert Van Brunt, Katherine Heinle, Connie Spohn, Cheryl Winstel, Connie Costley, Jon Sanfratello

Business Meeting: 12:00 - 1:00 p.m. (approximately)

Convene (5 minutes)
Welcome - Jay DeTraglia

Minutes: Approve the minutes from the March meeting - March 20 Phone Meeting

Treasurer’s Report: David Stayton (10 minutes)

1. February Report: FNYFCU 1/31/19, FNYFCU 12/31/18
2. ACTEA Master Report: MASTER

President’s Report: (Jay DeTraglia): (15 minutes)

1. ED Evaluation
2. NYSSBA conversation
5. CTE Strong - Jay DeTraglia - April 23 phone meeting
6. CTE TAC will be hosting the 9th Annual CTE Professional Organization Leadership Seminar August 6 & 7th, in the Albany area. The meeting will begin with registration at 9:30 and start at 10:00 am on Tues., Aug. 6 and end at 3:00 pm on Wed., Aug. 7th. Hilton Garden Inn, Troy. ACTION REQUESTED: As in the past we ask you to
select **6-8 of your organization leaders** to participate in this event. When you have made your selection, *(by 4/19)* please send me the following information for each person:

a. Rachelle Romoda, rromoda@acteainc.org, 315-869-5501
b. Jay DeTraglia, jdetraglia@hfmboces.org,

**Emerging Issues/Planning:**

1. Strategic Planning -- July 16, 17 at HFM
2. 2020 Conference, April 1-3, 2020 -- location Holiday Inn Liverpool/Syracuse (Liverpool)
   
   - Would like to discuss in more detail in May and July -- Have started a document with considerations

**Zone/Big 5 Reports:** Process, Report

Reports will be shared at the conference

**Topic Reports** - (10 minutes)

1. **Peter Carr:** Report at Town Hall Meeting on Friday, 4/12/2019

2. **Connie Spohn:**
   
   i. **TAC:**
      
      1. Working with SED on Perkins. We anticipate more work in the next few weeks.
      2. FBLA, FCCLA, Skills USA and HOSA applied for and received incentive awards – we are collecting report on those. Succession, expansion, and foundations for the organizations are some of the things they are using the money on.
      3. Working with LEAs to increase the number of approved CTE programs.
      4. Will continue to provide workshops on PBL, Middle-Level exemplars and assessments
      5. Responded to a request form NYSSBA to provide information on the skills gap and how CTE is poised to address that gap
      6. Expanding the list of CTE model programs
ii. Legislative:

iii. SCDN: The focus of the Feb./March SCDN meeting was on Restorative Practices. The information, including detailed notes from the meeting can be found at this link: www.nyscdn.com/february-march-2019.htm

Although nothing was focused on CTE specifically, board members may want to go through the notes and view the PPTs if there is an interest in restorative practices and the SED curriculum updates.

3. SED – Cheryl Winstel
4. Skills USA – Kim Sparkman
5. NYSACTE – Connie Costley: January NYSACTE Report
6. NYSCEA – Connie Costley

Executive Director/Business Item: (15 minutes)

1. 2019 Conference, April 10-12, 2019
   a. Conference Information Link
      i. Conference Brochure will be online with QR Access
      ii. Conference (one page) Highlights; rooms, sessions, etc. will be at registration desk
   b. Conference Survey Link

2. Participant Registration -- 162 -- duplicates (149)

3. Presenters -- Recommend, with presenter permission, posting Conference Session Presentations in resource section of ACTEA website

4. Vendor Commitments -- 17

5. Awards Reception -- all presenters have been contacted and confirmed. Have not yet received all RSVP’s.
   a. Award Recipients 2019
   b. Awards Invitation
Board Working Session for Conference Opening and Closing Sessions: 1:00 - 4:00 p.m. (approximately)

Thursday morning Board presentation preview -
Finalize Thursday morning strategic planning presentation (All), and communications surveys for Zones and Communications Data Gathering (Rob)

Strategic Planning Update: Strategic Planning Action Plan

a. GOAL #1: Board of Directors of ACTEA will influence and advocate for the Perkins V state plan with the State Education Department, NYC Chancellor, District Superintendents, and Business Partners.
   i. Perkins V NYS Plan recommendations
b. GOAL #2: Promote, advance, and provide expertise to the CTE community on topics of ESSA, CDOS and articulation agreements for registered apprenticeship programs.
c. GOAL #3: Improve value of the organization and communications to the field. https://tinyurl.com/ActeaBOD Information updated in the Action Plan

6. Friday Town Hall Meeting Agenda: Town Hall Meeting 4/12/2019
   c. President will open the business meeting followed by Zone report out, and NYSED Report
   d. Nominations for President and Vice President (By-laws) David Stayton Chair Nominations Committee
   e. Any changes, additions to area meeting template?
   f. Zone Work- Google Form: https://forms.gle/xdAEq9t4nxE6aXBe7

Adjourn