



# Board Meeting Minutes 5.21.19

## CTE: Learning that Works for Iowa

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IAAE	Iowa Association of Agricultural Educators
IBEA	Iowa Business Education Association
IFCSE	Iowa Family & Consumer Sciences Educators
IHEA	Iowa Health Educators Association
IITEA	Iowa Industrial Technology Educators Association

- I. Call to Order – Laura Van Waardhuizen (Kendra is out of town - getting her PhD today)
- II. Attendance – Roll call Laura Van Waardhuizen, Sandy Miller, Susan Seuferer, Lisa Stange, Kent Seuferer, Dan Kiley
- III. Approve previous board minutes 3.19.19 and 4.16.19 No quorum – need to table both look good so far
- IV. Treasurer’s report -- Sandy Miller reported that there is one student who has not been reimbursed for NPS because the files were not open, that has been corrected and payment is being sent. Finances look good for now. (Sandy’s Mother in law passed away this past week)
- V. Division reports – (Briefly highlight upcoming initiatives/concerns/help needed from Iowa ACTE)  
Please email report to Sandy M. prior to the meeting if not attending meeting.
  - IAAE – Karen Van De Walle
  - IBEA – Shannon Smith
  - IFCSE – Courtney Roll/Kelsie Engelken
  - IHEA – Maureen Weaver
  - IITEA – Dan Kiley -- No report at this time. Still attempting to get consortiums in Eastern Iowa together through Grant Wood. They are still trying to plug away to get people back on board. Kent asked if the teacher prep programs Upper Iowa, Wm Penn, and UNI were being contacted through the Grant Wood group. Kent will email Dan and see if they can connect through Skills USA.
- VI. ACTE Region III Representative Report – Greg Kepner
- VII. DE Liaison Report – Lisa Stange  
Kristie Volesky will be joining the DE part-time starting June 17 as our new Business, WBL, and Intermediary coordinator. She’ll be full time starting sometime in July.  
Interviews next week for Ind. Tech and new posting out there for Ag or Info Technology  
Working on Program Self studies and will have those completed by the end of the month.  
Perkins V work is coming.
- VIII. Membership Report – Sandy Miller  
580 members as of April 16, 2019  
Four new or renewals from ACTE for 584 total members. (1 Health division, 3 undeclared divisions)  
  
It might be good to see how other states have community college people in what divisions state-wise at Region III this year
- IX. Executive Director Report – Sandy M
  - Registered for IASB Conference, November 20-21, 2019, Exhibit #143, Corner location \$865
  - E-blast sent to all members regarding IACTE Best Practices Conference including call for proposals, registration. Sandy will send out again and post on Facebook.
  - First conference planning meeting was held Tuesday, May 14 via Zoom, 4:00 – 4:45.

- Please see IBEA window cling proposal from Dara Knudtson.
- NPS Zoom meeting was held earlier today with Kent, Lisa, Katy, Sandy M to work out plan for next year. Some discussion about concerns for student supervision and liability and be proactive. As well as determine who is doing what between Iowa ACTE and the DE. Human Services, Health Sciences, Ind. Tech and Agriculture are up for next year. We discussed how the State Days at the Capitol are a different type of advocacy as the National is more for Perkins work.

X. Program of Work 2018-2019

**Old Business:**

**A. Member Value and Engagement and B. Professional Development**

- Iowa ACTE Conference, Tuesday, September 17, 2019 – Sandy M.
  - ACTE guest Michael Connet
  - Iowa ACTE Conference Planning Committee, Chair is Laura Van Waardhuizen, 1<sup>st</sup> VP
  - Committee Members – Greg, Kendra, Lisa, Sandy W, Susan – Business Rep and 2<sup>nd</sup> V.P., Karen Van De Walle – Ag, Kendra Gansen and Courtney Roll – FCS, Maureen Weaver – Health, Sandy M. (These will be the people contacted for the next planning meeting), Greg is working on Ind. Tech – we’d appreciate Dan’s input as well – He has agreed to serve on this committee
  - Hotel Best Western Premier, 2502 SE Tones Dr., Ankeny
  - Contract with FFA Enrichment Center has been signed
  - First Conference Planning Committee Meeting May 14 4:00 – 5:00 was held.
  - Keynote: John McHugh, confirmed.
- Face-to-face board meeting in June 21 This is for all old and new Reps.
- Region III Conference, June 12-14, 2019, Lisle, IL
- Letter from James Thompson was sent to Jeff Frost and Chad Blanchard to forward, no one interested yet.
- Lisa will get SCHED approved and signed up for again.

Sponsorship levels: **Exhibitor \$150** One exhibit table and one meal ticket.

**Sponsorship**

**\$350 Silver Level** The above, plus a second meal ticket, company name in program and Sched App as Silver Level sponsor, a table tent or sign at p.m. snack indicating the Silver Level sponsorship of the pm snack.

**\$500 Gold Level** The above, with advertising as a Gold Level sponsor, plus company logo on Iowa ACTE website, 3 - 4 minutes to address the delegates at lunch time telling about the programs/services offered by the company. This is to be more informative rather than a commercial for selling a product or service. Gold Level sponsorship poster by breakfast and p.m. snack.

Note: The p.m. snack costs approx. \$700.

Breakfast costs approx. \$1500

- Sandy will send out to e-blasts to all possible exhibitors
- CTSOs will be the only ones with complimentary tables

### **C. Advocacy and Awareness**

- SAI Conference July 31, 2019 Iowa ACTE is registered
- ISCA Conference November 4-5, 2019
- School Board Conference November 20-21, 2019

### **D. Strategic Partnerships**

#### **New Business:**

- NPS Student Organization Rotation and update on discussion
- IBEA/ Iowa ACTE Window Cling -- discussion was that we need to first check with ACTE to see if combining logos is allowed and then we can have further discussion
- Merit Award nominees – was determined by committee
- Lisa, Dan, Sandy are going to Region III – anyone else? Sandy leaving Tuesday and coming back Friday – women are considering car pooling

XI. Other business?

XII. Next Meeting Time – June 21, 2019, Face-to-face meeting at DMACC Ankeny campus, building 24 (Health Building), room 203 – Lisa, Susan, Dan, Sandy, Laura – 9 – 4 Sandy will communicate it to the rest and we hope to have a full board.

XIII. Adjourn